

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

**Wednesday, January 11, 2012 - 5:00 PM**

**Mendocino College - 1000 Hensley Creek Road – Ukiah CA 95482  
Board Room, Room 1060, MacMillan Hall**

**CALL TO ORDER /PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**1. APPROVAL OF AGENDA**

1.1 Agenda Approval

**2. APPROVAL OF MINUTES**

2.1 Approval of Minutes for the regular meeting held on December 7, 2011

**3 & 4 CONSENT AGENDA**

**3. Personnel**

3.1 Employment – Short-Term Employees

Recommendation to ratify a list of short-term employees

3.2 Employment – Part-Time Faculty

Recommendation to ratify a list of part-time faculty

3.3 Volunteers

Recommendation to approve a list of volunteers

3.4 Resignation/Retirement - Classified

Recommendation to ratify the resignations of Geraldine Dutton and Marsha Sisneros

3.5 Mendocino-Lake Community College Classified Bargaining Unit

Recommendation to ratify a side letter regarding a 4% salary increase effective January 1, 2012

3.6 Management/Supervisory/Confidential Employees - Agreement

Recommendation to ratify an agreement for a 4% salary increase effective January 1, 2012

3.7 Contract Amendment – Vice Presidents

Recommendation to approve a salary increase of 4% effective January 2, 2012

3.8 Reclassifications

Recommendation to approve a reclassification for the positions held by Lois O'Rourke and Steve Oliveria

**4. Other Items**

4.1 Fiscal Report as of November 30, 2011

Recommendation to accept the report as presented

4.2 Non Resident Tuition Fee

Recommendation to adopt the fee as presented

4.3 Contracts and Agreements – Quarterly

Recommendation to ratify the contracts and agreements as presented

4.4 Board of Trustees Budget Parameters

Recommendation to adopt the parameters as presented

**5. ACTION ITEMS**

- 5.1 Board Policy Revisions – Initial Reading
  - Board Policy 713 Industrial Accident and Illness Leave - delete
  - Board Policy 708 Employment and Assignment of Relatives of Employees (Nepotism) – revise
- 5.2 California Community College Trustees (CCCT) Board - Nominations
  - Trustees may choose to nominate a member of the Board to run for the CCCT Board

**6. INFORMATIONAL REPORTS**

- 6.1 President's Report
  - Superintendent/President informational report
- 6.2 Education and Student Services Report
  - Education and Student Services Department informational report
- 6.3 Administrative Services Report
  - 6.3.1 Administrative Services Department informational report
  - 6.3.2 Measure W Bond Report
- 6.4 Mendocino College Foundation, Inc.
  - Report on the monthly activities of the Foundation
- 6.5 Constituent Groups Reports
  - Reports from constituent groups are presented as information
- 6.6 Health Benefits Report
  - Submitted as information

**7. TRUSTEE COMMUNICATIONS**

- 7.1 Trustee Reports
  - Written and oral reports from Trustees are presented as information
- 7.2 Future agenda items

**8. TIME CERTAIN ITEM – PRESENTATION 6:00 PM**

- 8.1 SB 1440 – Student Transfer Achievement Reform Act
  - Presentation by Dean Virginia Guleff and faculty member Debra Polak regarding transfer degrees to the California State University (CSU) system

**9. CLOSED SESSION**

- 9.1 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 1 case
  - Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 9.2 Collective Bargaining/Meet and Confer - GC 54957.6
  - Designated Representatives: Lehner, Randall, Perryman, Chaty
  - Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU

**10. ADJOURNMENT**

**ADA Compliance:** Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

**Agenda Packet and Supporting Documents Notice:** The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College's website at [www.mendocino.edu](http://www.mendocino.edu).

*Future Board Meetings: Regular Meeting – February 1, 2012, 5:00 PM, Ukiah Campus, Room 1060*  
*Workshop – February 15, 2012, 9:00 AM - 3:00 PM, Ukiah Campus, Room 1060*