

ASSOCIATED STUDENTS OF MENDOCINO COLLEGE

Minutes: Regular Meeting

A regular meeting of the Associated Students of Mendocino College was convened on Friday, November 4, 2016 in Room 750 at Mendocino College, 1000 Hensley Creek Rd., Ukiah, CA.

General Matters:

Call to Order: President Coffman called the meeting to order at 12:36 pm.

Members Present: President: Wyatt Coffman - Present
Vice President: Joseph Moroney - Present
Student Trustee: Liana Edington - Present
Treasurer: Noelle Lagunes - Present
Secretary: Nadine Goebel - Present
Activities Director: Solomon Gordon - Present
Publicity Director: Eli Gomez - Present
Students Rights Advocate: Joy Brown - Absent
Lakeport Representative: Jesse Dawes - Present

Support Staff Present: Phil Warf - Present

Others Present: Katie Farebarren

Lana Evenheart

Ulises Velasco

Pledge of Allegiance: The Pledge of Allegiance was recited facing the American Flag in Room 750.

1. Public Comments

Katty Fareberren and Lana Evenheart came in to discuss “Giving Tuesday”, which is a global movement created from the outcomes of black friday and cyber monday. The point of the movement is to be thankful for what a person has and give back to the community. They would like to take part in this event and host a food drive on campus. They would like to donate 100% of the proceeds to the food pantry on campus, their goal is to coordinate this event with the holiday lunch. They would like ASMC’s help with working the booth and getting the word out to students.

Ulises Velasco came in to discuss a few topics with the senate.

There is an open invite on November 14, from 3:00pm to 4:00pm in room 4210, for a presentation on, Bank Mobile. A representative from the company will be coming out to discuss what it is Bank Mobile does. They offer automated disbursements of your financial aid. Ulises asked the senate to discuss this idea at the General Assembly with other senates and see how they feel about the program.

The college was able to get a photographer through the equity committee to come take photos of students around campus. Ulises will be coordinating it within the next month and would like us to help get the students and clubs involved, as to have a wide array of photos with students in them.

The last thing he came in to discuss was stipends. Ulises meet with Advisor Warf and the Director of Fiscal services, Joe Atherton to finish out the details regarding the senate’s stipends. The ideas that was brought up, was to pay the senate was hourly wages not to exceed the limit set by the senate. It would be more in line with the college. Ulises talked with Advisor Warf about how the stipends would work. The senate would work for \$10 an hour for 12 hours a month, resulting in \$120 a month. The secretary and vice president would work for \$12.50 an hour,

however they would have to work more hours in order to make the set \$250, and the president would be \$15 an hour and would also have to work additional hours.

President Coffman's concern with having the Secretary, Vice President, and President work more hours would mean that the other officers would not be able to complete their hours required to be paid. The senate discussed that these ranks would be paid \$25 per hour for president and \$20.83 for secretary and vice president.

Ulises's brought concern that the college has classified staff that does not make that much, so it would not be advisable to pay the higher paid officers like that.

He will talk with the human resource department after this discussion and see which hourly pay would work best. He will email Advisor Warf and President Coffman with an update.

2. Approval of Agenda and Minutes

2.1 Approval of this week's agenda.

Vice President Moroney moved to amend the agenda to add items 4.7 Calendar for the ASMC office, 4.8 Icc meeting and clubs day, and 5.5 PO for ICC meeting.

Seconded by Secretary Goebel

None opposed, the motion passed.

Publicity Director Gomez moved to switch items 4.5 Student Holiday Lunch and 4.1 Mental Health day, so that item 4.5 Student Holiday Lunch is first.

Seconded by Student Trustee Edington

None opposed, the motion passed.

Secretary Goebel moved to approve this week's agenda, pending amendments.

Seconded by Vice President Moroney.

None opposed, the motion passed.

2.2 Approval of last week's minutes on October 28th, 2016.

Publicity Director Gomez moved to approve the minutes from October 28, 2016

Seconded by Secretary Goebel

None opposed, the motion passed.

3. Old Business

3.1 Merchant Discount Card –Update on list and getting window decals for merchants

Secretary Goebel has received a quote for the stickers from Ukiah Trophies.

Priced as a STATIC CLING (this has a two month rating, not for contact with cleaning and moisture) It's meant for the inside window, printed facing out.

Size of 2.5 w x 4.5 tall

This is priced as a multi color..

This could be with a clear (show thru, or with a white background) same price for both.

QTY 250 \$325.00 plus tax

QTY 500 \$375.00 plus tax

QTY 1000 \$450.00 plus tax

SECOND OPTION;

Same info as above, STATIC CLING, only with a 1 color print

QTY 250 \$292.00 plus tax

QTY 500 \$340.00 plus tax

QTY 1000 \$400.00 plus tax

President Coffman advised the senate that 250 stickers is more than enough and they will last a while. He suggested getting 250 multi-colored stickers for \$325.

The senate agreed.

3.2 Concessions for Cherry Orchard

Concessions went very well. ASMC made \$317.10 from the sales.

.3.3 Window Tinting

Activities Director Gordon talked to Matt in facilities. Matt said he would check in to any other problems the tinting might cause and will contact Activities Director Gordon if any problems should arise.

3.4 Halloween Event

The event went really well, the decorations looked really nice. Having the movies in the small television room worked great.

Student Trustee Edington suggested that next time the senate should have the contestant winners take photos with the judges for the display case and if the senate would like the kids to come by they would need to email the child development center, because they have designated spots they go.

4. Discussion Items

4.1 Student Holiday Lunch

The senate talked about going to Stan's Maple Cafe for the turkey. The senate will make the mash potatoes like last year, Advisor Warf will talk to the staff in the culinary to see if the senate can use their center again. The senate decided to go with 300 servings this year.

