

ITEM NO: 7.1  
DATE: September 12, 2018

SUBJECT: 2018/19 ADOPTED BUDGET

SYNOPSIS:

Board of Trustees adoption of the proposed 2018/19 Adopted Budget.

A public hearing on the proposed 2018/19 Adopted Budget will be held at 5:30 p.m. on September 12, 2018 at the regular Board of Trustees meeting.

RECOMMENDATION:

The Superintendent/President recommends the adoption of the 2018/19 Adopted Budget for the Mendocino-Lake Community College District Unrestricted General Fund, Restricted General Fund, Debt Service Fund, Child Care Fund, Capital Projects Fund, Special Reserve Fund, Health Fund, Student Representation Fee Fund, Student Center Fund, and Student Financial Aid Award Projections, as shown in Attachments "A" through "I". The Superintendent/President also recommends that Proposition 30 funds, estimated to total \$2,272,229 for 2018/19, be spent on salaries and benefits for instructional activities.

ANALYSIS:

California Community College Districts are required to adopt final budgets for the current fiscal year and file those adopted budgets with the County Superintendent of Schools and the Community College Chancellor by September 15<sup>th</sup> of each year. The attached Adopted Budgets reflect the best estimates of current year revenue and expenditures known at the time of submission.

REVENUE:

The General Fund revenue included herein is based on the most recent 2018/19 fiscal year budget information received from the Chancellor's Office. General Fund unrestricted revenue is projected to total \$24,873,765.

Apportionment Base/Growth/Restoration/Stability

This proposed Adopted Budget assumes that the District will earn apportionment based upon the new funding formula spreadsheet dated August 7, 2018. The new funding formula has a three-year phased in approach. In 2018/19, 70% of system wide funding will be based on FTES, 20% will be based on enrollment of low-income students, and 10% will be based on successful student outcomes. In 2019/20 those percentages shift to a 65%-20%-15% split and, in 2020/21, will be completely phased in with a 60%-20%-20% split. More information on the new funding formula will be presented by the Chancellor's Office in the coming months.

Total general apportionment is budgeted at \$23,186,978. This includes an increase of \$248,168 due to the new funding formula and an increase of \$604,548 due to the 18/19 COLA on general apportionment of 2.71%.

### COLA Revenue

This proposed Adopted budget includes a COLA (Cost of Living Adjustment) of 2.71%. This may be compared to prior fiscal years:

<u>Fiscal Year COLA</u>	<u>Dollar Amount</u>	<u>Percent</u>
2018/19	\$604,548	2.71%
2017/18	\$327,889	1.56%
2016/17	\$0	0.00%
2015/16	\$189,903	1.02%
2014/15	\$157,153	0.85%
2013/14	\$235,588	1.57%
2012/13	\$0	0.00%
2011/12	\$0	0.00%
2010/11	\$0	0.00%
2009/10	\$0	0.00%
2008/09	\$0	0.00%
2007/08	\$784,093	4.53%
2006/07	\$870,451	5.92%
2005/06	\$592,884	4.23%
2004/05	\$312,837	2.41%
2003/04	\$0	0.00%

### Education Protection Account

Proposition 30, The Schools and Local Public Safety Protection Act of 2012 passed in November 2012. Proposition 30 temporarily raises the sales and use tax by .25 cents for four years and raises the income tax rate for high income earners for seven years to provide continuing funding for local school districts and community colleges. The Education Protection Account (EPA) was created in the State General Fund to receive and disburse these temporary tax revenues. The District has sole authority to determine how the funds received from the EPA are spent, estimated by the Chancellor's Office to total \$2,272,229 on the 2018/19 Advance Principal Apportionment, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its Internet web site an accounting of how much money was received from the EPA and how that money was spent as well as record the EPA expenditures annually on the CCFS-311.

Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. The Act specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs. Proposition 30 was temporary, the sales tax increase ended in 2016 and the income tax portion was scheduled to terminate at the end of 2018. In 2016, Proposition 55 passed which extended the income tax portion of Proposition 30 to the year 2030.

### Enrollment Fees

Enrollment fee of \$46 remains unchanged since the Summer of 2012.

