

I. GENERAL MATTERS

A. Roll Call

Present: Aselyne, Calderon, Decker, Frederickson, Mendoza, Montes, Polak, Renderman, Simpson-Logg, Walsh, Xu

Absent: Aguirre, Varela

Guests: Dewey, Heston, Lenberg

Recorder: Nelson

B. Approval of Minutes: M/S/C (Decker/Walsh) to approve minutes of May 14, 2021 as presented.

C. Agenda Revisions: None

D. Approval of Agenda: M/S/C (Decker/Renderman) to approve the agenda as presented.

II. PUBLIC COMMENT

None

III. CONSENT AGENDA

M/S/C (Decker/Mendoza) to approve the consent agenda as presented.

A. ADJ (Heston)

1. ADJ 101 – Juvenile Justice

a. Course modification (Credit by exam)

2. ADJ 106 – Principles of Investigation, Crime Scene and Laboratory Techniques

a. Course modification (Credit by exam)

3. ADJ 108 – Patrol Procedures and Police Report Writing

a. Course modification (Credit by exam)

4. ADJ 109 – Victimology

a. Course modification (Credit by exam)

5. ADJ 202 – Concepts of Criminal Law

a. Course modification (Credit by exam)

6. ADJ 204 – Community Relations

a. Course modification (Credit by exam)

B. BUS

1. Associate in Science in Business Administration for Transfer 2.0

a. Program modification (Remove CSC 201, remove pick list, unit increase)

C. KIN (Blundell)

1. Liberal Arts and Sciences with an Emphasis in Kinesiology and Health Associate of Arts

a. Program modification (Add BIO 202L to major and pick list, PSLO, unit increase)

D. MUS (Lenberg)

1. MUS 210A – Piano: Beginning I

a. Course modification (Add Commercial Music discipline)

2. MUS 210B – Piano: Beginning II

a. Course modification (Add Commercial Music discipline)

3. MUS 210C – Piano: Intermediate I

- a. Course modification (Add Commercial Music discipline)
 - 4. MUS 210D – Piano: Intermediate II**
 - a. Course modification (Add Commercial Music discipline)
 - 5. MUS 222A – Guitar: Beginning I**
 - a. Course modification (Add Commercial Music discipline)
 - 6. MUS 222B – Guitar: Beginning II**
 - a. Course modification (Add Commercial Music discipline)
 - 7. MUS 222C – Guitar: Beginning III**
 - a. Course modification (Add Commercial Music discipline)
 - 8. MUS 222D – Guitar: Beginning IV**
 - a. Course modification (Add Commercial Music discipline)
 - 9. MUS 230A – Beginning Voice**
 - a. Course modification (Add Commercial Music discipline)
 - 10. MUS 230B – Intermediate Voice**
 - a. Course modification (Add Commercial Music discipline)
 - 11. MUS 230C – Singers’ Repertoire I**
 - a. Course modification (Add Commercial Music discipline)
 - 12. MUS 230D – Singers’ Repertoire II**
 - a. Course modification (Add Commercial Music discipline)
- E. RLS (Zotter)**
- 1. Real Estate Associate of Science**
 - a. Program modification (Program description, add career opportunities, PSLOs)
 - 2. Real Estate Certificate of Achievement**
 - a. Program modification (Program description, add career opportunities)

IV. COURSE/PROGRAM MODIFICATIONS/PROPOSALS

A. ADJ (Heston)

1. ADJ 150 – Public Safety Leadership

- a. First reading for ADJ 150. Heston and Dewey presented ADJ 150 as a new course offering for the Administration of Justice department. Mendoza commented that the class is a welcomed addition to the department. A few minor edits were made to the catalog description.

B. CSC (Bailey)

1. CSC 531 – Word Processing I

- a. First reading for the noncredit computer science series. Bailey explained that this series is intended to break down the skills learned in CSC 201 in a more flexible format for students. The hope is to create a CDCP noncredit certificate. Walsh commented that her ESL students would be very interested in taking these courses and completing the certificate. Mendoza asked if the courses would be offered in Spanish. Bailey explained that while the course may not be taught in Spanish, that the instruction is hands on with modeling of activities, so it will be accessible for all students. Walsh added that she would like to speak with Bailey regarding how her department has support other CTE programs and would like to do the same for this program. Some edits included adding a comma to an SLO on CSC 531 and adding a recommended preparation to CSC 532, CSC 542, and CSC 552.

2. **CSC 532 – Word Processing II**
 - a. New course proposal – *First reading*
3. **CSC 541 – Spreadsheets I**
 - a. New course proposal – *First reading*
4. **CSC 542 – Spreadsheets II**
 - a. New course proposal – *First reading*
5. **CSC 551 – Presentation I**
 - a. New course proposal – *First reading*
6. **CSC 552 – Presentation II**
 - a. New course proposal – *First reading*

V. DISCUSSION

A. Curriculum Committee Welcome and Training

Chair Frederickson welcomed back all committee members. Frederickson reviewed a survey past Chair Whetzel conducted. Frederickson focused on how to increase efficiency and participation and streamlining workload for the committee. Frederickson explained that one way to do this is to assign sections of the COR to each committee member. Frederickson learned of this practice happening at other colleges during the Curriculum Institute. That college reported increased participation among its members and allowed each to take “ownership” of their assigned section. Walsh stated she liked that concept. Mendoza added that she was afraid she would miss something if only reviewing one section and it felt daunting. Frederickson ensured the committee that no one member would be left to read a section on their own, and that there would be more than one member assigned to a section so no one is working alone. In speaking with other colleges, they reported that assigning sections sped up the process and help reviewers focus on the COR. Frederickson also stressed the importance of representing diversity, equity and inclusion in all CORs, and while it isn’t mandated, the committee is tasked with making sure DEI is infused in all CORs. Frederickson finished with expressing his gratitude to the committee.

B. Committee Membership and Meeting Attendance

Frederickson informed the committee of Executive Order N-08-21 which requires meetings governed by the Brown Act to resume public meetings as of October 1, 2021. There was discussion on the requirements of members, especially voting members, and what that means for upcoming curriculum meetings. Frederickson informed voting members that they must be within the District to vote and all locations must be disclosed on the agenda for public access.

FUTURE MEETINGS: September 10, October 1, October 22, November 19, December 3, February 4, 2022, March 4, March 25, April 20, May 13

Meeting adjourned: 11:07 a.m.