Respondent

| 7 | Debra Polak ⌄ |

108:09
Time to complete

‹   ›

1. Committee Name: *

   | Education Action Plan (EAP) ⌄ |

2. Committee Chair: *

   | Debra Polak |

3. Background and Purpose: *

   Reference text: https://www.mendocino.edu/sites/default/files/committee_handbook_2012_archived_0.pdf (https://www.mendocino.edu/sites/default/files/committee_handbook_2012_archived_0.pdf)

   Background: To develop, monitor, and evaluate educational programs (instructional, student services, and programs created through outside funding) in accordance with the college mission, vision, values and strategic plan goals. The committee may make recommendations to other committees. Purpose: To ensure all programs are grounded in equity with a focus on the CCCCO Call to Action and the principles of Guided Pathways, the Education Action Plan Committee will: 1) Prepare a written summary of Part II Program Review information for presentation to PBC. 2) Prepare year-end report for Academic Senate. 3) Develop and regularly review Guidelines for Program Management. 4) Form Program Advisory Teams to evaluate program health and review student achievement and learning outcomes, including equity gaps. 5) Make recommendations regarding program health to PBC and other committees as appropriate. a) Determine process for development and approval of new educational program start-ups. b) Assist with the development of new programs. c) Assist faculty in developing action plans to strengthen programs. 6) d) Develop the Educational Master Plan and perform ongoing reviews and revisions to that document on a regular basis.

4. Typical Actions/Decisions: *

*Reference
text: https://www.mendocino.edu/sites/default/files/committee_handbook_2012_archived_0.pdf
(https://www.mendocino.edu/sites/default/files/committee_handbook_2012_archived_0.pdf)*

> All actions and decisions will be based on the Education Master Plan and Planning Priorities
> 1) Develop new programs. 2) Monitor existing programs. 3) End Discontinue programs.

Meeting Schedule

Indicate meeting day(s), time and frequency

5. Frequency of Meetings *

- [ ] Weekly

- [ ] Bi-Weekly

- [x] Monthly

- [ ] As Needed

- [x] workgroups may meet between meetings

6. Day of the Week: *

- [x] Monday

- [ ] Tuesday

- [ ] Wednesday

- [ ] Thursday

- [ ] Friday

7. Time of day: *

☑ | 1:00pm |

Committee Composition

8. Please indicate which groups are represented in your committee and the numbers of members for each group (select 0 if you do not have representation of a specific group in your committee)

	0	1	2	3	4	5	6
Faculty	○	○	○	○	○	○	◉
Administrator	○	○	◉	○	○	○	○
Classified	○	○	◉	○	○	○	○
Part-Time Faculty	◉	○	○	○	○	○	○
Students	○	○	◉	○	○	○	○
Manager	○	○	○	○	◉	○	○

9. Average Term lengths of Committee Members: *
Select all that apply

☐ 1 year

☑ 2 years

☐ 3 years

☐ 4 years

☐ Nature of Position

☐ | Other |

10. Members Chosen by: *

   Select all that apply

   ☑ Constituent Appointment

   ☑ Position in Constituent Group

   ☑ Employment Position

   ☑ Resource Member

   ☐ | Other |

11. Experience Required for Membership: *

   ☐ None

   ☑ | Faculty employed for at least two years. |

Academic Year Membership

Please go to this site: https://www.mendocino.edu/college/institutional-research/committee-goals-and-descriptions (https://www.mendocino.edu/college/institutional-research/committee-goals-and-descriptions), click on the yellow link **"Committee Membership",** *download the file and input member names. Then upload the file to this section.*

12. Committee Membership 2022

   Upload Membership Template - After this, you will be prompted to submit your form. Please check the box "Send me an email of my responses" for your records.

   📊 EAP commitee_membership_2022_1 (1)_Debra Polak.xlsx (https://mendocinocoll...