

**I. GENERAL MATTERS**

**A. Roll Call**

*Present:* Aguirre, Aseltyne, Calderon, Cechin, Decker, Frederickson, Mendoza, Montes, Osea (left at 10:49 a.m.), Polak, Renderman, Varela (left at 10:11 a.m.), Walsh, Xu

*Absent:* Simpson-Logg

*Guests:* Bailey, Banta, Buccelli, Heston, Hicks, Pratt, Whetzel

*Recorder:* Nelson

**B. Approval of Minutes:** M/S/C (Decker/Mendoza) to approve the minutes of March 4, 2022 as presented.

**C. Agenda Revisions:** None

**D. Approval of Agenda:** M/S/C (Decker/Walsh) to approve the agenda as presented.

**II. PUBLIC COMMENT**

Whetzel addressed the committee in response to curriculum resources and the student vote discussed at the March 4 meeting. As the past Curriculum Committee Chair, Whetzel spoke about the benefits and challenges of having a student serve on the committee. Whetzel spoke about the absences of a student on the committee for the last two years of her term as well as the four students who served while she was chair. Whetzel added that when the student attended meetings they were great additions and engaged, but they often missed meetings due to work, school, other obligations, etc., which sometimes made meeting quorum difficult. Whetzel stressed the importance of the student voice on the committee and suggested the Curriculum Committee modeled the Board of Trustees format and request one or more students to serve on the committee as advisory members.

**III. CONSENT AGENDA (Any item in section III can be removed for discussion by request)**

M/S/C (Decker/Calderon) to approve the consent agenda as presented.

**A. ADJ (Heston)**

**1. Associate in Science in Administration of Justice for Transfer**

- a. Program modification (Add ADJ 101, ADJ 102, ADJ 108, ADJ 109, and ADJ 150; remove MTH 220, PSY 205, and SOC 200; units; PSLO)

**B. CSC (Pai)**

**1. CSC 180 – 3D Animation**

- a. Course inactivation

**2. CSC 185 – 3D Interactive Application**

- a. Course inactivation

**3. CSC 520 – Beginning Computer Skills I**

- a. Course modification (SP Grading)

**4. CSC 526 – Beginning Computer Skills II**

- a. Course modification (SP Grading)

**5. CSC 531 – Word Processing I**

- a. Course modification (SP Grading)

**6. CSC 532 – Word Processing II**

- a. Course modification (SP Grading)

**7. CSC 541 – Spreadsheets I**

- a. Course modification (SP Grading)

- 8. **CSC 542 – Spreadsheets II**
  - a. Course modification (SP Grading)
- 9. **CSC 551 – Presentation I**
  - a. Course modification (SP Grading)
- 10. **CSC 552 – Presentation II**
  - a. Course modification (SP Grading)
- C. **EMS (Hicks)**
  - 1. **EMS 550 – Community First Aid/CPR/AED**
    - a. Course modification (SP Grading)
- D. **ESL (Walsh)**
  - 1. **ESL 13 – Bridge to English 200**
    - a. Course modification (Title, catalog description, assignments, textbook, SLO, outline)
  - 2. **ESL 500 – English as a Second Language: Preparatory Level**
    - a. Course modification (SP Grading)
  - 3. **ESL 503A – English as a Second Language: Oral Communication Skills A**
    - a. Course modification (SP Grading)
  - 4. **ESL 503B – English as a Second Language: Oral Communication Skills B**
    - a. Course modification (SP Grading)
  - 5. **ESL 503C – English as a Second Language: Oral Communication Skills C**
    - a. Course modification (SP Grading)
  - 6. **ESL 507 – English as a Second Language: Beginning**
    - a. Course medication (SP Grading)
  - 7. **ESL 509 – English as a Second Language: Intermediate**
    - a. Course modification (SP Grading)
  - 8. **ESL 511 – English as a Second Language: Advanced**
    - a. Course modification (SP Grading)
  - 9. **ESL 513 – Bridge to English 200**
    - a. Course modification (Title, catalog description, SP grading, assignments, textbook, SLO, outline)
- E. **LRS (Whetzel)**
  - 1. **LRS 525 – Cooking for Adults with Disabilities**
    - a. Course modification (SP Grading)
  - 2. **LRS 526 – Nutrition for Adult Learners with Disabilities**
    - a. Course modification (SP Grading)
  - 3. **LRS 527 – Consumer Skills for Adult Learners with Disabilities**
    - a. Course modification (SP Grading)
  - 4. **LRS 528 – Social Skills for Adult Learners with Disabilities**
    - a. Course modification (SP Grading)
  - 5. **LRS 529 – Self-Advocacy for Adult Learners with Disabilities**
    - a. Course modification (SP Grading)
  - 6. **LRS 530 – Personal Relationships for Adult Learners with Disabilities**
    - a. Course modification (SP Grading)

