

- **Student Center Cafeteria**
The planning process for this project has begun. Concept drawings have been presented by TLCD and are being reviewed. User groups are meeting to discuss design and layout requirements.
- **Maintenance/Warehouse/East Campus Development**
The Sonoma State Building has been moved to its new location. There have been numerous weather delays; however, the project is anticipated to be completed on schedule by August 2010. It was noted that the Current Phase, as noted in the Report, should be “Construction” instead of “Working Drawings”. Perryman agreed that this change would be made. Perryman also noted that the actual moving of the SSU building was not part of the Maintenance/Warehouse portion of this project and was handled as a separate project as a result of delayed approval for the move from DSA.
- **Enterprise Resource Planning and Network Upgrade**
Perryman announced that a presentation will be made by the IT Department and the Admissions staff at the May meeting to update members on the current status of the Datatel implementation.
- **Lake County Center**
The purchase of the property at 2565 Parallel Drive in Lakeport closed escrow in December and planning for the new center has begun. Construction could start in 2010. The District is working with the City of Lakeport to share in the cost of extending the current water line to the property.

Measure W Bond Program Financial Activity Report – July 1, 2009 to December 31, 2009

Perryman provided members with a Budget Summary Report in addition to the Financial Activity Report for the period.

Bond Audit

Perryman presented the Audit of General Obligation Bonds for the period July 1, 2008 through June 30, 2009. He noted that the financial audit and compliance audit both earned favorable opinions, there were no adverse findings and there were no Bond Funds used for General Fund purposes.

CBOC Report to the Community

Perryman advised that the CBOC Annual Report to the Community would be completed before the scheduled May meeting and that the current format would be used with the text and dollar amounts updated. The possibility of inserting the report in the Hometown Shopper will be investigated as an alternative to inserting the report in the local newspapers.

Future Agenda Items

- Review term ending dates for members
- Presentation from Karen Christopherson, Director of IT, on the current status of the Datatel

ADJOURNMENT The meeting was adjourned at 6:20PM

Submitted by:

Kathryn G. Lehner, Superintendent/President

Election of Officers (Chair and Vice Chair)

M/S/C (Lombardi/Beltrami) RESOLVED, That Charles Myers be appointed to the position of Chair and Bill Jack be appointed to the position of Vice Chair of the Citizens' Bond Oversight Committee for the 2010/11 term.

Meeting Dates for 2010/11

Lehner presented a proposed meeting date schedule, noting that the schedule maintains meeting dates for the first Tuesday in the second month following the end of each quarter.

M/S/C (Pauli/Geck) RESOLVED, To accept the Meeting Dates 2010/11 schedule as presented.

*Datatel
Presentation*

Perryman introduced Kristie Anderson, Director of Admissions and Records and Karen Christopherson, Director of Information Technology.

Anderson provided members with an update on the status of the Datatel implementation noting that the student side of the program, including course offerings and selections, and program planning, had been in use during the past year and has been well received by the student population. Feedback from students confirm that the system is easy to use, saves time, and provides better links to additional information. Anderson confirmed that telephone registration has declined and the financial aid payment process has become more efficient. Anderson noted that there are still components of the program remaining to be implemented, but the overall response from students and internal users is very positive.

*Quarterly Bond
Reports*

Measure W Bond Program Quarterly Status Report – March, 2010

Perryman advised members that due to the fact that state match funds have become less available, a re-prioritization of projects may be necessary. He noted that the Bond Implementation Planning Committee is discussing the issues and problems associated with the fact that state matching funds can no longer be considered available.

Perryman highlighted several active projects included in the report:

- **Athletic Field Renovation**
This project is now out to bid. Award of the project will take place at the June BOT meeting.
- **Library/Learning Center**
The L/LC project is out to bid. Bid opening will take place on May 25 and the project will be awarded at the June BOT meeting.
- **Solar Technology**
Perryman advised that the District had received a \$125,000 rebate from PG&E based on four months usage of the newly installed solar array.

Measure W Bond Program Financial Activity Report – July 1, 2009 to March 31, 2010

Perryman briefly reviewed the Financial Activity Report for the period, advising new members that this report represented a financial history of the bond program.

Cash Flow Analysis – Actuals and Estimates

Perryman advised that the purpose of this report was to determine, by project, when and in what amount, funds are needed. He noted that financial advisors have determined that Spring 2011 would be the best time to sell Series B bonds. However, he has scheduled a meeting with the county assessor to discuss the assumption of an average 4.5% growth during the next 25 years, which is a determinant to the size of the offering.

July 1, 2009 through June 30, 2011 Financial Activity and Budget Reports

Perryman reviewed the detail contained in both reports and how these reports relate back to the project summary reports for the benefit of new members. He then asked members if they wanted to continue to receive both reports with their Measure W Bond Program Quarterly Status Report. It was the consensus of all members that both reports continue to be provided along with the Quarterly Status Report.

