Mendocino College
Excellence in Education & Service

Fall 2018 Important Dates & Deadlines for Full-Semester Classes

- Last Day to Add Classes (Instructor Approval Required) - August 31st
- Last Day to Drop Class w/o 'W' Notation - August 31st
- Last Day to Drop Class for a Refund of Enrollment Fees - August 31st
- Last Day to Petition for Pass/No Pass Grading - September 21st
- Last Day to Withdraw ('W' Notation Posted) - November 16th

For Important Dates & Deadlines for Late Start & Short Classes

- Contact the Office of Admissions & Records: 707-468-3101 or registration@mendocino.edu
- Review the 2018-19 Academic Calendar

REGISTER TO VOTE | **VOTE CALIFORNIA** REGISTERTOVOTE.CA.GOV

INSCRIBIRSE PARA VOTAR | **A VOTAR CALIFORNIA** www.sos.ca.gov

Guests

Welcome Guest!

Welcome to the Mendocino College WebAdvisor site!

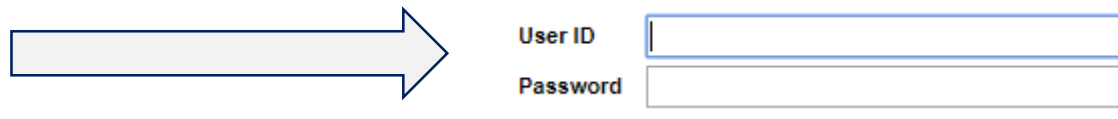**Mendocino College Log in Information for Students**

Notice for users of Mendocino College WebAdvisor:

To use Mendocino College WebAdvisor you must have a user ID and password set by our system. If you have not attended Mendocino College during the previous two semesters, or if you filled out an application within the last 24 hours (M-F), you may not yet be active in our online system. Once your account is created, an email notifying you of your User ID and Initial Password will be delivered to your personal email address.

1. Click log in to get started.

LOG IN | MAIN MENU | CONTACT US
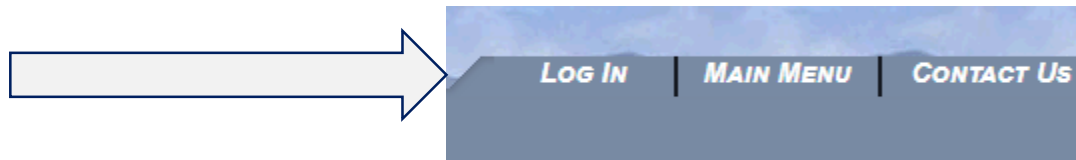
2. Enter the User ID and Initial Password provided in your email notification

User ID

Password

3. Create a new password.

Your User ID will not change, unless you officially change your name with the college. The Old Password will be your initial password. **The New Password must be at least 12 characters in length and include all of the following**:

-At least 1 uppercase letter
-At least 1 lowercase letter
-At least 1 number

Please note: The password cannot contain more than two consecutive characters of the User ID.
Only the following special characters may be used in the password: !, $, #, %

Change Password

All passwords must meet the following guidelines:

At least **(12)** characters in length Contain at least **(1)** uppercase letter, lowercase letter and number
Cannot reuse older passwords
Cannot contain the user's account name or parts of the user's full name that exceed two consecutive characters
Can only contain the following special characters: **!, $, #, %**

The password hint cannot contain the same text as the password itself

As always, we recommend the use of passphrases to ease adherence to the new policy. Utilizing a sentence or a phrase with capitalization and punctuation will generally meet the requirements.

Examples of Passphrases (Please do NOT use these as your passphrases.)

This is my 12th year at MLCCD! - (30 characters, contains: uppercase, lowercase, number, and symbol)
I love my 9 dogs! - (17 characters, contains: uppercase, lowercase, number, and symbol)

* = Required

User ID*	[ ]
Old Password*	[ ]
New Password*	[ ]
Confirm Password*	[ ]
Hint	[ ]

SUBMIT

4. Press the Submit button to complete the password change. Once your password is accepted, you will be logged into WebAdvisor. The new password will continue as your password until you change it.

Help Desk:

Should you encounter any difficulties with the log in process, or have questions about the process, please contact the Office of Admissions and Records at webaccess@mendocino.edu or 707-468-3101.