

ITEM NO: 5.1  
DATE: June 4, 2014

SUBJECT: 2014/15 TENTATIVE BUDGETS

SYNOPSIS:

Board of Trustees consideration of the adoption of the 2014/15 Tentative Budgets.

A public hearing on the proposed 2014/15 Adopted Budgets will be held at the regular Board of Trustees meeting in September.

RECOMMENDATION:

The Superintendent/President recommends the adoption of the 2014/15 Tentative Budgets for the Mendocino-Lake Community College District General Fund, Debt Service Fund, Child Care Fund, Capital Projects Fund, Bond Projects Fund, Special Reserve Fund, Health Fund, Student Representation Fee Fund, Student Center Fund, and Student Financial Aid Award Projections, as shown in Attachments A through J.

ANALYSIS:

All California Community College Districts are required to adopt Tentative Budgets for the coming fiscal year and transmit them to the County Superintendent of Schools prior to July 1 of the current year. The Tentative Budgets reflect the best estimates of coming year revenues and expenditures known at the time of submission. Since the State of California typically does not adopt its budget until after June 15, significant changes in projected revenues and expenditures can be anticipated for the September Adopted Budget.

**BEGINNING BALANCE**

The projected 2014/15 General Fund beginning balance is \$1,847,422 based on the 2013/14 estimated actual ending balance. \$1,653,366 of the projected 2013/14 beginning balance is unrestricted. Currently over \$160,000 of prospective expenditures are encumbered. Actual expenditure levels cannot be determined until the current year's books are closed and those encumbrances are resolved.

**REVENUE**

The General Fund revenue included herein is based on the most recent 2014/15 fiscal year budget information received from the Governor's Budget, the Chancellor's Office, the Community College League of California, and School Services of California.

Apportionment Base/Restoration/Stability

This proposed Tentative Budget assumes that the District will report an enrollment of 2,900 FTES for 2014/15 which is 143 FTES less than our enrollment base of 3,043 FTES. The college is still planning to reach 3,043 FTES but this budget estimates general apportionment at 2,900 FTES in order to be fiscally prudent. This 143 FTES equates to a revenue loss of \$663,000. If the college attains its goal of serving 3,043 FTES, the budget as presented here would improve by \$663,000.

This budget includes a deficit factor of 0.5% on general apportionment, resulting in a

revenue reduction of \$90,000. A deficit factor on apportionment is a result of the difference between what the State assumes all 72 colleges will receive for property taxes and enrollment fees and what colleges actually receive. In 2013/14 the final deficit factor was 0.22%. If the final enacted State budget for 2014/15 includes guaranteed backfill of the deficit factor, the budget as presented here would improve by \$90,000.

#### COLA Revenue

2013/14 was the first time in five years that the State funded a COLA (1.57%). The State owes the colleges over 16% in back COLAs, however the colleges have been advised that the State has no plans to fund prior year unfunded COLAs. The COLA in the 2014/15 Governor's budget is 0.85%, which equates to \$157,000 for Mendocino College. Current versions of the budget going through the State Assembly and Senate call for a doubling of the COLA to 1.7%. If this remains in the final enacted State budget, the budget as presented here would improve by \$157,000.

#### Growth/Restoration Revenue

The Governor's Budget included 3.0% funding for enrollment growth. At his May Revision, the Governor reduced growth to 2.75%. Discussions continue regarding as to how these funds will be distributed. Colleges throughout the state are in various situations of enrollment restoration, enrollment growth, and enrollment decline; therefore, there is language in the budget that indicates all colleges will receive some portion of this growth allocation. Because it has not been decided how growth funding will be allocated, this budget includes no growth funding. Should we receive a portion of this growth funding, it would be approximately \$180,000 per 1% of growth funding.

#### Student Support Revenue

The Governor's Budget includes \$200 million for additional student support services including orientation, assessments, and counseling in accordance with the Student Success Act of 2012. Until it is known this revenue will be distributed to districts, we cannot estimate the amount that Mendocino College will receive; therefore, this budget does not include any increase to student support revenue. The college continues to backfill prior year cuts made to the SSSP program (previously called Matriculation) by \$70,000. Should the college receive additional SSSP funding that could offset this backfill, the budget as presented would improve by \$70,000.

