

I. GENERAL MATTERS

A. Roll Call

Present: Aseltyne, Crossman (arrived at 10:11), Decker, Mendoza, Montes, Renderman, Simpson-Logg, Whetzel, Xu

Absent: Combs, Finnegan, Polak, Varela, Walsh

Guests: Cardimona

Recorder: Nelson

B. Approval of Minutes: M/S/C (Decker/Mendoza) to approve minutes of March 5, 2021 as presented.

C. Agenda Revisions: None

D. Approval of Agenda: M/S/C (Decker/Frederickson) to approve the agenda as presented.

II. PUBLIC COMMENT

None

III. CONSENT AGENDA

M/S/C (Decker/Mendoza) to approve the consent agenda as presented.

A. ETH

1. Associate in Arts in Social Justice Studies for Transfer (Ethnic Studies)

a. Program modification (Remove SOC 202, SOC 235, and SOC 241; add ETH 202, ETH 235, and ETH 241)

2. Associate in Arts in Social Justice Studies for Transfer (General)

a. Program modification (Remove SOC 202; add ETH 202)

3. Ethnic Studies Associate of Arts

a. Program modification (Remove SOC 202, SOC 235, and SOC 241; add ETH 202, ETH 235, and ETH 241)

B. HUS

1. Human Service Paraprofessional Certificate of Achievement

a. Program modification (Remove SOC 202, SOC 235, and SOC 241; add ETH 202, ETH 235, and ETH 241)

2. Human Service Worker Certificate of Achievement

a. Program modification (Remove SOC 202, SOC 235, and SOC 241; add ETH 202, ETH 235, and ETH 241)

C. LAS

1. Liberal Arts and Sciences with an Emphasis in Native American Studies

a. Program modification (Remove SOC 202 and SOC 241; add ETH 202 and ETH 241)

2. Liberal Arts and Sciences with an Emphasis in Social Science

a. Program modification (Remove SOC 202; add ETH 202)

D. MTH (Banta)

1. MTH 79 - Mathematics for Technical Fields

a. Distance education (Move MTH 79 from FOMA to DE)

E. SPN

1. Associate in Arts in Spanish for Transfer

- a. Program modification (Remove SOC 202 and SOC 235; add ETH 202 and ETH 235)

2. Spanish for Native Speakers Associate of Arts

- a. Program modification (Remove SOC 235; add ETH 235)

3. Spanish for Non-Native Speakers Associate of Arts

- a. Program modification (Remove SOC 202 and SOC 235; add ETH 202 and ETH 235)

F. SOC

1. Associate in Arts in Sociology for Transfer

- a. Program modification (Remove SOC 202; add ETH 202)

IV. COURSE/PROGRAM MODIFICATIONS/PROPOSALS

A. CHM (Frederickson)

1. Associate in Science in Chemistry for UC Transfer

- a. M/S/C (Decker/Renderman) to approve the modifications as presented.

B. EAS (Cardimona)

1. Earth Science Associate of Science

- a. M/S/C (Decker/Frederickson) to approve the modifications after adding *Please check with a counselor for more specific transfer information* to the program description.

C. GEL (Cardimona)

1. Associate in Science in Geology for Transfer

- a. M/S/C (Decker/Mendoza) to approve the modifications after adding *Please check with a counselor for more specific transfer information* to the program description.

D. HLH (Crossman)

1. Allied Health Associate of Science

- a. M/S/C (Decker/Frederickson) to approve the modifications after Physical Therapy Assistant was changed to Physical Therapist Assistant in the program description and career opportunities.

E. NRS (Cardimona)

1. Natural Resources Associate of Science

- a. M/S/C (Decker/Frederickson) to approve the modifications after adding *Please check with a counselor for more specific transfer information* to the program description.

V. DISCUSSION

A. Committee Checklist for Programs

Whetzel shared the Checklist for Programs that she has been working on and requested feedback. Whetzel further explained that the checklist should be used to help guide faculty when entering a program in eLumen as well to help the committee when reviewing program proposals. Crossman asked about the section that referenced

certificates with a minimum of eight units. Whetzel will clarify that in order to have a Chancellor Office approved program and appear on a student transcript, a certificate needs to be at least eight units. Decker and Mendoza mention they find checklists very helpful. There was also discussion about where to house this information. Whetzel reviewed the curriculum site on Mendocino.edu. Frederickson inquired about adding reference material in eLumen. Whetzel and Nelson will look into that as it is a feature within eLumen.

B. Committee Survey Results

Whetzel reviewed the results from the survey she sent out. There were six responses. For the most part, the responses were consistent. Whetzel addressed a comment about requiring a motion for each course. This is done because the curriculum meetings fall under the Brown Act which uses Robert's Rule of Order. Sometimes courses can be grouped together if the content is very similar. Whetzel also added that the meeting calendar for 2021-2022 will come to the next meeting for approval.

Meeting adjourned: 10:42 a.m.

FUTURE MEETINGS: April 23, May 14