

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES
Citizens' Bond Oversight Committee

A regular meeting of the Mendocino-Lake Community College District Citizens' Bond Oversight Committee (CBOC) was convened on Tuesday, February 5, 2013, at Mendocino College, 1000 Hensley Creek Road, Ukiah, CA.

GENERAL MATTERS

Call To Order The meeting was called to order at 5:00 PM

Members Tami Bartolomei Wade Koeninger
 Al Beltrami
 Diane Clatty
 Matt Cockerton
 Richard Cooper
 Richard Eschenbach Absent

College Staff Present Larry Perryman, Arturo Reyes, Mike Adams, and Carolyn Pryor

Public Comments No public comments

Approval of Agenda M/S/C (Bartolomei/Clatty) RESOLVED, That the Citizens' Bond Oversight Committee does hereby approve the agenda as presented.

Approval of Minutes M/S/C (Koeninger/Cockerton) RESOLVED, That, the Citizens' Bond Oversight Committee does hereby approve the minutes of November 6, 2012.

Quarterly Bond Reports **Measure W Bond Program Financial Activity Report – July 1, 2012 to December 31, 2012**
Perryman noted that the balance in the Unallocated Program Reserve is currently \$965 and BIPC will be revisiting all projects that have had funds reallocated in the fall.

Measure W Bond Program Quarterly Status Report – December 31, 2012

Perryman noted that there are 17 projects currently completed out of the 32 original projects and that the total cost of completed projects has resulted in a total net bond savings of \$6,653,918 over the original project budgets.

Perryman updated members on the status of several projects in progress, including:

- **Other Campus Infrastructure**
Plans are being developed for the repair of the campus roadway and parking lot areas that have been impacted by the heavy construction traffic generated from on-campus bond projects.

- **Point Arena**
District is continuing discussions with the Trust for Public Lands and is considering the offer that includes a 2 to 3 year option to buy at the appraised value of \$1.5-\$1.7 million.
- **Allied Health/Nursing Facility**
Plans for the Nursing program renovation are complete and being reviewed by the State Architect's office. This project will bid in the spring with construction starting in the summer. Completion is estimated to be June of 2014.
- **Library/Learning Center**
The Notice of Completion for this project was recorded in November 2012 and the project will be moved to Projects Completed when all media and audio visual equipment, security, and wayfinding/signage portions of the project are complete.
- **Lake Center**
The Lake Center opened for business on January 14 and classes began on January 22. The Grand Opening celebration is scheduled for April.

In response to a need for additional parking spaces, work is underway to secure costs for an additional fifty marked spaces plus an overflow area to provide added space for parking at an anticipated cost of \$75-\$80,000.

- **Willits /North County Center**
Construction is on schedule with a projected completion date of August 2013. Discussion continues with the City of Willits to resolve all outstanding issues.

Bond Audit

The Performance Audit and Independent Auditors' Report was provided for review by members.

2012-13 Tax Rates

Perryman provided the 2012-13 schedule of tax rates for Mendocino County and advised members that the schedule for Lake County would be available within the next ten days.

Future Agenda Items

No future agenda items were presented.

ADJOURNMENT

The meeting was adjourned at 6:03 PM

Submitted by:

Larry Perryman, Vice President of Administrative Services

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES
Citizens' Bond Oversight Committee

A regular meeting of the Mendocino-Lake Community College District Citizens' Bond Oversight Committee (CBOC) was convened on Tuesday, May 7, 2013, at Mendocino College, 1000 Hensley Creek Road, Ukiah, CA.

GENERAL MATTERS

Call To Order The meeting was called to order at 5:00 PM

Members Tami Bartolomei Wade Koeninger
 Al Beltrami
 Diane Clatty
 Matt Cockerton
 Richard Cooper
 Richard Eschenbach

College Staff Present Larry Perryman, Mike Adams, and Carolyn Pryor

Public Comments No public comments

Approval of Agenda M/S/C (Bartolomei/Clatty) RESOLVED, That the Citizens' Bond Oversight Committee does hereby approve the agenda as presented.