- 7. LRS 531 – Basic Computer Skills**
  - a. Course modification (SP Grading)
- 8. LRS 532 – Vocational Exploration**
  - a. Course modification (SP Grading)
- 9. LRS 533 – Interview Skills**
  - a. Course modification (SP Grading)
- 10. LRS 534 – Work Place Skills**
  - a. Course modification (SP Grading)
- 11. LRS 535 – Work-Related Communication Skills**
  - a. Course modification (SP Grading)
- 12. LRS 536 – Customer Service Skills**
  - a. Course modification (SP Grading)
- F. MTH (Banta)**
  - 1. MTH 546 – Pre-College Mathematics**
    - a. Course modification (Course description, objectives, SLO, outline)
  - 2. MTH 560 – Algebra Concepts for STEM**
    - a. Course modification (Title, catalog description, objectives, SLO, outline)
- G. SCT (Woodhouse)**
  - 1. SCT 500 – Introduction to the Construction Trades**
    - a. Course modification (SP Grading)
  - 2. SCT 505 – Introduction to the Construction Trades Lab**
    - a. Course modification (SP Grading)
  - 3. SCT 515 – Fork and Scissor Lift Operations Basics**
    - a. Course modification (SP Grading)
  - 4. SCT 540 – Construction Math A**
    - a. Course modification (SP Grading)
  - 5. SCT 541 – Construction Math B**
    - a. Course modification (SP Grading)
  - 6. SCT 562 – Safety Standards for Construction**
    - a. Course modification (SP Grading)
- H. SOC (Varela)**
  - 1. Ethnic Studies Associate of Arts**
    - a. Program modification (Remove HST 220; add ART 206, HST 207, HST 209, and HST 222; PSLO)
  - 2. Associate in Arts in Sociology for Transfer**
    - a. Program modification (Remove GEO 201, PSY 216, SOC 206, SOC 210; add ETH 235, ETH 241, PSY 250, SOC 203; units; PSLO)
- I. THE (Decker)**
  - 1. THE 236A – Yoga: Beginning**
    - a. Course modification (Assignment of discipline – Folk Dance)
  - 2. THE 236B – Yoga: Advanced Beginning**
    - a. Course modification (Assignment of discipline – Folk Dance)

#### **IV. COURSE/PROGRAM MODIFICATIONS/PROPOSALS**

##### **A. AUT (Pratt)**

###### **1. AUT 545 – Automatic Transmissions/Power Trains**

- a. M/S/C (Walsh/Mendoza) to approve AUT 545 for distance education.

##### **B. CSC (Bailey)**

###### **1. Presentations Certificate of Completion**

- a. M/S/C (Decker/Mendoza) to approve the Presentations Certificate of Completion as presented.

###### **2. Spreadsheets Certificate of Completion**

- a. M/S/C (Decker/Mendoza) to approve the Spreadsheets Certificate of Completion as presented.

###### **3. Word Processing Certificate of Completion**

- a. M/S/C (Decker/Walsh) to approve the Word Processing Certificate of Completion as presented.

