



## MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT

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**Application Deadline: October 18, 2019; 5:00 p.m.**

### **INSTRUCTOR - NURSING**

Full-time, temporary faculty position (175 day)

Non-Tenure Track

Contract Period: January 1, 2020 – December 31, 2020

Full Benefit Package: Health, Dental, Vision, Prescription, Life Insurance; fully paid by the District Retirement Plan with STRS/PERS

### **DUTIES:**

- Courses in the RN curriculum which may include beginning and advanced Med-Surg Nursing. Leadership Nursing seminar, OB-Peds, Psychiatric Nursing and others  
Instructs undergraduate courses, including but not limited to NUR 52a/b/c-Nursing Technical Lab I/II/III; NUR 122-Complex Medical Surgical Nursing I, and NUR 132-Complex Medical Surgical Nursing II. These courses may include lab, clinical and lecture hours and are directed to both first year and second year RN students. At this time the program has a special need for faculty with OB/Peds and/or Psychiatric Nursing.
- Meets classes and conducts finals as included in the schedule of classes; prepares classroom presentations, student activities, and assignments; teaches class hours; evaluates student's performance based on quizzes, comprehensive examinations, finals and/or other assignments appropriate to the course outline; teaches courses in accordance with the description published in the catalog, the course outline, and the schedule of classes; prepares a syllabus for each course and posts it in the first week of the semester preceding the content offering; posts and maintains office hours; prepares and submits accurate and timely student reports; participates in curriculum development, review modification and deletion; maintains currency in the classroom as necessary;
- Reports on time for assignments, including classes and meetings; attends in-service days, commencements, and faculty meetings as scheduled; completes required flex hours for professional development purposes; serves on college committees; participates in full-time and part-time faculty evaluations; may supervise student workers in the discipline; provides input in the development of an annual budget for the discipline, develops and assesses student learning outcomes in the discipline; participates in the processes of shared governance; secures and properly stores equipment assigned to discipline; participates in activities to promote articulation with local high schools and four-year colleges as mutually agreed upon with the Dean.

### **QUALIFICATIONS**

- Must possess and retain a current, clear and active license issued by the California Board of Registered Nursing.
- Master's degree from an accredited college or university in nursing **OR** a Bachelor's in nursing **AND** a Master's in health education or health sciences.



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- At least one year's experience as a registered nurse providing direct patient care (within the past five years) **AND** completion of at least one year's experience teaching courses related to nursing in a **pre/post licensed program** or a course which includes practice in teaching nursing **as part of an advanced degree**.

An applicant who does not meet the qualifications above may instead meet the following:

A baccalaureate degree from an accredited college including courses in nursing, or in natural, behavioral or social sciences relevant to nursing practice **AND** at least one year's continuous full-time experience in direct, acute patient care practice as a registered nurse. If employed with these qualifications, by the end of the tenure-track process, the Instructor would be expected to meet the qualifications for BRN full status.

- Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.

**Knowledge of:** Nursing research, evidence based practice skills, advanced physical assessment, medication calculations and administration, cardiac and endocrine disorders, lab interpretation, nursing leadership, clinical instruction and decision making.

**Ability to:** Effectively instruct assigned courses using a variety of techniques; evaluate and develop curriculum and instructional materials; update course materials to reflect current nursing practice; assess student academic progress; communicate effectively with students and hospital staff regarding student expectations, course requirements, evaluation procedures and other program requirements; serve as a liaison with community health care facilities and staff; follow faculty mandates of the CA Board of Registered Nursing; develop course schedules; stay current in the subject area through continued professional development and active involvement in professional organizations and activities; evaluate faculty; maintain records; prepare reports; work cooperatively and effectively with others; demonstrate respect for the rights and needs of students; communicate effectively both verbally and in writing; work variable locations and hours.

**ASSIGNMENT:** This is a full-time, temporary, 10 month position. The annual teaching load is 510 lecture hours, 680 lab hours, or a combination of the two. The annual work year includes 164 instructional days and eleven professional development/flex days. This assignment may include day, evening, and weekend classes, as well as travel to, and instruction at, off-campus centers within the District **and other medical facilities**.

