

ASSOCIATED STUDENTS OF MENDOCINO COLLEGE

Minutes: Regular Meeting

A regular meeting of the Associated Students of Mendocino College was convened on Friday, September 16, 2016 in Room 750 at Mendocino College, 1000 Hensley Creek Rd., Ukiah, CA.

General Matters:

Call to Order: President Coffman called the meeting to order at 12:41 pm.

Members Present: President: Wyatt Coffman - Present
Student Trustee: Liana Edington - Absent
Treasurer: Noelle Lagunes - Present
Secretary: Nadine Goebel - Present
Student Ambassador: Joseph Moroney - Present
Activities Director: Solomon Gordon - Present
Publicity Director: Eli Gomez - Present
Students Rights Advocate: Joy Brown - Present

Support Staff Present: Faculty Advisor - Phil Warf

Others Present: Jobe Thomson
Jessica Silva

Pledge of Allegiance: The Pledge of Allegiance was recited facing the American Flag in Room 750.

1. Public Comments

2. Approval of Agenda and Minutes

2.1 Approval of this week's agenda.

Secretary Goebel moved to add item 4.13 under discussion items and item 5.5 under action items.

Seconded by Student Ambassador Moroney

Secretary Goebel moved to add the approval of September 2nd minutes under item 2.2

Seconded by Activities Director Gordon

Treasurer Lagunes moved to approve the agenda pending the additions

Seconded by Student Ambassador Moroney

2.2 Approval of last week's minutes and September 2nd minutes

Secretary Goebel moved to approve the minutes, pending the correction of the secretary officer report under item 7.1 of September 9th minutes

Seconded by Treasurer Lagunes

3. Old Business

3.1 Merchant Discount Card –Update on list and getting window decals for merchants

Secretary Goebel will call some businesses over the next few days and report back to the senate next meeting

Advisor Warf sent out the tax identification forms to the officers to hand out to their businesses

Officers will send out their current lists of businesses to Secretary Goebel by next week so that she may create a current list

Businesses will need a window sticker to inform students of the discount acceptance at their businesses. The stickers will be three by five inches. Secretary Goebel will go get quotes and bring it back to the senate.

The senate will make a printer copy of the discount card for businesses, so that they may know what the card looks like.

3.2 T-shirts ASMC uniforms- Design will be on the chest.

ASMC decided on the shirts with one large logo on the front. The shirts will be purchased through Ukiah Trophies.

Jessica Silva will send a copy of the ASMC logo to Secretary Goebel

3.3 ASMC Goals- What do we want to accomplish?

Currently, the senate has a lot of ideas for the goals. There needs to be a list made of the goals so that they may be approved at the next meeting. Secretary Goebel will create the list for the senate and bring it to the next meeting.

4. Discussion Items

4.1 Guest Speaker Jessica Silva

Jessica Silva came in to inform the senate that the week of welcome committee is already meeting and planning for next semester. She wanted to know what ASMC wanted to contribute, what the senate would like to see out of week of welcome, and if the senate wants to fund any of the events next semester

Publicity Director Gomez suggested taking over a full tuesday like the senate did this past week of welcome.

Jessica Silva agreed and informed the senate about how the committee is wanting to plan events that can be inside and out incase of weather. There will be a barbeque lunch.

Activities Director Gordon suggested there be a non meat option for students who are vegetarian.

ASMC has a grill that could be used to cook the veggie option separate from the meats.

Jessica agreed with the suggestion and said she will look into the costs.

Jessica would like the clubs, faculty, and student services to get involved with booths on a day for the students. She suggested the senate coordinate with the clubs for the events.

The senate suggested a few ideas for events during week of welcome these were: zumba, carnival games, and a giant game of twister

Jessica said she will look into the cost of the ideas and give the information to President Coffman for the senate to decide on POs. Jessica said that the rough estimate for all of the ideas is under \$1500

4.2 Fundraisers - Events Committee

The committee met on Thursday and discussed a few upcoming ideas. The first event will be held on constitution day. The committee decided to ask the senate for donated baked goods that could be brought in and sold during to event. Publicity Director Gomez said she will bring a low sugar option, Treasurer Lagunes said she will bring cookies, President Coffman will bring cupcakes, and Student Rights Advocate Brown said she will bring brownies.

The committee also thought about doing a pumpkin carving contest towards the end of October. Also the idea of having a booth at pumpkin fest was discussed, but the committee has to look into the dead line for a booth.

The committee's goal is to have one fundraiser and one event a month.

4.3 ASMC Presentation - teach the students who is ASMC

The senate decided to have the presentation at the Ukiah campus on October 4th and in

Lakeport on October 11th. The senate will start advertising and telling faculty about the presentations as to promote the presentation to students.

4.4 ASMC office - Acquiring a key for other officers

The senate has not had a problem getting into the office now that President Coffman has a key, no action will be taken.

4.5 Veterans - Improving their support on campus

This topic will be discussed at the next meeting

4.6 Committees - Advertising open student positions before ASMC involvement

There are a few committees on campus that are wanting students for the committees. These committees are:

- a. The curriculum committee, which meets every third friday of the month at 11 a.m.
- b. The education action plan committee, which meets Friday October 7th, November 18th, and December 9th, from 1:30 to 3:00
- c. The student learning outcomes team, dates and times to be announced
- d. The equity committee, dates and times to be announced
- e. The SSSP committee, date and times to be announced
- f. The coastal field station committee, dates and times to be announced

Secretary Goebel will create a list of the standing committees on campus.

