

MINUTES  
Mendocino College Academic Senate  
Friday November 18, 2016  
11:30a.m.-1:00p.m., Room 4210

- Call to order* Edington called the meeting to order at 11:32a.m.
- Present* Jordan Anderson, Doug Browe, Maria Cetto, Jessica Crofoot, Jason Davis, Jason Edington, Catherine Indermill, Conan McKay, Tascha Whetzel
- Guest* Dennis Aseltyne, Eileen Cichocki, Steve Crossman, Catherine McKay, Debra Polak
- Recorder* Holly Egger
- Agenda Approval* **M/S/C (Davis/Anderson) to suspend the order.**
- Minutes Approval* **M/S/C (Anderson/McKay) to approve minutes from October 7, 2016**  
Indermill page 3, student equity report. Whetzel was unable to attend the meeting felt there was not enough information for participating in discussion.
- Minutes Approval* **M/S/C (Anderson/Browe) to approve minutes from October 21, 2016**
- Minutes Approval* **M/S/C (Whetzel/Varela) to approve minutes from October 28, 2016**
- Consent Calendar* **M/S/C (Varela/Anderson) to approve Consent Calendar**  
Item #1 was moved to action item #4 (Approval of Academic Ranking)
- Reports* **President Report:** Edington went through some of resolutions passed at the fall ASCCC Plenary. Edington met with Sabrina about the Title 5 requirement that anyone on a hiring committee needs to go through diversity training. Edington is working on trainings for the next hiring committees.
- Action Items* **1. M/S (Whetzel/Cetto) ACCJC Change Report –Second reading. Recommendation to approve the Substantive Change Report for the Mendocino College Coast Center.**  
McKay felt that item #1 should not be approved because there was no discussion in the first reading. In the second meeting senate was unable to go through the proposal. Mckay thinks that the senate needs to take more time to go through proposal, Indermill agrees. Polak said that there was not much change from the last month. Polak states that there was language change but no content change. Edington also mentioned that there not much change to appendices. Edington mentioned the language did not change in first 25-27 pages, though he did not look to see if charts had been changed. Polak stated

that nothing changed in pages 30-40 regarding the appendices. Varela motioned that she is part of the committee and she personally has written 3 sub changes. Varela also said that it is a collaborative effort and that there are lots of places to put input on the final process. There was a motion to approve substantive change Report for the Mendocino College Coast Center. Motion was abstained by Anderson, Browe, Cetto, Crofoot, Davis, McKay and Varela. Edington votes no.

**M/S/C (Indermill/McKay)** Tabled till proposal is brought back, must be moved to bring back. Indermill suggest to bring discussion to the next meeting, motion table: indefinitely.

**2. M/S/C (Browe/Mckay) Pass/No pass Requirements – Change to allow petition to be filled out by students in order to take classes Pass/No Pass**

Edington states that Anastasia gave information on Pass/No Pass at a faculty meeting. Anastasia advised that there be clearer instructions on how Pass/No pass operates because there were concerns about the original idea. She thinks that every student should see a counselor but not sure how it will impact the counseling office. Anastasia worked with the counselors talking about a petition for P/NP. Crossman said that Anastasia communicated through email and he thinks a petition would be a good idea for students. There were also concerns that if each student needs to see a counselor for P/NP that this may put a backlog on counseling office and delay more important counseling appointments. Crossman feels there is no need to see a counselor unless the student is does not understand P/NP. Anderson wants to have further discussion on petition document, possibly make some changes. Edington believes Anastasia will be open for change to document. Both Anderson and Browe have concerns about full document/petition. Edington went over options for the P/NP document. McKay believes that students are more aware of how P/NP works. Indermill does not agree that of approval, maybe at a future date and wants to look at document from a theoretical conversation and talk about things that are missing on document. Crossman agrees and wants to see document first hand because second hand is not helpful.

**3. M/S/C (McKay/Varela) Hiring Committee Appointments**

Edington explains how he made recommendations on who should be on hiring committees. The working model that the senate has tried to use is to have two people from the discipline (or a related discipline) and one that is not from the discipline. Hiring committees are as follows:

Counselor:	Alicia Mendoza, Steve Crossman, Ginny Buccelli
English:	Bart Rawlinson, Jaime Cechin, Tascha Whetzel
History:	Phil Warf, Catherine Indermill, Doug Boswell
Mathematics:	Leslie Banta, Roger Ahders, Kurt Combs

Groundskeeper: Nicholas Petti  
Security/  
Utility Worker: Greg Hicks  
Interim Learning  
Center Coordinator: Maria Cetto

*Discussion Items*

**1. Middle College Presentation-Debra Polak**

Polak began with a slide that quoted George Bernard Shaw “The single biggest problem in communication is the illusion that it has taken place.” Last March Ukiah Unified and the Superintendent looked at background info on a Middle College. In January 2014 MC and Ukiah Unified attended first conference (see attachment). Polak continues to go over attachments. McKay questions that if the classes are remedial will the students have the skills they need to be successful. Polak assures they will not be remedial classes such as English and Math. Polak talks about how Middle College students will need to use the labs for Science. Edington asked if the science classes will be taught by the college or by Ukiah High faculty. Anderson talks about how impacted Science classes are on MC campus. Edington invited Anderson to the next meeting with Ukiah Unified on December 2<sup>nd</sup> to further discuss the issue. Browe asked if the students will take their high school classes at the college as well. Debra explained that the students would take all of their classes on the college campus. Browe questions if all 90 Middle College students will be in the same classroom. Polak says there is a three year plan before starting the first year of Middle College and that the current model is to use a maximum of two classrooms. Cetto is concerned because of previous High School students in her classroom, not performing well, also having to deal with students’ parents. Cetto was also concerned with how the Middle College students will be picked. Aselyne explains the filtering process of 150 students either children of parents who have not graduated from High School or first generation college students. Also he said they may be placing the students over where the old Schats building is. Indermill questions refurbishing old building. Whetzel questions if teachers from the High School will be coming to the college campus. Polak talks about a potential homeroom where students can check in. Edington mentions the meeting on December 2<sup>nd</sup> for all that have questions.

*Action Item*

**4. M/S/C (Indermill/Whetzel) Approval of Academic Rankings**

Indermill asked to be moved to adjunct faculty who did not qualify for rank. James Mackle was removed from list.

*Discussion Item*

**2. Call for Nomination for ASCCC Hayward Award for Excellence in Education.**

Edington only part-time may be nominated this year, and the nomination needs to be approved by Senate. Mrs. McKay request senators send to consignment

group for anyone who is not involved and she can submit the form then the senate can discuss more in next meeting. Indermill discussed how a part time faculty member had been previously nominated in recognition of his work, and how it this could be the highlight of a person's career.

**3. Liaisons: Legislative and CTE**

Non Credit. Edington CTE/Legislative first then state. SWTF faculty input on discussion being made instead. Bring to next CTE meeting at State and Federal level.

*Adjournment*

The meeting was adjourned at 1:00p.m.

*Next Meeting*

November 29<sup>th</sup>, 2016 at 1:30  
Location: LLRC, room 4210