**SALARY AND BENEFITS:** The annual starting salary is \$59,056– \$84,726 commensurate with education and teaching experience. There is a stipend for an earned doctorate. The full-time faculty salary schedule is posted at: [http://www.mendocino.edu/tc/pg/1323/salary\\_schedule\\_faculty\\_full.html](http://www.mendocino.edu/tc/pg/1323/salary_schedule_faculty_full.html) The maximum entry level is Step 7 of the appropriate column. Ten days of sick leave are earned annually. Family medical, dental, and vision benefits and employee life insurance are provided with no share of cost to the employee. Faculty participate in the CalSTRS retirement system.

**APPLICATION PROCEDURE:** By **October 18, 2019; 5:00 p.m.**, submit the following application materials to Human Resources, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA, 95482. These materials may also be scanned and submitted electronically via email to Human Resources, [HRrecruiting@mendocino.edu](mailto:HRrecruiting@mendocino.edu), or faxed by the deadline date above to 707-467-1023.



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- Completed Mendocino College Academic Application and Voluntary Applicant Survey [https://www.mendocino.edu/sites/default/files/docs/personnel/application-academic\\_2019.pdf](https://www.mendocino.edu/sites/default/files/docs/personnel/application-academic_2019.pdf)
- Resume including education, experience, professional organizations, and accomplishments
- Photocopies of all transcripts; a foreign transcript evaluation must be attached if applicable. Official copies of transcripts are required upon employment.
- Three recent letters of recommendation addressing experience and abilities
- Copy of valid California RN license

***Incomplete application packets will not be forwarded to the selection committee.***

***Interviews are by invitation only.***

***The college does not reimburse applicants for related travel expenses.***

**THE COLLEGE:** Established in 1973, Mendocino College, a Hispanic Serving Institution, is a vibrant and inclusive academic community, rich in culture, creativity, diversity, and technology. A fully accredited two-year community college, the District serves more than 5,000 students across four locations in the greater parts of Lake and Mendocino Counties. Complete with a friendly small-campus academic setting and a respectfully collaborative work environment, Mendocino College prepares students for a future of innovation and success.

The beautifully landscaped main campus is located in Ukiah, California. With views of oak-covered hills, sprawling vineyards, and distant mountains, the 127-acre campus is equipped with a state-of-the-art Library/Learning Center, high-tech Nursing Facility, and Student Center. The college operates two fully equipped centers in Willits and Lakeport, conveniently providing our valued students with quality instruction, academic support and administrative services in neighboring communities. In 2016, Mendocino College expanded its services to the coast, acquiring an established college center in the city of Fort Bragg.

With a comprehensive curriculum and engaging instruction, Mendocino College provides a wide variety of degree, certificate, transfer, occupational, and basic skills programs. Mendocino College students learn in a nurturing and supportive environment enhanced by small-sized classes, personalized academic advising, and several hundred dedicated faculty and staff.

**THE COMMUNITIES:** Mendocino and Lake Counties include some of California's most picturesque landscape. Because of the geographic location, climate, and natural beauty, Mendocino and Lake Counties attract many visitors. Agriculture, timber, and tourism industries form the economic base of the area with some light manufacturing. Mendocino County has a long and colorful history as a premium grape-growing region within the state's famous North Coast wine country, while Lake County is noted for its pear production and as an attractive spot for retirement and vacationing. A relaxed and friendly lifestyle is characteristic of our communities. Recreational opportunities abound for water skiing, swimming, fishing, boating, sailing, camping, hiking, tennis, and golf.



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***Mendocino College** welcomes applications from all qualified candidates who demonstrate sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of our community college students.*

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UKIAH CAMPUS  
1000 HENSLEY CREEK ROAD  
UKIAH, CA 95482

NORTH COUNTY CENTER  
372 E. COMMERCIAL STREET  
WILLITS, CA 95490

COAST CENTER  
1211 DEL MAR DRIVE  
FORT BRAGG, CA 95437

LAKE CENTER  
2565 PARALLEL DRIVE  
LAKEPORT, CA 95453