The college also backfills cuts made to the Disabled Students Programs and Services (DSPP) categorical program by \$200,000. The proposals going through the State Senate and Assembly include restoration of DSPP. Should this make it through the budget process, it could potentially improve the budget presented here by \$200,000.

### **EXPENDITURES**

#### Salaries, Wages, and Benefits

Due to cuts in the State Budget, staff vacancies have been judiciously reviewed for the past six years with a result in a savings estimated to be as much as \$1 million annually. Prior year reductions in various expenditure accounts have been carried forward into the 2014/15 budget year. This budget includes funding for positions currently being recruited and/or

hired in another area of this agenda: Nursing instructor, English instructor, Computer Science instructor, Art instructor, Dean of Student Services, Director of Community Relations (PIO), Vice President of Administrative Services, Counselor, Financial Aid Administrator, and Director of Child Development. Due to recent retirements and resignations, this hiring has not resulted in a material increase to salaries and benefits.

The hourly instructional budget in 2013/14 began at \$3.5 million. At the April Revise budget, based on actual payroll, it was necessary to increase the budget by \$250,000 to \$3.75 million. Unfortunately, 2013/14 was a year when hourly instructional costs increased and yet fewer FTES were generated. To address this issue, the college planning and shared governance committees have been discussing the commonly used instructional productivity measure of Weekly Student Contact Hours (WSCH) per Full Time Equivalent Faculty (FTEF) or WSCH/FTEF. A good WSCH/FTEF is over 500; we have found ours to be around 290. The 2014/15 hourly instructional budget included in this budget is \$3.3 million, \$450,000 less than 2013/14, making it a necessity to increase the WSCH/FTEF ratio in 2014/15.

Projected 2014/15 costs for all currently authorized positions are reflected in this budget, including step and longevity increments for which current staff are eligible. The cost of these increments is approximately \$200,000. Salaries and wages are budgeted according to the terms of the current collective bargaining agreements, including a full fiscal year of the 2.57% COLA approved for most units effective 1/1/2014. This proposed budget does not include expenditures which may result from future collective bargaining settlements.

The General Fund Budget includes a payment to the Health Fund equal to \$1,650 per plan participant per month or \$19,800 per year which \$50 per month less than 2013/14 and more accurately reflects actual costs for the past two years. This rate may be adjusted during the year as actual health costs become known.

The proposed 2014/15 June Tentative Budget includes a PERS (Public Employee Retirement System) District contribution rate of 11.771%, an increase from the 2013/14 rate of 11.442% which will result in \$14,000 of additional costs.

The Tentative Budget includes a STRS (State Teachers Retirement System) District contribution rate of 8.25%, unchanged from 2013/14. However, the CalSTRS system is underfunded by \$74.4 billion, and as a result there is a proposal in the Governor's May Revision that would increase the employer STRS rate to 9.5%, which would result in an increase cost of \$82,000 to the college. Should this occur, the budget presented here would be negatively impacted by \$82,000.

#### Supplies and Services

Departmental supplies and services budgets reflect the continuation of significant reductions that were made in prior years and include \$10,000 for professional development.

#### Capital Outlay

At this time, unrestricted funding for capital outlay within the General Fund does not have a

budget for equipment.

### **CATEGORICAL PROGRAMS**

The proposed June Tentative Budget includes nearly 30 categorical programs, totaling approximately \$2.8 million. Categorical revenues are projected based on tentative information from various state and federal agencies. \$270,000 of General Fund monies have been set aside in 2014/15 to backfill categorical programs that have been previously cut in the State Budget in 2008/09 and in 2009/10. Until a 2014/15 State budget is adopted, some degree of uncertainty will prevail as to categorical program budgets.

### **ENDING BALANCE**

The projected 2014/15 unrestricted ending fund balance is \$1,620,550 or 8.0% of expenditures and transfers. Significant one-time transfers of \$825,000 from the Health Benefits Fund and \$150,000 transfer from the Special Reserve Fund are necessary to maintain an 8.0% budgeted ending fund balance in the general fund. Without these transfers in from other funds, the general fund ending fund balance would be 3.2%. Significant changes need to be made in 2014/15 to prevent this from becoming an ongoing structural budget deficit of \$975,000.