### Deficit Factor

This budget includes no deficit factor on general apportionment. A deficit factor on apportionment is a result of the difference between what the State assumes all 72 colleges will receive for property taxes and enrollment fees and what colleges actually receive. The actual deficit factor for 2018/19 will not be known until February of 2019. The past two years have not required a deficit factor, largely due to declining enrollments in the community college system as a whole, which resulted in excess revenue available in the system. The administration will keep track of the economy and determine if a deficit factor is prudent at the April Revise.

### **EXPENDITURES:**

General Fund unrestricted expenditures are projected to total \$25,468,919.

#### Salaries, Wages, and Benefits:

Projected 2018/19 costs for all currently authorized positions are reflected in this budget, including step and longevity increments for which current staff are eligible. The cost of these increments is approximately \$250,000. Salaries and wages are budgeted according to the terms of the current collective bargaining agreements. The District has settled with full time faculty and the management team on a 2.71% off schedule lump sum effective 7/1/18. This proposed budget does not include expenditures which may result from future collective bargaining settlements.

The General Fund Budget includes a payment to the Health Fund equal to \$1,400 per plan participant per month or \$16,800 per year which is a reduction from the \$1,600 level budgeted in 2017/18. This rate may be adjusted during the year as actual health costs become known.

The proposed Adopted Budget includes a PERS (Public Employees Retirement System) district contribution rate of 18.062% effective July 1, 2018. The 2017/18 contribution rate was 15.531%, an increase in costs of \$108,000 to the Unrestricted General Fund.

The STRS (State Teachers Retirement System) district contribution rate increased to 16.280% effective July 1, 2018. The 2017/18 rate was 14.43%, an increase of \$133,000 to the Unrestricted General Fund.

#### Supplies and Services:

Departmental supplies and services budgets reflect a continuation of a level similar to prior years and include \$20,000 for professional development. The expenditure budgets for the Coast Center have been incorporated into the regular college budget. Three items are budgeted on a one-time basis: \$75,000 to write off uncollected Student receivables; \$23,000 to write off uncollected Perkins student loans from the 1980's; and \$40,000 for trustee elections.

#### Capital Outlay:

The State budget included \$28.4 million Block Grant for Scheduled Maintenance and Instructional Equipment. \$63,632 is allocated to Mendocino College. This is a reduction from the \$209,450 Mendocino College received in 2017/18. The State has

left it to the District's to decide how to allocate the funding between Scheduled Maintenance and Instructional Equipment. As in prior years, the allocation has been split evenly with \$31,816 budgeted in the Capital Projects Fund (41) and \$31,816 in the Restricted General Fund (12) for instructional equipment.

The unrestricted funding for capital outlay within the General Fund is comprised of \$50,000 for computers scheduled for replacement on the refresh cycle and \$10,000 for computers for new hires. This line item also includes \$33,000 in one-time expenditures for computer equipment for the Coast Center.

This budget includes funds budgeted in various categorical programs budgets for capital outlay expenditures as well.

Categorical Programs:

The proposed Adopted Budget for the Restricted General Fund (12) includes approximately 60 categorical programs, totaling over \$11.3 million. Categorical revenues are projected based on information from various state and federal agencies. There are a number of new and increased categorical programs over the past few years including: Hispanic Serving Institution (HSI), Adult Education Program (AEP), Student Support and Success Programs (SSSP), Student Equity and Strong Workforce Program (SWP). There are a few categorical program budgets not yet established for 2018/19 and, therefore, are not included in this proposed Adopted Budget.

Retiree Health Benefits:

The College provides post-employment health care coverage for eligible retired employees and their dependents in accordance with negotiated contracts with the various bargaining units. The College is required by GASB 45 to plan for Other Post Employment Benefit (OPEB) liabilities and disclose the unfunded actuarial accrued liability (UAAL) in its financial statements. The College contracts with an actuary to estimate the future liability of these benefits. The most recent study conducted December 2016 determined the UAAL to be \$4,419,247. In December 2013, PBC reviewed a plan to address the OPEB liability and set aside funds from the Health Benefits Fund in years when that fund ends with a surplus. The PBC reviewed the plan on June 6, 2017. This budget recommends a transfer of \$768,890 from the Health Benefits Fund to the Special Reserve Fund. This leaves a fund balance of \$750,000 in the Health Benefits Fund and results in a GASB 45 OPEB reserve of \$2,269,108 in the Special Reserve Fund, which is 51% of the total UAAL.

