

Cleanup Check-off List

- Collect recyclables to remove from premises
- Empty trash cans/bags to remove from premises
- Dirt and Spills wiped up
- Sinks and Counters cleaned
- Dining tables and chairs wiped off
- Wash and dry all used pots/pan/dishes/flatware and return to the appropriate storage areas.
- Floors swept
- All heaters and lights turned off
- All windows closed
- Remove all food items, condiments, spices, etc.
- Refrigerators emptied and any spills wiped up inside
- Refrigerators unplugged and doors left open
- Lock all doors on houses and classroom.
- Return the keys to the lock box on the door handle in the carport
- Close and latch the gate at the entrance to the college property and lock the gate at Hwy 1