In summary, the primary revenue and expenditure assumptions included in this budget that could change based upon enrollment and the final budget enacted by the State are:

- *Enrollment FTES at 3,043 instead of 2,900:* revenue increase of \$663,000.
- *State guarantee to backfill deficit factor:* revenue increase of \$90,000.
- *COLA increasing from 0.85% to 1.7%:* revenue increase of \$157,000.
- *Growth allocation:* \$180,000 revenue of each 1%.
- *Reduced need to backfill categoricals:* expenditure reduction of \$270,000.
- *STRS rate increase to 9.5%:* expenditure increase of \$82,000.
- *Increasing WSCH/FTEF:* expenditure decrease of unknown amount.
- *Maintaining or declining WSCH/FTEF:* expenditure increase of unknown amount.

The structural budget deficit could be eliminated if a combination of the above revenue increases and expenditure decreases occurs which net to a savings of \$975,000. For example, if we meet our enrollment target of 3,043 and the state COLA is increased to 1.7% and we are able to reduce backfilling of categorical programs, then the transfers from the Health Fund and Special Reserve Fund would not be necessary.

Typically, District expenditures are known with greater accuracy than revenues at this time. The 2014/15 beginning balance will also be more precisely projected by the time the Adopted Budget is presented. In the event of timely passage of the State Budget, more accurate revenue information will be available in time for inclusion in the September Adopted Budget.

### **OTHER FUND BUDGETS**

The Debt Service Fund Budget (Attachment B), was included for the first time in 2009/10 to reflect the debt service payments on the Solar project. This portion of the project was funded by municipal lease bonds and the debt service will be offset by the energy savings

from the solar field and PG&E rebates. The college received a \$500,000 interest free loan from PG&E to upgrade the HVAC system. This loan will also be repaid with the energy savings from the project over the next six years. The PG&E incentives on the solar field are ending in October 2014, which requires an offsetting increase in the amount transferred from the general fund to cover debt service payments. Debt service payments on the solar field are set to decrease in March of 2015, which will reduce the amount required from the general fund. When the loan on the HVAC upgrade project is paid off in 2018, the transfer from the general fund will level off at \$350,000 until the solar field is paid off in 2021. At that time the debt service fund will no longer be necessary and the \$350,000 will be available for other purposes.

The Child Care Fund Budget (Attachment C), reflects a program similar to the 2013/14 program. The estimated increased costs for salary step and column advancements are included in this budget. The proposed budget reflects a general fund subsidy of \$99,095.

The Capital Projects Fund Budget (Attachment D), includes projected revenues and expenditures as well as reserves set aside for specific capital projects other than those funded from Measure “W” bond proceeds. In August 2013, the college received \$695,000 as a result of the dissolution of City of Ukiah Redevelopment Agency. These funds were deposited into the Capital Projects Fund with the intent that the funds will remain in reserves until all litigation regarding the dissolution of the RDA is resolved.

The Bond Projects Fund Budget (Attachment E), includes projected revenues, expenditures, and reserves for all Measure “W” Bond Projects anticipated from Series A/B bond proceeds. 2014/15 is anticipated to be that last year for all the major bond projects.

The Special Reserve Fund Budget (Attachment F), includes reserves for accrued vacations, load banking, GASB 45 requirements, and self insurance (active/retiree health plans, property, liability, and workers’ compensation). Accrued vacation and load banking are each reserved at 25% of the total value of vacation and load banking accruals respectively, based on the most recent audited figures. This budget includes a transfer of \$150,000 to the general fund to offset the increased transfer from the General Fund to the Debt Service Fund described above.

The Health Fund Budget (Attachment G), identifies those monies set aside for payment of health benefits during the 2014/15 fiscal year. This fund was established when the District made a decision to self-insure these benefits. Revenue is budgeted at \$1,650 per plan participant per month for 2014/15. A significant reserve in excess of \$1.5 million is a result of savings in health costs for the last three years. This budget includes a transfer of \$825,000 of those reserves to the general fund to maintain an 8% budgeted general fund reserve.

The Student Representation Fee Fund Budget (Attachment H), was included for the first time in 2009/10 to reflect the optional \$1 per semester that each student pays to support student government here at the College.

The Student Center Fund Budget (Attachment I), was included for the first time in 2009/10 to reflect the \$1 per unit per semester to a maximum of \$5 that each student pays for equipment and improvements in the Lowery Student Center and student areas at the Lake Center and North County Center.

The Student Financial Aid Award Projections Budget (Attachment J), reflects a program similar to the 2014/15 program.