Management will do pies, whip cream, and green beans.

Ulises requested that the senate make a list of what is needed. President Coffman asked the events chairs Activities Director Gordon and Treasurer Lagunes to have the events committee write up a list.

The event will be held Tuesday, December 6th from 11am to 2pm.

It was suggested the senate have a vegetarian option and possibly ham as well.

The senate will also need to set up a time sheet for volunteer hours.

4.2 Student Safety Zone

Publicity Director Gomez suggested talking to other colleges at the General Assembly as to get an idea for the colleges safe zone.

The senate agreed.

Vice president Moroney said he would also talk to the equities committee through the SSSCC for some ideas.

4.3 Veterans- Improving their support on campus

Vice President Moroney was unable to meet with Ulises Velasco, he will reschedule with him.

4.4 Election polling location on campus- writing a letter for consideration

Vice President Moroney needs to format the letter so that it looks more formal.

Advisor Warf said it is almost unlikely for us to become a polling location, we could drop it if the senate wishes, but if there is a letter he would like to see it before we present it to the board.

Vice President Moroney suggested generating more support from the rest of the college so that it can be fully aware, thus creating full involvement on campus.

Advisor Warf suggested having a petition that students sign and attach it to the letter.

4.5 Mental Health Day

The senate discussed holding this event because it is typically the most stressful time of the semester. ASMC should communicate with the mental health coordinator.

Student Trustee Edington suggested having a date set and what it is we want to do, prior to talking to him so that the senate can bring it back next week to finalize details.

Vice President Moroney suggested an informational discussion/pamphlet on medications, how to use them properly and what ones to use.

Lakeport Representative Dawes suggested activities outside.

Vice President Moroney suggested the senate invite different companies around town to lead practices for meditation and relaxation.

Student Trustee Edington suggested a stress game, like a punching bag.

During the last meeting the senate discussed the idea of having tea, the senate still thinks that would be a great idea.

Treasurer Lagunes moved to extend discussion by 3 minutes.

No one seconded, motion did not pass

4.6 General Assembly

The resolution packet is ready.

Vice President Moroney suggested the senate look over the resolutions before hand as to be prepared. Vice President Moroney will forward the resolutions to the senate.

4.7 Office calendar

Advisor Warf thinks that having a dry erase calendar in the office would be a good idea.

Secretary Goebel informed the senate that Darletta Fulwidder would like the office hours up on the window so students know when officers are expected to be in.

The senate thinks this is a good idea.

Publicity Director Gomez will get a price for it so that a PO can be made for it.

4.8 ICC meeting

Vice President Moroney will try to get ICC to meet hopefully twice before the end of the month, so that clubs day can happen.

President Coffman recommended room 4210 for the meeting.

5. Action Items

5.1 Approval of Clubs

ASL club

Student Trustee Edington moved to approve the ASL club
Seconded by Activities Director Gordon

Secretary Goebel abstained

No objections, the motion carried.

5.2 Committee Appointments

No action

5.3 P.O. for Holiday Lunch

Student Trustee Edinton moved to approve an open P.O. not to exceed \$1000 for the holiday lunch, from student center fund.

Seconded by Secretary Goebel

No objections, the motion carried,

5.4 P.O. for Window Decals for Merchant Discount vendors

Student Trustee Edington moved to approve a P.O. not to exceed \$400 from the general fund for merchant stickers.

Seconded by Secretary Goebel

No objections, the motion carried.

5.5 PO for ICC meeting

Student Trustee Edington moved to approve a PO not to exceed \$50 from the I.C.C. fund for the icc meeting.

Seconded by Treasurer Lagunes

No objections, the motion carried.

6. INFORMATIONAL REPORTS

6.1 Fiscal Report – Treasurer’s report as of November 4th, 2016.

The ASMC general fund has \$1,050.39, the food pantry has \$4637.89. In total they have, \$5688.28. The I.C.C. fund has \$4,118.62, the student rep fund has \$27,866.44, and the student center fund has \$333,191.96.

6.2 Advisor Report – A report from ASMC advisor Phil Warf

MTA is under the impression that Mendocino College and ASMC are no longer interested in the student bus passes. Advisor Warf suggested that the senate should pass a resolution saying that we are committed to it. He will also call MTA to notify them. He will also ask the library if they are tracking the students they are giving out stickers to.

Relative to the tax on food at schat's, basically if a student eats it on the premise, it can be taxed. He found an article with hypotheticals and gave it to Student Trustee Edinton for Student Rights Advocate Brown.

7. OFFICER COMMUNICATIONS

7.1 Officer Reports:

a. President: Wyatt Coffman

Mat fegal gave wyatt his notes and packet on the field station committee. He will put in in the asmc office for officers to read.

b. Vice President Joseph Moroney

The Directors are meeting next Thursday before the General Assembly.

- c. Student Trustee Edington

The Board is meeting next Wednesday, she will report to the senate next week.

- d. Treasurer Noelle Lagunes
- e. Secretary Nadine Goebel

There is a regional meeting right after this if any senate members want to join in the teleconference.

The ASL club would like to borrow the popcorn machine for their movie night event.

- f. Parliamentarian: Vacant
- g. Student Ambassador: Vacant
- h. Activities Director Solomon Gordon

He will follow up with maintenance regarding the moving of the ping pong and pool table

- i. Publicity Director Eli Gomez
- j. Student Rights Advocate Joy Brown
- k. Ecology Director: Vacant
- l. Ukiah Representative: Vacant
- m. Lakeport Representative Jesse Dawes
- n. Willits Representative: Vacant

9. Adjournment

Publicity Director Gomez moved to adjourn the meeting at 2:36 p.m.

Seconded by Student Trustee Edington.

No objections, the motion carried.