**ENDING BALANCE:**

The projected 2018/19 Unrestricted General Fund beginning balance is \$6,559,593 based on unaudited actual revenues and expenditures for 2017/18. Not all accounts are closed for 2017/18, therefore, this amount may change when all accounts are reconciled.

The projected Unrestricted General Fund ending balance is \$5,964,439 or 23.42% of expenditures and transfers, meeting one of Board of Trustees' budget parameter which requires a minimum 5% reserve and a targeted reserve of 15%. The Board has directed administration to set aside funds to address future STRS/PERS rate increases, this amount is estimated to be \$699,000 and lowers the General Fund reserve to 20.67%. In March 2018, School Services of

California published a summary of California Community College statewide average ending fund balances for 2016/17. The average statewide was 21.3%, the lowest was 5.1%, and the highest was 51.5%. The current projected ending fund balance for the college is in line with the statewide average.

The most significant factors which could change the complexion of this budget, future budgets, and compliance with Board budget parameters are:

1) Collective Bargaining

This budget includes the cost of collective bargaining/meet and confer settlements for 2018/19 for MCFT and MSC. However, collective bargaining with MPFA and SEIU remain unsettled.

2) Health Fund Fiscal Status

Because the college is self-insured for health benefits, there exists the possibility of health benefit costs exceeding contributions in 2018/19. There were many years where a transfer from the General Fund to the Health Fund was necessary when actual claims exceeded contributions.

2001/02	\$440,025
2004/05	\$150,000
2005/06	\$400,000
2006/07	\$200,000
2007/08	\$150,000
<u>2009/10</u>	<u>\$500,000</u>
Total	\$1,840,025

However, in recent years actual claims have been less than contributions and the Health Fund now has a prudent reserve. In fact, there were two years during the recession that reserves in the Health Fund were used to maintain the General Fund reserve. In 2013/14, in order to maintain an 8.0% reserve in the General Fund, \$175,000 was transferred from the Health Fund to the General fund. Additionally, \$400,000 was transferred from the Health Fund to the General Fund in 2014/15. See also section of this narrative which describes "Retiree Health Benefits."

3) STRS/PERS District Rate Increases

The CalSTRS rates have been set by law and will increase from 16.280% to 19.10% by 2020/21. Additionally, STRS has decreased its interest rate assumption on investments which will result in rate increases beyond 2020/21. CalPERS has also lowered its interest rate assumptions and PERS rates are estimated to increase to from 18.062% to 28.2% by 2023/24. The College must plan for and set aside ongoing funds to cover the increases that the District will pay to STRS and PERS. At this time the cost is estimated to be \$699,000 to the General Fund of Mendocino College between 2019/20 and 2023/24. At the direction of the Board, \$699,000 has been designated in the Unrestricted General Fund reserve to address the future cost increases.

4) Economy of the State and Nation

The College budget is very dependent on the economy of the State of California. The current economic expansion is one of the longest on record. It is prudent for the College to plan for the next recession.

## **BOARD BUDGET PARAMETERS:**

### 1. General Fund Budget Parameters

1.1 Unrestricted Ending Balance -The targeted ending fund balance in the General Fund shall be 15% of total unrestricted expenditures. At no time shall the ending balance go below a minimum of 5%. - **MET**

### 1.2 Balanced Budget

1.2.1 The General Fund shall have a balanced budget with total ongoing expenditures and transfers not exceeding total ongoing revenues.  
**NOT MET – The Unrestricted General Fund budget is out of balance by \$595,154 of which \$450,000 is due to one-time expenditures. The one-time expenditures are include the costs of the one-time lump sum off schedule payments to MCFT and MSC. Therefore, this budget has an ongoing structural deficit of \$145,000.**