**MOTION/ACTION:**

RESOLVED, That the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt the proposed 2014/15 Tentative Budgets as presented and shown on Attachments A through J:

|              |  |
|--------------|--|
| Attachment A | Tentative General Fund Budget, 2014/15                     |
| Attachment B | Tentative Debt Service Fund, 2014/15                       |
| Attachment C | Tentative Child Care Fund Budget, 2014/15                  |
| Attachment D | Tentative Capital Projects Fund Budget, 2014/15            |
| Attachment E | Tentative Bond Projects Budget, 2014/15                    |
| Attachment F | Tentative Special Reserve Fund Budget, 2014/15             |
| Attachment G | Tentative Health Fund Budget, 2014/15                      |
| Attachment H | Tentative Student Representation Fee Fund, 2014/15         |
| Attachment I | Tentative Student Center Fund, 2014/15                     |
| Attachment J | Tentative Student Financial Aid Award Projections, 2014/15 |

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
GENERAL FUND  
2014/15**

|  | 2013/14<br>REVISED BUDGET  |                          |                               | 2014/15<br>JUNE TENTATIVE BUDGET |                          |                               |
|--|----------------------------|--------------------------|-------------------------------|----------------------------------|--------------------------|-------------------------------|
|  | Unrestricted<br>Subfund 11 | Restricted<br>Subfund 12 | Total General Fund<br>Fund 10 | Unrestricted<br>Subfund 11       | Restricted<br>Subfund 12 | Total General Fund<br>Fund 10 |
| <b>BEGINNING FUND BALANCE</b>  |                            |                          |                               |                                  |                          |                               |
| Restricted - Student Health Fee Program  |                            | \$223,018                | \$223,018                     |                                  | \$194,056                | \$194,056                     |
| Unrestricted   | 1,873,963                  |                          | 1,873,963                     | 1,653,366                        |                          | 1,653,366                     |
| <b>TOTAL BEGINNING FUND BALANCE</b>  | <b>\$1,873,963</b>         | <b>\$223,018</b>         | <b>\$2,096,981</b>            | <b>\$1,653,366</b>               | <b>\$194,056</b>         | <b>\$1,847,422</b>            |
| <b>REVENUE:</b>  |                            |                          |                               |                                  |                          |                               |
| A. Federal   | \$43,000                   | \$699,132                | \$742,132                     | \$43,000                         | \$254,961                | \$297,961                     |
| B. State   | 12,576,677                 | 2,875,174                | 15,451,851                    | 11,798,604                       | 2,510,929                | 14,309,533                    |
| C. Local   | 7,531,543                  | 109,566                  | 7,641,109                     | 7,387,765                        | 80,000                   | 7,467,765                     |
| D. Transfer in from Health Fund  | 175,000                    |                          | 175,000                       | 825,000                          |                          | 825,000                       |
| E. Transfer in from Special Reserve Fund   | 150,000                    |                          | 150,000                       | 150,000                          |                          | 150,000                       |
| <b>TOTAL REVENUE</b>   | <b>\$20,476,220</b>        | <b>\$3,683,872</b>       | <b>\$24,160,092</b>           | <b>\$20,204,369</b>              | <b>\$2,845,890</b>       | <b>\$23,050,259</b>           |
| <b>EXPENDITURES:</b>   |                            |                          |                               |                                  |                          |                               |
| A. Certificated Salaries and Wages   | \$8,904,434                | \$676,452                | \$9,580,886                   | \$8,569,096                      | \$531,594                | \$9,100,690                   |
