

I. GENERAL MATTERS

A. Roll Call

Present: Aguirre, Aseltyne, Calderon, Cechin, Frederickson, Mendoza, Montes, Osea, Polak, Simpson-Logg, Walsh, Xu

Absent: Decker, Renderman, Varela

Guests: Bailey, Banta, Buccelli, Heston, Indermill, Pratt

Recorder: Nelson

B. Approval of Minutes: M/S/C (Mendoza/Calderon) to approve the minutes of February 4, 2022 as presented.

C. Agenda Revisions: M/S/C (Polak/Mendoza) to move items III.A. 4, 6, and 7 from the Consent Agenda to the Regular Agenda.

D. Approval of Agenda: M/S/C (Polak/Walsh) to approve the agenda as amended.

II. PUBLIC COMMENT

None

III. CONSENT AGENDA

M/S/C (Calderon/Mendoza) to approve the consent agenda as amended.

A. AUT (Pratt)

1. AUT 51 – Introduction to Automotive Technology

a. Course modification (Catalog description, textbook, SLO, outline)

2. AUT 140 – Automotive Engines

a. Course modification (Catalog description, textbook, objectives, SLO, content review)

3. AUT 142 – Brakes/Suspension/Alignment

a. Course modification (Catalog description, textbook, SLO, outline, content review)

4. AUT 146 – Automotive Air Conditioning/Heating Systems

a. Course modification (Catalog description, textbook, objectives, SLO, outline, content review)

5. AUT 170 – Advanced Automotive Engine Performance

a. Course modification (Textbook, objectives, SLO, content review)

6. AUT 199 – Independent Study

a. Course modification (No changes)

7. AUT 551 – Introduction to Automotive Technology

a. Course modification (Title, number, catalog description, MOE, assignments, textbook, objectives, SLO, outline, Assignment of discipline (Automotive Technology))

B. MTH (Banta)

1. MTH 30 – Math Success

a. Course modification (Catalog description, grading, assignments, MOE, textbook, objectives, SLO, outline)

IV. COURSE/PROGRAM MODIFICATIONS/PROPOSALS

A. AUT (Pratt)

1. AUT 144 – Manual Transmissions/Power Trains

a. M/S/C (Polak/Mendoza) to approve AUT 144 after removing SLO #3.

- 2. AUT 162 – Automotive Electrical Systems**
 - a. M/S/C (Walsh/Mendoza) to approve AUT 162 after deleting objective #5 and SLO #2.
- 3. AUT 166 – Automotive Engine Performance**
 - a. M/S/C (Mendoza/Walsh) to approve AUT 166 as presented.
- 4. AUT 145 – Automatic Transmissions/Power Trains**
 - a. M/S/C (Mendoza/Walsh) to approve AUT 145 after revising objective #3 and #5.
 - b. M/S/C (Mendoza/Polak) to approve AUT 145 for distance education.
- 5. AUT 180 – Introduction to Hybrid and Alternative Fuel Vehicle Technology**
 - a. M/S/C (Walsh/Mendoza) to approve AUT 180 as presented.
 - b. M/S/C (Walsh/Mendoza) to approve the assignment of discipline of Automotive Technology.
 - c. M/S/C (Mendoza/Walsh) to approve the prerequisite as presented.
 - d. M/S/C (Walsh/Calderon) to approve AUT 180 for distance education.
- 6. AUT 181 – Hybrid Vehicles and Advanced Electric Vehicle Technology**
 - a. M/S/C (Polak/Mendoza) to approve AUT 181 as presented.
 - b. M/S/C (Mendoza/Walsh) to approve the assignment of discipline of Automotive Technology.
 - c. M/S/C (Calderon/Walsh) to approve the prerequisite as presented.
- 7. AUT 542 – Brakes/Suspension/Alignment**
 - a. M/S/C (Mendoza/Walsh) to approve AUT 542 as presented.
 - b. M/S/C (Calderon/Walsh) to approve the assignment of discipline of Automotive Technology.
 - c. M/S/C (Mendoza/Calderon) to approve the pre/co as presented.
- 8. AUT 544 – Manual Transmissions/Power Trains**
 - a. M/S/C (Mendoza/Walsh) to approve AUT 544 after edits to objectives and SLOs so they mirror AUT 144.
 - b. M/S/C (Calderon/Walsh) to approve the assignment of discipline of Automotive Technology.
 - c. M/S/C (Mendoza/Calderon) to approve the pre/co as presented.
- 9. AUT 545 – Automatic Transmissions/Power Trains**
 - a. M/S/C (Mendoza/Walsh) to approve AUT 545 after edits to objectives and SLOs so they mirror AUT 145.
 - b. M/S/C (Calderon/Walsh) to approve the assignment of discipline of Automotive Technology.
 - c. M/S/C (Mendoza/Calderon) to approve the pre/co as presented.
- 10. AUT 562 – Automotive Electrical Systems**
 - a. M/S/C (Mendoza/Walsh) to approve AUT 562 after edits to objectives and SLOs so they mirror AUT 162.
 - b. M/S/C (Calderon/Walsh) to approve the assignment of discipline of Automotive Technology.
 - c. M/S/C (Mendoza/Calderon) to approve the pre/co as presented.
- 11. Automotive Chassis Specialist Certificate of Completion**
 - a. M/S/C (Polak/Mendoza) to approve the Automotive Chassis Specialist Certificate of Completion as presented.
- 12. Advanced Automotive Chassis Specialist Certificate of Completion**

- a. M/S/C (Polak/Mendoza) to approve the Advanced Automotive Chassis Certificate of Completion as presented.