1.2.2 One-time revenues and reserves shall not be used to fund ongoing expenditures but may be considered for current year expenditures that do not create obligations in future years.  
**NOT MET – The Unrestricted General Fund budget is out of balance by \$595,154 of which \$450,000 is due to one-time expenditures. Therefore, this budget relies on the use of \$145,000 of one-time reserves to fund ongoing expenditures.**

### 2. Health Fund Budget Parameter

2.1 The Health Benefit contribution rate shall be set for the next fiscal year so that total annual contributions equal or exceed projected total health care costs as determined by an analysis of historical trends. -**MET**

## **OTHER FUND BUDGETS:**

The Debt Service Fund Budget (Attachment "B"), was included for the first time in 2009/10 to reflect the debt service payments on the Solar project. This portion of the project was funded by municipal lease bonds and the debt service will be offset by the energy savings from the solar field and PG&E rebates. The transfer from the General Fund will remain at \$388,000 until the solar field is paid off in 2021. At that time the debt service fund will no longer be necessary and the \$388,000 will be available for other purposes.

The Child Care Fund Budget (Attachment "C"), reflects a program similar to the 2017/18 program. The transfer from the General Fund in 2017/18 was lower than budgeted due to higher contract earnings. The estimated increased costs for salary step and column advancements are included in this budget. The proposed budget reflects a General Fund subsidy of \$118,240. Also included are negotiated child care subsidies for all four constituent groups of \$5,000 for each group, \$20,000 total.

The Capital Projects Fund Budget (Attachment "D"), includes projected revenues and expenditures as well as reserves set aside for capital projects. This fund records the

Proposition 39 Clean Energy revenues and expenditures, as well as projects funded by the Physical Plant Block Grant funding.

The Special Reserve Fund Budget (Attachment "E"), includes the reserves for accrued vacations, load banking, and self-insurance (active/retiree/GASB 45 health plan, property, liability, worker's compensation). Accrued vacation is reserved at 25% of the total value of vacation accruals projected as of June 30, 2018. Load banking is reserved at 25% of the book value as of June 30, 2018. The GASB 45 reserve now totals \$2,269,108 due to a transfer in from the Health Benefits Fund, more details are included previously in this document.

The Health Fund Budget (Attachment "F"), identifies those monies set aside for payment of health benefits during the 2018/19 fiscal year. This fund was established when the District made a decision to self-insure these benefits. Revenue is \$1,400 per month for each plan participant budgeted. A transfer of \$768,890 is budgeted to the Special Reserve Fund to fund a portion of the GASB 45 OPEB liability, more details are included previously in this document. After this transfer, the Health Fund has a budgeted ending fund balance of \$750,000.

The Student Representation Fee Fund Budget (Attachment "G"), is included to reflect the \$1 per semester that each student pays to support student government here at the College.

The Student Center Fund Budget (Attachment "H"), is included to reflect the \$1 per unit per semester to a maximum of \$5 that each student pays for equipment and improvements in the Student Center.

The Student Financial Aid Award Projections (Attachment "I"), reflects estimates of Student Financial Aid Awards for 2018/19.

MOTION/ACTION:

RESOLVED, that the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt the proposed 2018/19 Adopted Budgets as presented and shown on Attachments A through I:

Attachment A-1	Adopted Unrestricted General Fund Budget, 2018/19
Attachment A-2	Adopted Restricted General Fund Budget, 2018/19
Attachment B	Adopted Debt Service Fund Budget, 2018/19
Attachment C	Adopted Child Care Fund Budget, 2018/19
Attachment D	Adopted Capital Projects Fund Budget, 2018/19
Attachment E	Adopted Special Reserve Fund Budget, 2018/19
Attachment F	Adopted Health Fund Budget, 2018/19
Attachment G	Adopted Student Representation Fee Fund Budget, 2018/19
Attachment H	Adopted Student Center Fund Budget, 2018/19
Attachment I	Adopted Student Financial Aid Award Projections, 2018/19

The Board of Trustees also hereby determines to spend Proposition 30 funding on salaries and benefits for instructional activities.