| Classified Salaries and Wages  | 4,218,752                  | 1,006,218                | 5,224,970                     | 4,280,825                        | 741,231                  | 5,022,056                     |
| Subtotal Salaries and Wages  | \$13,123,186               | \$1,682,669              | \$14,805,855                  | \$12,849,921                     | \$1,272,825              | \$14,122,746                  |
| Fringe Benefits  | \$4,423,913                | \$626,539                | \$5,050,452                   | \$4,302,234                      | \$467,405                | \$4,769,639                   |
| Total Personnel Costs  | \$17,547,099               | \$2,309,208              | \$19,856,307                  | \$17,152,155                     | \$1,740,230              | \$18,892,385                  |
| B. Supplies  | \$669,576                  | \$342,430                | \$1,012,006                   | \$1,732,605                      | \$265,171                | \$1,997,776                   |
| C. Contractual Services  | 1,839,283                  | 611,978                  | 2,451,261                     | 639,340                          | 732,703                  | 1,372,043                     |
| D. Capital Outlay  | 79,591                     | 225,726                  | 305,317                       | 9,619                            | 42,383                   | 52,002                        |
| E. Transfers to Student Financial Aid Fund<br>and Other Payments To/For Students | 1,281                      | 223,492                  | 224,773                       |                                  | 94,365                   | 94,365                        |
| F. Other Transfers   |                            |                          |                               |                                  |                          |                               |
| To Child Care Fund   | 96,987                     |                          | 96,987                        | 99,095                           |                          | 99,095                        |
| To Debt Service Fund   | 463,000                    |                          | 463,000                       | 604,371                          |                          | 604,371                       |
|  | \$559,987                  | \$0                      | \$559,987                     | \$703,466                        | \$0                      | \$703,466                     |
| <b>TOTAL EXPENDITURES AND TRANSFERS</b>  | <b>\$20,696,816</b>        | <b>\$3,712,834</b>       | <b>\$24,409,651</b>           | <b>\$20,237,185</b>              | <b>\$2,874,852</b>       | <b>\$23,112,037</b>           |
| <b>ENDING FUND BALANCE</b>   |                            |                          |                               |                                  |                          |                               |
| Restricted - Student Health Fee Program  |                            | \$194,056                | \$194,056                     |                                  | \$165,094                | \$165,094                     |
| Unrestricted   | 1,653,366 8.0%             |                          | 1,653,366                     | 1,620,550 8.0%                   |                          | 1,620,550                     |
| <b>TOTAL ENDING FUND BALANCE</b>   | <b>\$1,653,366</b>         | <b>\$194,056</b>         | <b>\$1,847,422</b>            | <b>\$1,620,550</b>               | <b>\$165,094</b>         | <b>\$1,785,644</b>            |
| <b>CHANGE IN RESERVES</b>  |                            |                          |                               |                                  |                          |                               |
| Restricted - Student Health Fee Program  |                            | (\$28,962)               | (\$28,962)                    |                                  | (\$28,962)               | (\$28,962)                    |
| Unrestricted   | (\$220,596)                |                          | (220,596)                     | (\$32,816)                       |                          | (32,816)                      |
| <b>TOTAL CHANGE IN RESERVES</b>  | <b>(\$220,596)</b>         | <b>(\$28,962)</b>        | <b>(\$249,558)</b>            | <b>(\$32,816)</b>                | <b>(\$28,962)</b>        | <b>(\$61,778)</b>             |