CBOC Annual Report to the Community

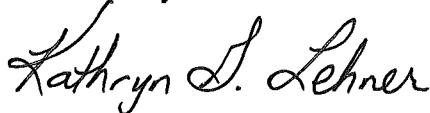
Perryman presented a draft of the March 31, 2010 CBOC Report to the Community. The report was approved and will be distributed through the Hometown Shopper in June.

Future Agenda Items

- The use of consultants and the expenses associated with their use
- Tour of Campus

ADJOURNMENT The meeting was adjourned at 6:50PM

Submitted by:



Kathryn G. Lehner, Superintendent/President

- **Athletic Fields**
This project was awarded at the June, 2010 Board of Trustees meeting and work has begun to renovate the Practice Field, the Baseball Outfield, and the Softball Outfield. The drainage systems are also being renovated to alleviate drainage issues that have plagued the fields for many years. Completion is scheduled for October 2010.
- **Library/Learning Center**
This project was awarded at the June 2010 Board of Trustees' meeting in the amount of \$14,989,000. The winning bid was approximately \$9,000,000 below the original project estimates. Perryman advised that the BIPC is currently going through a re-prioritization of outstanding projects to determine where the savings can be best utilized. Lehner noted that outstanding projects will be re-prioritized based on current needs as opposed to needs identified when each project was originated.
- **Maintenance/Warehouse/East Campus Project**
The modular relocation portion of this project will be completed by August 16th in preparation for the beginning of the fall semester on August 23rd. The entire project is scheduled for completion in October 2010.
- **Enterprise Resource Planning**
The salaries and benefits payments that appear on the project detail sheet were questioned. Perryman explained that during the Datatel implementation period, the determination was made, and supported by legal counsel, that regular staff overtime or backfill positions would be paid by the Bond. It is anticipated that by June 2011, this need should no longer be required.

Measure W Bond Program Financial Activity Report – July 1, 2009 to June 30, 2010

Perryman briefly reviewed the Financial Activity Report for the period, advising members that this report represented a financial history of the bond program.

Consulting Services and Fees

Perryman provided a detailed listing of all construction consultant and contractors fees for 2009-10, summarized by vendor. He explained that all costs associated with these expenses were for services rendered.

Library/Learning Center Groundbreaking and Celebration of East Campus Completion

Perryman informed members that a public Groundbreaking Ceremony for the Library/Learning Center and a Celebration of the East Campus Completion would be held in the near future. All members will receive notification of the date and time when finalized and a public notice will be posted to encourage the community's participation.

Tour of Ukiah Campus

Members were invited to tour the campus to see completed, in process, and upcoming projects that are part of the Measure W Bond Program.

Future Agenda Items

- Update on the Lake and Willits Center projects to include a presentation by TLCD.

ADJOURNMENT The meeting was adjourned at 6:20PM

Submitted by:

Kathryn G. Lehner, Superintendent/President

- Point Arena Field Station
 - Building inspections are complete
 - Phase I is based on the Pt. Arena Planning Committee Priority List and consists of roof replacement, water and termite damage repair, siding repair and the painting of all buildings
 - Future Phases are dependent upon available funding
- Willits Center
 - CEQA (California Environmental Quality Act) documents in progress
 - Phase 1 = 10,000 SF, Phase 2 = 8,400 SF

Quarterly Bond Reports

Measure W Bond Program Quarterly Status Report – September 30, 2010

Perryman highlighted several active projects in the report including:

- Athletic Fields
Perryman noted that this project will be presented to the BOT for final acceptance at the meeting scheduled for November 3, 2010.
- Solar Technology
Perryman said that, due to the recent theft of several solar panels, investigation has begun into security systems including motion detectors and a security camera set-up. He has also contacted other colleges that have solar systems in place for feedback and recommendations.

Measure W Bond Program Financial Activity Report – July 1, 2009 to September 30, 2010

Perryman briefly reviewed the Financial Activity Report for the period. He also advised that he is currently working with financial advisors to determine how and when to proceed with the Series B bond offering.

Bond Projects Fund Adopted Budget

Perryman provided the Bond Projects Fund budget for 2010/11, which was adopted at the BOT meeting held in October and advised that the Bond Audit results would be presented at the February, 2011 CBOC meeting.

CBOC Membership for 2011/12

Lehner advised that five current CBOC members would term-out as of July, 2011: Myron Holdenried, Bill Jack, Marty Lombardi, Charley Myers, and Diane Pauli. She also noted that Dave Geck has applied for a position on the BOT. She asked for members' suggestions for possible replacements.

Tour of Ukiah Campus

Members were invited to tour the campus to see completed, in process, and upcoming projects that are part of the Measure W Bond Program.

Future Agenda Items

No future agenda items were presented

ADJOURNMENT

The meeting was adjourned at 6:27PM

Submitted by:

Kathryn G. Lehner, Superintendent/President