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
UNRESTRICTED GENERAL FUND  
2018/19**

	2017/18 REVISED BUDGET FUND 11		2017/18 UNAUDITED ACTUALS FUND 11		2018/19 ADOPTED BUDGET FUND 11
BEGINNING FUND BALANCE	\$ 5,749,761		\$ 5,749,761		\$ 6,559,593
<b>REVENUE:</b>					
A. Federal	24,500		21,474		23,500
B. State	14,880,956		12,497,891		13,409,536
C. Local	9,311,967		11,608,312		11,440,729
D. Transfer in from Health Fund	-		-		-
TOTAL REVENUE	<u>\$ 24,217,423</u>		<u>\$ 24,127,677</u>		<u>\$ 24,873,765</u>
<b>EXPENDITURES:</b>					
A. Certificated Salaries and Wages	\$ 10,112,912		\$ 9,664,236		\$ 10,623,485
Classified Salaries and Wages	4,746,347		4,732,607		5,022,245
Subtotal Salaries and Wages	<u>14,859,259</u>		<u>14,396,843</u>		<u>15,645,730</u>
Fringe Benefits	5,781,822		5,640,084		5,995,735
Total Personnel Costs	<u>20,641,081</u>		<u>20,036,927</u>		<u>21,641,465</u>
B. Supplies	816,510		417,379		810,775
C. Contractual Services	2,493,441		2,232,844		2,393,602
D. Capital Outlay	225,496		129,902		93,734
E. Transfers					
To Child Care Fund	151,258		43,487		138,240
To Debt Service Fund	455,385		457,056		391,103
Other Outgo	500		250		-
	<u>607,143</u>		<u>500,793</u>		<u>529,343</u>
TOTAL EXPENDITURES AND TRANSFERS	<u>\$ 24,783,671</u>		<u>\$ 23,317,845</u>		<u>\$ 25,468,919</u>
<b>FUND BALANCE:</b>					
A. Designated (PERS/STRS)	940,000	3.80%			699,000 2.75%
B. Undesignated	<u>4,243,513</u>	17.12%	<u>6,559,593</u>	28.13%	<u>5,265,439</u> 20.67%
TOTAL ENDING FUND BALANCE	5,183,513	20.92%	6,559,593	28.13%	5,964,439 23.42%
CHANGE IN RESERVES	<u>\$ (566,248)</u>		<u>\$ 809,832</u>		<u>\$ (595,154)</u>



**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
RESTRICTED GENERAL FUND  
2018/19**

	2017/18 REVISED BUDGET FUND 12	2017/18 UNAUDITED ACTUALS FUND 12	2018/19 ADOPTED BUDGET FUND 12
BEGINNING FUND BALANCE	\$ 231,661	\$ 231,661	\$ 234,889
<b>REVENUE:</b>			
A. Federal	2,300,451	1,468,239	2,295,490
B. State	9,465,443	6,505,851	8,982,884
C. Local	157,643	143,354	107,000
TOTAL REVENUE	<u>\$ 11,923,537</u>	<u>\$ 8,117,444</u>	<u>\$ 11,385,374</u>
<b>EXPENDITURES:</b>			
A. Certificated Salaries and Wages	\$ 1,706,453	\$ 1,334,961	\$ 1,423,711
Classified Salaries and Wages	2,093,147	1,622,549	2,005,835
Subtotal Salaries and Wages	<u>3,799,600</u>	<u>2,957,510</u>	<u>3,429,546</u>
Fringe Benefits	1,271,822	1,059,479	1,235,490
Total Personnel Costs	<u>5,071,422</u>	<u>4,016,989</u>	<u>4,665,036</u>
B. Supplies	767,485	446,590	561,796
C. Contractual Services	2,937,271	1,186,306	3,773,585
D. Capital Outlay	1,133,280	454,500	940,330
E. Transfers to Student Financial Aid Fund and Other Payments To/For Students and Payments Directly to AEBG Consortium Members	<u>2,048,199</u>	<u>2,009,831</u>	<u>1,486,212</u>
TOTAL EXPENDITURES AND TRANSFERS	<u>\$ 11,957,657</u>	<u>\$ 8,114,216</u>	<u>\$ 11,426,959</u>
ENDING FUND BALANCE	197,541	234,889	193,304
CHANGE IN RESERVES	<u>\$ (34,120)</u>	<u>\$ 3,228</u>	<u>\$ (41,585)</u>