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
DEBT SERVICE FUND  
2014/15**

|   | 2013/14<br>REVISED<br>BUDGET<br>FUND 29 | 2014/15<br>TENTATIVE<br>BUDGET<br>FUND 29 |
|---|---|---|
| BEGINNING FUND BALANCE                          | \$0                                     | \$0                                       |
| <u>REVENUE:</u>                                 |   |   |
| A. Interest                                     | (\$2,000)                               | (\$2,000)                                 |
| B. PG&E Incentive - Solar                       | 517,346                                 | 200,000                                   |
| C. Transfer from General Fund - Solar           | 366,226                                 | 507,597                                   |
| D. Transfer from General Fund - Energy Projects | 96,774                                  | 96,774                                    |
| TOTAL FUNDS AVAILABLE                           | <u>\$978,346</u>                        | <u>\$802,371</u>                          |
| <u>EXPENDITURES:</u>                            |   |   |
| A. Solar debt service payments                  | \$881,572                               | \$705,597                                 |
| B. Energy projects debt service payments        | \$96,774                                | \$96,774                                  |
| RESERVES  | \$0                                     | \$0                                       |
| TOTAL EXPENDITURES AND RESERVES                 | <u>\$978,346</u>                        | <u>\$802,371</u>                          |



**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
CHILD CARE FUND  
2014/15**

|   | 2013/14<br>REVISED<br>BUDGET<br>FUND 33 | 2014/15<br>TENTATIVE<br>BUDGET<br>FUND 33 |
|---|---|---|
| <b>REVENUE:</b>                           |   |   |
| Federal                                   |   |   |
| A. Food Program                           | \$35,000                                | \$35,000                                  |
| State                                     |   |   |
| B. CA State Preschool Program             | 135,441                                 | 135,441                                   |
| C. CalWORKS via North Coast Opportunities |   |   |
| D. Food Program                           | 2,000                                   | 2,000                                     |
| E. General Contract                       | 141,549                                 | 141,549                                   |
| F. Facilities Renovation Repair           | 19,987                                  | 19,987                                    |
| Local                                     |   |   |
| G. Parent Fees - Certified/Subsidized     | 0                                       |   |
| H. Parent Fees - Non-Certified/Full Fee   | 78,962                                  | 78,962                                    |
| I. Interest                               |   |   |
| J. NCO CAPP Program                       |   |   |
| K. Other Local Income                     | 3,781                                   | 3,781                                     |
| Transfers                                 |   |   |
| L. General Fund Subsidy                   | 91,987                                  | 94,095                                    |
| M. Employee Child Care Benefit            | 5,000                                   | 5,000                                     |
| <b>TOTAL REVENUE</b>                      | <b>\$513,707</b>                        | <b>\$515,815</b>                          |
| <b>EXPENDITURES:</b>                      |   |   |
| A. Personnel Costs                        |   |   |
| 1. Salary and Wages                       |   |   |
| Classified Regular                        | 159,556                                 | 160,690                                   |
| Classified Hourly                         | 169,550                                 | 169,550                                   |
|   | <u>\$329,106</u>                        | <u>\$330,240</u>                          |
| 2. Benefits                               | \$122,067                               | \$123,041                                 |
| Total Personnel Costs                     | <u>\$451,173</u>                        | <u>\$453,281</u>                          |
| B. Supplies                               | \$24,288                                | \$24,288                                  |
| C. Contractual Services                   | \$16,746                                | \$16,746                                  |
| D. Capital Outlay                         | <u>\$21,500</u>                         | <u>\$21,500</u>                           |
| <b>TOTAL EXPENDITURES</b>                 | <b>\$513,707</b>                        | <b>\$515,815</b>                          |

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
CAPITAL PROJECTS FUND  
2014/15**

|  | 2013/14<br>REVISED<br>BUDGET<br>FUND 41 | 2014/15<br>TENTATIVE<br>BUDGET<br>FUND 41 |
|--|---|---|
| BEGINNING FUND BALANCE                 |   |   |
| Restricted                             | \$0                                     | \$0                                       |
| Unrestricted                           | 110,274                                 | 929,680                                   |
| TOTAL BEGINNING FUND BALANCE           | <u>\$110,274</u>                        | <u>\$929,680</u>                          |
| <u>REVENUE:</u>                        |   |   |
| A. Interest                            | \$3,000                                 | \$3,000                                   |
| B. Proposition 39 Energy Projects      | 111,000                                 | 95,000                                    |
| C. PG & E Incentives                   | 47,910                                  | 0   |
| D. Physical Plant Block Grant          | 109,705                                 | 110,000                                   |
| E. Redevelopment Agency On-going       | 100,000                                 | 100,000                                   |
| F. Redevelopment Agency One-time       | 694,992                                 | 0   |
| G. NCCCSIA Return of Equity            | 30,000                                  | 20,000                                    |
| TOTAL REVENUES                         | <u>\$1,096,607</u>                      | <u>\$328,000</u>                          |
| TOTAL FUNDS AVAILABLE                  | <u>\$1,206,881</u>                      | <u>\$1,257,680</u>                        |
| <u>EXPENDITURES AND TRANSFERS:</u>     |   |   |
| A. Energy System Upgrades              | \$111,000                               | \$95,000                                  |
| B. Hensley Creek Road and Parking Lots |   | \$210,000                                 |
| C. Campus Signs                        | 56,496                                  | 0   |
| D. Other Capital Projects              | 109,705                                 | 0   |
| TOTAL EXPENDITURES                     | <u>\$277,201</u>                        | <u>\$305,000</u>                          |
| <u>RESERVES:</u>                       |   |   |
| A. Other Capital Projects              | \$929,680                               | \$952,680                                 |
| TOTAL RESERVES                         | <u>\$929,680</u>                        | <u>\$952,680</u>                          |
| TOTAL EXPENDITURES AND RESERVES        | <u>\$1,206,881</u>                      | <u>\$1,257,680</u>                        |

