



# ADMINISTRATIVE PROCEDURES

No. 6505.1

MENDOCINO - LAKE COMMUNITY COLLEGE DISTRICT

## SUSTAINABILITY

Non-profit, public and private research, practical field experience and fellow California Community College policy and procedure adoption have provided proven pathways to comprehensively and responsibly institutionalize sustainability at Mendocino-Lake Community College District; therefore:

- I. All new facilities planning and construction, including major renovations (greater than 25% of a building's square footage), shall be certified to the highest applicable version of standards within the Leadership in Energy and Environmental Design (LEED) framework. In addition, design criteria and materials selection shall be guided by the applicable version of standards within the Living Future Institute's Living Building Challenge.
- II. Day-to-day operations of the District's facilities and grounds shall be guided through the District's Action Plan on Sustainability. The Action Plan on Sustainability shall be the culmination of the Energy, Waste, and Water Master Plans, which will be subsections of the Facilities Master Plan. These plans shall detail the pathways to achieve the following:
  1. The District shall achieve a 25% reduction in water use (from a baseline year of 2018) by 2025.
  2. The District shall achieve a 25% reduction in landfill waste (from a baseline year of 2018) by 2025.
  3. The District shall be Net-Zero Energy by 2030 or sooner.
- III. Faculty, students and staff shall be actively engaged in the creation and implementation of the Action Plan on Sustainability. As feasibility permits, and through the planning process, the Vice-President of Administrative Services shall make budget provisions and recommendations to facilitate the administration, funding, execution, and monitoring of the Action Plan on Sustainability.
- IV. The district shall preferentially purchase recycled, compostable and/or sustainable materials whenever possible. The District shall require its contractors and consultants to use and specify recycled, compostable, and/or sustainable products in fulfilling contractual obligations whenever practicable. Specifications for these

products and their suggested uses will be made available to all District departments by Facilities.

The Superintendent/President (or designee) shall submit a “State of Sustainability” report to the Board periodically on the progress towards district-wide sustainability goals.

References: Government Code Sections 15814.30 and 15814.31  
California Code of Regulations Title 5 Sections 57050-57055  
California Community Colleges Board of Governors Energy and Sustainability Policy  
Executive Order B-18-12  
Assembly Bill 1826