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
DEBT SERVICE FUND  
2018/19**

	2017/18 REVISED BUDGET FUND 29	2017/18 UNAUDITED ACTUALS FUND 29	2018/19 ADOPTED BUDGET FUND 29
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
<u>REVENUE:</u>			
A. Interest	(1,500)	(3,171)	(3,000)
B. Transfer from General Fund - Solar	374,740	376,411	391,103
C. Transfer from General Fund - Energy Projects	96,774	80,645	-
TOTAL FUNDS AVAILABLE	<u>\$ 470,014</u>	<u>\$ 453,885</u>	<u>\$ 388,103</u>
<u>EXPENDITURES:</u>			
A. Solar debt service payments	\$ 373,240	\$ 373,240	\$ 388,103
B. Energy projects debt service payments	80,645	80,645	-
RESERVES	-	-	-
TOTAL EXPENDITURES AND RESERVES	<u>\$ 453,885</u>	<u>\$ 453,885</u>	<u>\$ 388,103</u>

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
CHILD CARE FUND  
2018/19**

	2017/18 REVISED BUDGET FUND 33	2017/18 UNAUDITED ACTUALS FUND 33	2018/19 ADOPTED BUDGET FUND 33
<b>REVENUE:</b>			
Federal			
A. Food Program	\$ 30,000	\$ 35,311	\$ 35,000
State			
B. CA State Preschool Program	228,604	288,604	228,605
C. Food Program	2,000	1,898	2,000
D. General Contract	165,856	152,737	165,856
Local			
E. Parent Fees - Certified/Subsidized	-	17,296	5,000
F. Parent Fees - Non-Certified/Full Fee	80,000	85,657	65,000
G. Other Local Income	-	(272)	-
Transfers			
H. General Fund Subsidy	131,258	23,487	118,240
I. Employee Child Care Benefit	20,000	20,000	20,000
<b>TOTAL REVENUE</b>	<b>\$ 657,718</b>	<b>\$ 624,718</b>	<b>\$ 639,701</b>
<b>EXPENDITURES:</b>			
A. Personnel Costs			
1. Salary and Wages			
Classified Regular	\$ 195,852	\$ 199,188	\$ 227,544
Classified Hourly	190,643	202,473	161,985
	<u>386,495</u>	<u>401,661</u>	<u>389,529</u>
2. Benefits	147,346	137,496	154,785
Total Personnel Costs	<u>533,841</u>	<u>539,157</u>	<u>544,314</u>
B. Supplies	88,672	61,746	73,263
C. Contractual Services	27,214	16,638	22,124
D. Capital Outlay	7,991	7,177	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 657,718</b>	<b>\$ 624,718</b>	<b>\$ 639,701</b>

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
CAPITAL PROJECTS FUND  
2018/19**

	2017/18 REVISED BUDGET FUND 41	2017/18 UNAUDITED ACTUALS FUND 41	2018/19 ADOPTED BUDGET FUND 41
BEGINNING FUND BALANCE			
Unrestricted	\$ 1,019,216	\$ 1,019,216	\$ 927,846
TOTAL BEGINNING FUND BALANCE	1,019,216	1,019,216	927,846
<b>REVENUE:</b>			
A. Interest	10,000	14,658	15,000
B. Proposition 39 Energy Projects	197,385	195,362	4,483
C. Physical Plant Block Grant	237,864	96,807	94,387
D. Redevelopment Agency On-going	100,000	149,366	100,000
E. NCCCSIA Return of Equity	38,000	-	34,000
F. NCCCSIA Safety Credit	-	-	15,000
TOTAL REVENUES	583,249	456,193	262,870
TOTAL FUNDS AVAILABLE	\$ 1,602,465	\$ 1,475,409	\$ 1,190,716
<b>EXPENDITURES AND TRANSFERS:</b>			
A. Energy Projects	\$ 197,385	\$ 195,362	\$ 4,483
B. Physical Plant Block Grant	187,864	96,807	9,387
C. Campus Signs	52,983	11,696	41,287
D. Disabled Access Improvements	90,000	43,180	100,000
E. Coast Center Improvements	100,000	107,558	-
F. Traffic Light	-	-	300,000
G. Safety Improvements	-	-	75,000
H. Housing Study	-	-	50,000
I. Facilities Master Planning	-	-	25,000
J. Other Capital Projects	105,143	92,960	100,000
TOTAL EXPENDITURES	733,375	547,563	705,157
RESERVES	869,090	927,846	485,559
TOTAL EXPENDITURES AND RESERVES	\$ 1,602,465	\$ 1,475,409	\$ 1,190,716