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
BOND PROJECTS FUND  
2014/15**

|  | <u>2013/14<br/>REVISED<br/>BUDGET<br/>FUND 43</u> | <u>2014/15<br/>TENTATIVE<br/>BUDGET<br/>FUND 43</u> |
|--|---|---|
| BEGINNING FUND BALANCE   | \$4,555,072                                       | \$463,211   |
| <b><u>REVENUE:</u></b>   |   |   |
| Interest   | <u>5,065</u>                                      | <u>5,000</u>  |
| TOTAL REVENUES   | \$5,065   | \$5,000   |
| TOTAL FUNDS AVAILABLE  | <u>\$4,560,137</u>                                | <u>\$468,211</u>                                    |
| <u>Project #</u>   |   |   |
| <b>Bond Project Management</b>                                   |   |   |
| 717320 Salary and Benefits                                       | \$176,197   | \$15,000  |
| 717320 Supplies, Services, & Equipment                           | <u>67,851</u>                                     | <u>11,349</u>                                       |
| Subtotal, Bond Project Management                                | \$244,048   | \$26,349  |
| 717010 Disabled Access Improvements                              | 19,122  |   |
| 717020 Energy Projects   | 7,016   |   |
| 717030 Flooring Replacement                                      | 41,362  | 31,862  |
| 717050 Other Campus Infrastructure                               | 20,570  | 400,000   |
| 717060 Point Arena Field Station                                 | 2,875   |   |
| 71707X Renovation for Instructional and Student Services         | 34,166  |   |
| 717170 Allied Health/ Nursing Facility                           | 2,164,807   |   |
| 717190 Library/Learning Center                                   | 126,769   | 10,000  |
| 717200 Student Center Cafeteria (renovate current Library Bldg.) | 203,169   |   |
| 717240 Modernize Vocational Program Facilities and Equipment     | 216,151   |   |
| 717270 Integrated Information System                             | 305,311   |   |
| 717300 Lake County Center  | 137,865   |   |
| 717310 Willits/Northern Mendocino County Center                  | <u>727,317</u>                                    |   |
| Subtotal, Bond Projects  | \$4,006,500                                       | \$441,862   |
| TOTAL EXPENDITURES   | <u>\$4,250,548</u>                                | <u>\$468,211</u>                                    |
| RESERVES:  | <u>\$309,589</u>                                  | <u>\$0</u>  |
| TOTAL EXPENDITURES AND RESERVES                                  | <u>\$4,560,137</u>                                | <u>\$468,211</u>                                    |

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
SPECIAL RESERVE FUND  
2014/15**

|   | 2013/14<br>REVISED<br>BUDGET<br>FUND 61 | 2014/15<br>TENTATIVE<br>BUDGET<br>FUND 61 |
|---|---|---|
|   | <u>          </u>                       | <u>          </u>                         |
| BEGINNING FUND BALANCE                              | \$1,423,505                             | \$1,278,505                               |
| <u>REVENUE:</u>                                     |   |   |
| A. Interest   | \$5,000                                 | \$5,000                                   |
| TOTAL FUNDS AVAILABLE                               | <u>\$1,428,505</u>                      | <u>\$1,283,505</u>                        |
| <u>EXPENDITURES AND TRANSFERS:</u>                  |   |   |
| A. Transfer to General Fund                         | <u>\$150,000</u>                        | <u>\$150,000</u>                          |
| <u>RESERVES:</u>                                    |   |   |
| A. Accrued Vacation Reserve                         | \$138,000                               | \$138,000                                 |
| B. Load Banking Reserve                             | 66,000                                  | 66,000                                    |
| C. Health Fund Reserve                              | 275,000                                 | 140,000                                   |
| D. Incurred But Not Recorded (IBNR) Health Benefits | 180,000                                 | 180,000                                   |
| E. GASB 45 Reserve                                  | 599,990 *                               | 599,990 *                                 |
| F. Self Insurance Reserve                           | 19,515                                  | 9,515                                     |
| TOTAL RESERVES                                      | <u>\$1,278,505</u>                      | <u>\$1,133,505</u>                        |
| TOTAL EXPENDITURES AND RESERVES                     | <u>\$1,428,505</u>                      | <u>\$1,283,505</u>                        |

\*\*Total GASB 45 liability per actuarial study dated December 7, 2013 is \$6,342,577.