13. Advanced Automotive Hybrid and Electric Vehicles Certificate of Achievement

- a. M/S/C (Polak/Mendoza) to approve the Advanced Automotive Hybrid and Electric Vehicles Certificate of Achievement as presented. VP Polak and Dean Aseltyne thanked Pratt for all his hard work and in his first semester no less!

B. CSC (Bailey)

1. Presentation Certificate of Completion

- a. First reading for all three certificates. Bailey explained that these certificates represent the accumulation of the noncredit course that were just approved in presentations, spreadsheets, and word processing. These certificates were created to help with employability and job prospects. No further questions or feedback from the committee.

2. Spreadsheets Certificate of Completion

- a. New program proposal – *First reading*

3. Word Processing Certificate of Completion

- a. New program proposal – *First reading*

C. ENG (Cechin)

1. ENG 49 – Grammar in Context

- a. First reading for ENG 49. Cechin, along with Buccelli and Walsh, presented ENG 49 as a course created in response to AB 705 as ENG 85 will no longer be offered. This course is designed to support students with grammar of academic writing. Buccelli added that ENG 49 will not be part of the English pathway. Walsh added that there will be sections specific for language learners. Dean Montes asked if this course would be available to all students and if it would be recommended during placement. Cechin said the course will be available for all students and it would be recommended during placement but not required. Buccelli also added that there has been a lot of interest for this type of course from many different departments on campus as well as interest from students.

D. FSC (Heston/Gowan)

1. Company Officer Certificate of Achievement

- a. M/S/C (Calderon/Mendoza) to approve the Company Officer Certificate of Achievement as presented.

2. Fire Science Certificate of Achievement

- a. M/S/C (Mendoza/Walsh) to approve the Fire Science Certificate of Achievement as presented.

E. MTH (Banta)

1. MTH 33 – Support for Trigonometry

- a. First reading for MTH 33. Banta explained that this course was created due to changes with AB 705 and not being able to offer math below transfer-level. This course is a support course for students entering Trigonometry that may not have a strong background in algebra and is a co-requisite for MTH 121 that will be taught at the same time. Dean Montes appreciated the model of teaching the co-requisite at the same time of the course and believes it is a great solution.

2. MTH 540 – Math Lab

- a. M/S/C (Mendoza/Calderon) to approve change to title and catalog description for MTH 540.

3. Mendocino College Math Placement

- a. First reading for the revised math placement in response to changes with AB 705. Banta explained that placement needs to be modified in anticipation of the revisions to the assembly bill. There is a lot of co-requisite support added in due to no longer being able to offer courses below transfer level. AS President Indermill commented that in October 2018 the Academic Senate took action to support the Curriculum Committee to address all things AB 705 as the Curriculum Committee is an extension of AS. Indermill added that the AS is aware of the pending changes. Mendoza expressed concern over the additional co-requisite courses. Banta said she understands the concern and the math department put a lot of thought into designing co-requisite support to ensure students are successful. The math department also plans to expand hours for the math lab and will offer online options. VP Polak asked about the benefit of MTH 30 as a co-requisite. Banta explained that MTH 30 teaches students skills for note taking, how to read math textbooks, as well as discussing math anxiety. Banta also spoke about a new course being proposed (MTH 542) as co-requisite support that will be based around students' individual goals and needs. Frederickson applauded the math department for moving quickly and designing placement that will help student succeed.

- V. **AB 361 – To continue the law's exemption to the Brown Act teleconferencing rules. The circumstances of the COVID-19 state of emergency still persist, therefore the Curriculum Committee recognizes a need for teleconferencing.** – M/S/C (Walsh/Mendoza) to approve the continuation of the law's exemption to the Brown Act teleconferencing rules.

VI. DISCUSSION

A. Guided Pathways Assignment of Meta Majors

Chair Frederickson addressed concern expressed by some faculty members regarding meta major placements and questioned if the Curriculum Committee should participate in the assignment of meta majors similar to the assignment of disciplines for courses. Frederickson added that some faculty expressed concern that CTE programs were lumped together instead of being placed in a more appropriate meta major. Frederickson also asked if programs can be placed in more than one meta major. VP Polak thought it is worth exploring and suggested starting with a presentation for the committee on how the meta majors were formed and understanding the process taken to place programs in their respective meta major. AS President Indermill agreed with Polak and offered to present to the committee much like she did in 2018.

B. Voting Membership

Frederickson spoke about student membership on the committee. According to the Curriculum Committee handbook, an officer from the Associated Student Body is appointed to serve on the Curriculum Committee and is a voting member of the committee. The committee has not had a student member for a couple years. Frederickson added that at the Curriculum Institute this past summer, he attended a break-out session where many colleges spoke about moving away from including a student as a voting member, but instead enlisting students as resources members. Frederickson introduced this idea as well as other ideas including assigning only one section of the

COR to the student, independent study, or an internship. The intent is to encourage more student participation. Frederickson asked the committee to think about it and contact him if they had any creative ideas.

C. 5-year Review

Frederickson presented the list of disciplines that will be completing their five-year review this coming fall. Dates will be assigned for each discipline after the 2022-23 curriculum calendar is set.

D. Articulation Officer Update

AO Osea provided an articulation and curriculum update to the committee. Some of the updates included 5C updates, 2+2 pathway agreement with SSU, updated GE sheets for the counseling department and the catalog, and an upcoming presentation to the UC Board of Regents.

FUTURE MEETINGS: March 25, April 29, May 13

Meeting adjourned: 12:04 p.m.