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
SPECIAL RESERVE FUND  
2018/19**

	2017/18 REVISED BUDGET FUND 61	2017/18 UNAUDITED ACTUALS FUND 61	2018/19 ADOPTED BUDGET FUND 61
BEGINNING FUND BALANCE	\$ 1,295,665	\$ 1,286,197	\$ 2,370,838
<u>REVENUE:</u>			
A. Interest	12,000	17,119	16,000
B. Transfer from Health Fund	1,151,732	1,151,732	768,890
TOTAL FUNDS AVAILABLE	<u>\$ 2,459,397</u>	<u>\$ 2,455,048</u>	<u>\$ 3,155,728</u>
<u>EXPENDITURES AND TRANSFERS:</u>			
A. Self Insurance Claim	<u>\$ 93,678</u>	<u>\$ 93,678</u>	<u>\$ -</u>
<u>RESERVES:</u>			
A. Accrued Vacation Reserve	151,788	151,788	171,562
B. Load Banking Reserve	91,888	91,888	115,089
C. Health Fund Reserve	275,000	275,000	275,000
D. Incurred But Not Recorded (IBNR) Health Benefits	180,000	180,000	180,000
E. GASB 45 Reserve	1,500,218 *	1,500,218 *	2,269,108 *
F. Self Insurance Reserve	166,825	171,944	144,969
TOTAL RESERVES	<u>2,365,719</u>	<u>2,370,838</u>	<u>3,155,728</u>
TOTAL EXPENDITURES AND RESERVES	<u>\$ 2,459,397</u>	<u>\$ 2,464,516</u>	<u>\$ 3,155,728</u>

\*Total GASB 45 liability per actuarial study dated December 27, 2016 is \$4,419,247.

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
HEALTH FUND  
2018/19**

	2017/18 REVISED BUDGET FUND 62	2017/18 UNAUDITED ACTUALS FUND 62	2018/19 ADOPTED BUDGET FUND 62
BEGINNING FUND BALANCE	\$ 1,900,732	\$ 1,900,732	\$ 1,518,890
<u>REVENUE:</u>			
A. Contribution from Other Funds	3,801,000	3,598,204	3,276,000
B. Employee Contributions	24,000	30,612	30,000
C. Interest	16,000	23,733	23,000
TOTAL REVENUE	<u>3,841,000</u>	<u>3,652,549</u>	<u>3,329,000</u>
TOTAL FUNDS AVAILABLE	<u>\$ 5,741,732</u>	<u>\$ 5,553,281</u>	<u>\$ 4,847,890</u>
<u>EXPENDITURES:</u>			
A. Health Care Services	\$ 3,840,000	\$ 2,882,659	\$ 3,329,000
B. Transfer to Special Reserve Fund	1,151,732	1,151,732	768,890
TOTAL EXPENDITURES	<u>4,991,732</u>	<u>4,034,391</u>	<u>4,097,890</u>
RESERVES	<u>750,000</u>	<u>1,518,890</u>	<u>750,000</u>
TOTAL EXPENDITURES AND RESERVES	<u>\$ 5,741,732</u>	<u>\$ 5,553,281</u>	<u>\$ 4,847,890</u>

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
STUDENT REPRESENTATION FEE FUND  
2018/19**