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
HEALTH FUND  
2014/15**

|                                    | 2013/14<br>REVISED<br>BUDGET<br>FUND 62 | 2014/15<br>TENTATIVE<br>BUDGET<br>FUND 62 |
|------------------------------------|---|---|
| BEGINNING FUND BALANCE             | \$1,557,570                             | \$1,557,570                               |
| <u>REVENUE:</u>                    |   |   |
| A. Contribution from Other Funds   | \$3,016,373                             | \$2,848,932                               |
| B. Employee Contributions          | 24,671                                  | 24,671                                    |
| C. Interest                        | 6,000                                   | 6,000                                     |
| TOTAL REVENUE                      | <u>\$3,047,044</u>                      | <u>\$2,879,603</u>                        |
| TOTAL FUNDS AVAILABLE              | <u><u>\$4,604,614</u></u>               | <u><u>\$4,437,173</u></u>                 |
| <u>EXPENDITURES:</u>               |   |   |
| A. Health Care Services            | \$2,872,044                             | \$2,879,603                               |
| B. Transfer to General Fund        | \$175,000                               | \$825,000                                 |
| TOTAL EXPENDITURES                 | <u>\$3,047,044</u>                      | <u>\$3,704,603</u>                        |
| B. Reserve for Future Expenditures | <u>\$1,557,570</u>                      | <u>\$732,570</u>                          |
| TOTAL EXPENDITURES AND RESERVES    | <u><u>\$4,604,614</u></u>               | <u><u>\$4,437,173</u></u>                 |

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
STUDENT REPRESENTATION FEE FUND  
2014/15**

|                                 | 2013/14<br>REVISED<br>BUDGET<br>FUND 72 | 2014/15<br>TENTATIVE<br>BUDGET<br>FUND 72 |
|---------------------------------|---|---|
| BEGINNING FUND BALANCE          | \$18,815                                | \$18,815                                  |
| <u>REVENUE:</u>                 |   |   |
| A. Student Representation Fees  | \$10,000                                | \$10,000                                  |
| B. Interest                     | 100                                     | 100                                       |
| TOTAL REVENUE                   | <u>\$10,100</u>                         | <u>\$10,100</u>                           |
| TOTAL FUNDS AVAILABLE           | <u><u>\$28,915</u></u>                  | <u><u>\$28,915</u></u>                    |
| <u>EXPENDITURES:</u>            |   |   |
| A. Services (Travel)            | \$10,100                                | \$10,100                                  |
| TOTAL EXPENDITURES              | <u>\$10,100</u>                         | <u>\$10,100</u>                           |
| RESERVES                        | <u>\$18,815</u>                         | <u>\$18,815</u>                           |
| TOTAL EXPENDITURES AND RESERVES | <u><u>\$28,915</u></u>                  | <u><u>\$28,915</u></u>                    |

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
STUDENT CENTER FUND  
2014/15**

|                                 | 2013/14<br>REVISED<br>BUDGET<br>FUND 73 | 2014/15<br>TENTATIVE<br>BUDGET<br>FUND 73 |
|---------------------------------|---|---|
| BEGINNING FUND BALANCE          | \$325,802                               | \$195,802                                 |
| <u>REVENUE:</u>                 |   |   |
| A. Student Center Fees          | \$30,000                                | \$30,000                                  |
| B. Interest                     | 1,000                                   | 1,200                                     |
| TOTAL REVENUE                   | <u>\$31,000</u>                         | <u>\$31,200</u>                           |
| TOTAL FUNDS AVAILABLE           | <u><u>\$356,802</u></u>                 | <u><u>\$227,002</u></u>                   |
| <u>EXPENDITURES:</u>            |   |   |
| A. Student Salary & Benefits    | \$10,000                                | \$10,000                                  |
| B. Supplies                     | 5,587                                   | 5,587                                     |
| C. Services                     | 2,370                                   | 2,370                                     |
| D. Equipment                    | 143,043                                 | 5,000                                     |
| TOTAL EXPENDITURES              | <u>\$161,000</u>                        | <u>\$22,957</u>                           |
| RESERVES                        | <u>\$195,802</u>                        | <u>\$204,045</u>                          |
| TOTAL EXPENDITURES AND RESERVES | <u><u>\$356,802</u></u>                 | <u><u>\$227,002</u></u>                   |