Approval of Minutes M/S/C (Koeninger/Cockerton) RESOLVED, That, the Citizens' Bond Oversight Committee does hereby approve the minutes of February 5, 2013.

Meeting Dates for 2013-2014 A Schedule of Meeting Dates through May 6, 2014 was provided to members.

Perryman noted that terms will end, effective June 2013, for members Clatty, Cooper, Eschenbach and Koeninger. He asked these members if they would consider serving for an additional term. All agreed to extend their membership terms to June 2015.

Quarterly Bond Reports **Measure W Bond Program Financial Activity Report – July 1, 2012 to March 31, 2013**
Perryman noted that the Library/Learning Center and Lake Center are complete and operational. The North County Center and the Student Center will be completed this summer and operational in August 2013. It is anticipated that all identified projects in the bond program will be completed by June 2014.

Measure W Bond Program Quarterly Status Report – March 31, 2012
Quarterly status reports for each of the twelve projects in process were provided.

CBOC Annual Report to the Community Perryman advised that the Annual Report to the Community as of December, 2012, would be referenced on a postcard announcing the North County Center Grand Opening ceremony. The postcard will indicate that the complete Report is available online at the Mendocino College website.

Willits/North County Center Grand Opening The Grand Opening is scheduled for September 11, 2013 at 3:00 pm at the North County Center site. A postcard will be mailed to Lake and Mendocino County residents during the month of August detailing the event.

Future Agenda Items No future agenda items were presented.

ADJOURNMENT The meeting was adjourned at 5:56 PM

Submitted by:

Larry Perryman, Vice President of Administrative Services

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES
 Citizens' Bond Oversight Committee

A regular meeting of the Mendocino-Lake Community College District Citizens' Bond Oversight Committee (CBOC) was convened on Tuesday, August 6, 2013, at Mendocino College, 1000 Hensley Creek Road, Ukiah, CA.

GENERAL MATTERS

- Call To Order* The meeting was called to order at 5:00 PM
- Members* Tami Bartolomei Absent Wade Koeninger
 Al Beltrami
 Diane Clatty
 Matt Cockerton
 Richard Cooper Absent
 Richard Eschenbach
- College Staff Present* Larry Perryman, Mike Adams, and Carolyn Pryor
- Public Comments* No public comments
- Approval of Agenda* M/S/C (Koeninger/Cockerton) RESOLVED, That the Citizens' Bond Oversight Committee does hereby approve the agenda as presented.
- Approval of Minutes* M/S/C (Cockerton/Clatty) RESOLVED, That, the Citizens' Bond Oversight Committee does hereby approve the minutes of August 6, 2013.
- Election of Chair and Vice-Chair* By consensus, it was RESOLVED, That Tami Bartolomei assume the position of Chair and Diane Clatty assume the position of Vice-Chair of the Citizens' Bond Oversight Committee for 2013-14.
- Quarterly Bond Reports* Perryman noted that District is nearing the end of the Measure W Bond Program and a balance of approximately \$3.6 million remains of the original \$70 million. The August 2014 meeting of the CBOC may be the committee's last meeting, except for the acceptance of the final audit report available in December 2014.
- Perryman briefly mentioned on-going projects fully described in the Quarterly Report and identified the following projects under consideration:
- Lighting improvements making use of the voter-approved Proposition 39 funds in conjunction with PGE.
 - Additional flooring replacement in MacMillan Hall
 - Repair and re-surface of the Hensley Creek Road entrance to the college.

*Willits/North County
Center Grand Opening*

A postcard detailing the Grand Opening event on September 11 and advising of the availability of the CBOC Annual Report to the Community as of December, 2012 will be mailed to over 43,000 household on August 13.

Future Agenda Items

- Campus tour to be scheduled for next meeting on Tuesday, November 5.
- IT Director to attend and bring plans for future IT development.

ADJOURNMENT

The meeting was adjourned at 5:46 PM

Submitted by:

Larry Perryman, Vice President of Administrative Services

ADJOURNMENT

The meeting was adjourned at 5:32 PM

Submitted by:

Larry Perryman, Vice President of Administrative Services