	2017/18 REVISED BUDGET FUND 72	2017/18 UNAUDITED ACTUALS FUND 72	2018/19 ADOPTED BUDGET FUND 72
BEGINNING FUND BALANCE	\$ 26,888	\$ 26,888	\$ 32,375
<u>REVENUE:</u>			
A. Student Representation Fees	11,000	11,079	11,000
B. Interest	250	350	350
TOTAL REVENUE	<u>11,250</u>	<u>11,429</u>	<u>11,350</u>
TOTAL FUNDS AVAILABLE	<u>\$ 38,138</u>	<u>\$ 38,317</u>	<u>\$ 43,725</u>
<u>EXPENDITURES:</u>			
A. Services (Travel)	\$ 12,100	\$ 5,942	\$ 11,350
TOTAL EXPENDITURES	<u>12,100</u>	<u>5,942</u>	<u>11,350</u>
RESERVES	<u>26,038</u>	<u>32,375</u>	<u>32,375</u>
TOTAL EXPENDITURES AND RESERVES	<u>\$ 38,138</u>	<u>\$ 38,317</u>	<u>\$ 43,725</u>

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
STUDENT CENTER FUND  
2018/19**

	2017/18 REVISED BUDGET FUND 73	2017/18 UNAUDITED ACTUALS FUND 73	2018/19 ADOPTED BUDGET FUND 73
BEGINNING FUND BALANCE	\$ 347,403	\$ 347,403	\$ 327,691
<u>REVENUE:</u>			
A. Student Center Fees	36,000	33,456	33,000
B. Interest	3,000	4,306	4,000
TOTAL REVENUE	<u>39,000</u>	<u>37,762</u>	<u>37,000</u>
TOTAL FUNDS AVAILABLE	<u>\$ 386,403</u>	<u>\$ 385,165</u>	<u>\$ 364,691</u>
<u>EXPENDITURES:</u>			
A. Student Salary & Benefits	\$ 25,405	\$ 12,512	\$ 30,476
B. Supplies	6,316	4,124	4,500
C. Services	7,300	5,723	5,750
D. Equipment	35,120	35,115	21,000
TOTAL EXPENDITURES	<u>74,141</u>	<u>57,474</u>	<u>61,726</u>
RESERVES	<u>312,262</u>	<u>327,691</u>	<u>302,965</u>
TOTAL EXPENDITURES AND RESERVES	<u>\$ 386,403</u>	<u>\$ 385,165</u>	<u>\$ 364,691</u>



**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
STUDENT FINANCIAL AID AWARD PROJECTIONS  
2018/19**

	<u>2017/18 ESTIMATED AWARDS</u>	<u>2018/19 ESTIMATED AWARDS</u>
<u>SOURCE OF FUNDS:</u>		
FEDERAL SOURCES		
A. PELL GRANT	\$ 5,500,000	\$ 5,500,000
B. FSEOG	69,000	69,000
C. BUREAU OF INDIAN AFFAIRS	6,000	6,000
D. DIRECT LOANS	1,300,000	1,300,000
E. AMERICORPS	20,000	20,000
F. FEDERAL WORK STUDY	62,000	62,000
TOTAL FEDERAL SOURCES	<u>6,957,000</u>	<u>6,957,000</u>
STATE SOURCES		
A. CAL GRANT	395,000	480,000
B. EOPS GRANT	150,000	140,000
C. CHAFEE GRANT	40,000	40,000
D. FULL-TIME STUDENT SUCCESS GRANT	198,000	14,542
E. COMMUNITY COLLEGE COMPLETION GRANT	115,500	78,000
F. STUDENT SUCCESS COMPLETION	-	259,686
G. NONRESIDENT DREAMER EMERGENCY AID	12,953	7,353
TOTAL STATE SOURCES	<u>911,453</u>	<u>1,019,581</u>
LOCAL SOURCES		
A. SCHOLARSHIPS	250,000	250,000
TOTAL	<u>\$ 8,118,453</u>	<u>\$ 8,226,581</u>
<u>DISBURSEMENTS:</u>		
A. STUDENT FINANCIAL AID	<u>\$ 8,118,453</u>	<u>\$ 8,226,581</u>