4.7 I.C.C funds - What happened to the fund transfers from last semester?

ASMC is missing \$4000 from the ICC find that was approved by the last senate along with a money counter for the business office. There was a purchase order put in for the two items, the business office received its money counter, but the funds from the club interest account were not present in the ICC funds. Treasurer Lagunes will ask Darletta Fulwider for a copy of the purchase order, if she does not have it then Treasurer Lagunes will ask the business office. The senate may have to approve a new purchase order.

4.8 Window Tinting - moving forward with tinting the student center t.v. room's window

*Publicity Director Gomez moved to suspend the order of the day and move to item 4.11
Seconded by Treasurer Lagunes

Window tinting will be placed on the agenda as an action item next meeting

4.9 Constitution Day September 16th

Discussed under item 4.2

If senate members are unable to work the booth during a specific time, then Advisor Warf said he could help.

4.10 Election Polling location on campus

Will be discussed at next week's meeting

4.11 Native American Club Advocacy

Darletta Fulwider asked Jobe Tompson to go in and represent the Native American Club. Dean Virginia Gollouf, had asked Darleta Fulwider, the Native American club advisor, to do something for the college community through the native American community. There are currently protests about the North Dakota pipelines and the club wants to focus its efforts towards helping the protesters. Jobe would like the school to possibly write a letter of support, much like what UC Berkeley did, and draft a resolution in favor of the protestors. The club is looking into creating informational trifold for students on campus and passing them out during Native American Day.

Secretary Goebel suggested that Jobe work with ASMC's publicity director to help promote the issue. Publicity Director Gomez said she will attend the next club meeting on Wednesday at 4 p.m.

4.12 Water Stations

Facilities said it will be a few weeks before they can get to installing the water stations. The stations will be located in the CDV center, the CVPA theater building, and the automotive building. The replacement filters cost \$80. Advisor Warf recommended that the senate do an open purchase order for water stations installations and equipment.

4.13 General Assembly Discussion

The fall General Assembly will be in Sacramento at the Lionsgate hotel and conference center. The rooms cost \$125 a night. In total, for the cost of hotel rooms, the senate is looking at spending roughly \$1200 for four rooms, which falls right into the senate's budget.

The other hotels in the area were either booked or over the budget of the senate. The senate decided to go with Lionsgate.

5. Action Items

5.1 Approval of clubs

- a. AIA - American Indian Alliance club
- b. Video Game Club
- c. AFMC - Associated Fencers of Mendocino College
- d. PTK - Phi Theta Kappa

Activities Director Gordon moved to approve the clubs listed

Seconded by Treasurer Lagunes

5.2 Water Stations

Secretary Goebel moved to approve an open P.O. not to exceed \$500 for installation and maintenance on the water stations.

Seconded by Publicity Director Gomez

5.3 P.O. for Native American Club

no action

5.4 Committee for ASMC informational presentation

no action

5.5 General Assembly

Secretary Goebel moved to approve a P.O. not to exceed \$5,000 for Fall General Assembly expenses

Seconded by Publicity Director Gomez

6. Informational Reports

6.1 Fiscal Report – Treasurer's report

The General Fund has \$1,836.25, the food pantry has \$4,637.89, and in total they have \$6,474.14.

The ICC fund has \$18.62, the Student Rep Fee has \$29,436, and the Student Center fund has \$316,764.28.

\$1000 of the general fund will be deducted for last semester's scholarships.

6.2 Advisory Report – A report from ASMC advisory Phil Warf

Advisor Warf reminded the senate that the vice president elections need to happen within 3 weeks of president's resignation, it has already been 1 week.

Advisor Warf informed the senate that Yolanda Vasquez, the head of the hep camp program, was asking ASMC for \$200 for the de los muertos event on November 2nd. President Coffman will place it on the agenda for next week as an action and discussion item.

Pedro Medina has not come back to the senate, so the senate should just keep his resignation.

Advisor Warf stressed to the senate about starting their meetings on time.

7. Officer Communications

7.1 Officer Reports:

- a. President: Wyatt Coffman

The ASMC meetings will now have time limits to items on all future agendas.

The senate received a call and multiple emails from a business about doing a psychosis and halloween themed event on campus, but they wanted \$1500 to \$2000. He strongly suggested against it.

- b. Vice President: Vacant
- c. Student Trustee: Liana Edington
- d. Treasurer: Noelle Lagunes
- e. Secretary: Nadine Goebel

Secretary Goebel suggested that ASMC look into getting a suggestion box for the office, so that students could write down and share their ideas and contact information if they would like to get involved with ASMC.

A student also asked about putting a camera in over by the pool tables and the ASMC office, the camera in that portion of the student center only captures part of the room due to the corner.

- f. Parliamentarian: Vacant
- g. Student Ambassador: Joseph Moroney

The region has not met since the first friday.
COACKs will be meeting this month and directors are preparing for the fall General Assembly.

- h. Activities Director: Solomon Gordon
- i. Publicity Director: Eli Gomez
- j. Student Rights Advocate: Joy Brown
- k. Ecology Director: Vacant
- l. Ukiah Representative: Vacant
- m. Lake Representative: Vacant
- n. Willits Representative: Vacant

9. Adjournment

Activities Director Gordon moved to adjourn the meeting at 3:05 p.m.
Seconded by Publicity Director Gomez

