1. Committee Name: *

Technology

2. Committee Chair: *

David Johnston

3. Background and Purpose: *

Reference text: [https://www.mendocino.edu/sites/default/files/committee_handbook_2012_archived_0.pdf](https://www.mendocino.edu/sites/default/files/committee_handbook_2012_archived_0.pdf)

Originally formed to address instructional technology needs. Has been expanded to include administrative technology. One of the key planning committees focuses on technology requests.

4. Typical Actions/Decisions: *

Reference text: [https://www.mendocino.edu/sites/default/files/committee_handbook_2012_archived_0.pdf](https://www.mendocino.edu/sites/default/files/committee_handbook_2012_archived_0.pdf)

Ranks Program Review technology requests; Provides feedback on technology projects

Meeting Schedule

*Indicate meeting day(s), time and frequency*
5. Frequency of Meetings *

- Weekly
- Bi-Weekly
- Monthly
- As Needed
- Other

6. Day of the Week: *

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

7. Time of day: *

- 10am-11am

Committee Composition

8. Please indicate which groups are represented in your committee and the numbers of members for each group (select 0 if you do not have representation of a specific group in your committee)

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9. Average Term lengths of Committee Members: *
   Select all that apply
   - 1 year
   - 2 years
   - 3 years
   - 4 years
   - Nature of Position
   - Other

10. Members Chosen by: *
    Select all that apply
    - Constituent Appointment
    - Position in Constituent Group
    - Employment Position
    - Resource Member
    - Other

11. Experience Required for Membership: *
    - None
    - Interest in technology planning

**Academic Year Membership**

Please go to this site: [https://www.mendocino.edu/college/institutional-research/committee-goals-and-descriptions](https://www.mendocino.edu/college/institutional-research/committee-goals-and-descriptions), click on the yellow link "Committee Membership", download the file and input member names. Then upload the file to this section.

12. Committee Membership 2022-2023
   Upload Membership Template - After this, you will be prompted to submit your form. Please check the box "Send me an email of my responses" for your records.

   ![committee_membership_2022_1 David Johnston.xlsx](attachment:committee_membership_2022_1 David Johnston.xlsx)