##### **C. ENG (Cechin)**

###### **1. ENG 49 – Grammar in Context**

- a. M/S/C (Decker/Walsh) to approve ENG 49 as presented.
- b. M/S (Decker/Walsh) to approve the assignment of discipline of English for ENG 49. Polak questioned if it would be appropriate to add ESL as a discipline since some sections may be geared toward language learners. M/S/C (Calderon/Decker) to approve the assignment of discipline of English or ESL.

###### **2. English Course Pathway Self-Placement Guidance Tool**

- a. M/S/C (Decker/Calderon) to approve the English Course Pathway Self-Placement Guidance Tool as presented. Walsh asked if ESL 13 can be added for reference for multi-lingual students or add a note that references the ESL matrix. Montes suggested adding language to informational material for courses that are outside of the pathway since they cannot be added to the guidance tool.

##### **D. MTH (Banta)**

###### **1. MTH 33 – Support for Trigonometry**

- a. M/S/C (Calderon/Decker) to approve MTH 33 as presented.
- b. M/S/C (Decker/Mendoza) to approve the assignment of discipline of Mathematics.

###### **2. MTH 542 – Math Lab Corequisite Support**

- a. First reading for MTH 542. Banta explained that MTH 542 is a lab designed for students that need extra support. The course is designed so students can set their own goals while receiving support from faculty. MTH 542 was developed to support students due to recent changes with AB 705.

###### **3. Mendocino College Math Pathway**

- a. M/S/C (Decker/Calderon) to approve the Mendocino College Math Pathway as presented. Ayes – Calderon, Cechin, Decker, Polak, Renderman, Walsh. Nays – Mendoza. Mendoza expressed concern with too many lab requirements on the SLAM side of the pathway and questioned if there was a way to incorporate some of the content from MTH 30 into some of the other required labs. Mendoza also asked about a noncredit option to reduce the cost for students. Banta explained that MTH 30 does not work as a noncredit course since there is required work outside of class and added that

the content for MTH 30 is specific to that course and would not work to incorporate into another course. Polak acknowledged Mendoza's concerns as valid and added another viewpoint that while students will have to take additional support courses, students will potentially be able to finish transfer-level math in one semester instead of completing two or even three semesters of math courses.

- V. AB 361 – To continue the law's exemption to the Brown Act teleconferencing rules. The circumstances of the COVID-19 state of emergency still persist, therefore the Curriculum Committee recognizes a need for teleconferencing.** – M/S/C (Decker/Mendoza) to approve the continuation of the law's exemption to the Brown Act teleconferencing rules.

## **VI. DISCUSSION**

### **A. CPL Crosswalks and Curriculum Update**

Credit for Prior Learning (CPL) Chair Ginny Buccelli provided an update to the Curriculum Committee. Buccelli discussed the history of credit for prior learning, known as credit by exam (CBE), and where it is heading. Previous to 2018, CBE included Advanced Placement, exams, and College Level Exam Program (CLEP). Now CPL is expanding to include standardized exams, military training, and portfolios. Buccelli explained that faculty are involved in creating crosswalks to determine if courses are suitable for CPL. Frederickson informed the committee that more courses may be coming through curriculum for CPL approval as the crosswalks are completed.

### **B. Curriculum Resources**

Frederickson briefly reviewed the curriculum resources on the college website and highlighted the cultural audit and reminded the committee that when reviewing curriculum submission, the committee should be reviewing CORs through a cultural lens and not just a technical lens. Frederickson also pointed out the five-year review checklist. Frederickson told the committee he was looking to create an alternative resource depository and asked for feedback in creating a curriculum Canvas shell or adding to the faculty helping faculty (FHF) Canvas shell. Decker suggested adding to the FHF Canvas shell which was echoed by Aguirre. Aguirre added that the SLOT committee had a Canvas shell that wasn't used much, but once the information was moved to the FHF shell, the resources were accessed more often.

### **C. Articulation Officer Update**

AO Osea provided an articulation and curriculum update to the committee. Some of the updates included changes to work experience regulations and articulation updates with Santa Rosa Junior College and Napa Valley College. Full report available on the One Drive.

FUTURE MEETINGS: April 29, May 13

Meeting adjourned: 11:11 a.m.