1. **GENERAL MATTERS**
   1. **Roll Call**

*Present:* Aseltyne, Crossman, Decker, Mendoza, Montes, Polak, Renderman, Simpson-Logg, Walsh, Whetzel

*Absent:* Combs, Finnegan, Swift, Varela, Xu

*Guests:* Banta, Feigin, Indermill, Lenberg, Woodhouse

*Recorder:* Nelson

* 1. **Approval of Minutes:** M/S/C(Crossman/Mendoza) to approve minutes of October 23, 2020 as presented.
  2. **Agenda Revisions:** None
  3. **Approval of Agenda:** M/S/C (Decker/Walsh) to approve the agenda as presented.

1. **PUBLIC COMMENT**

Academic Senate President Indermill commended the Curriculum Committee for their work on the Call to Action. Indermill shared that she recently attended a breakout session on equity in the course outline of record (COR) at the Fall Plenary and was happy to our college was much further ahead in this work than most. Indermill added that she knows that work has been hard, but we are moving in the right direction and doing so quickly. More guidance to come from ASCCC and hope to share good work with 5C.

1. **CONSENT AGENDA**

M/S/C (Polak/Decker) to approve the consent agenda after moving AOD 164 and AOD 166 to the regular agenda.

* 1. **ADJ (Heston)**
     1. **ADJ 103 – Patrol Procedures**
        1. Distance education – Hybrid/FOMA
     2. **ADJ 104 – Legal Aspects of Evidence**
        1. Distance education
     3. **ADJ 106 – Principles of Investigation**
        1. Distance education
     4. **ADJ 107 – Crime Scene and Laboratory Techniques**
        1. Distance education – Hybrid/FOMA
     5. **ADJ 204 – Community Relations**
        1. Distance education
  2. **AOD (Feigin)**
     1. **AOD 151 – Alcohol and Other Drugs: Overview**
        1. Course modification (Five-year review –Textbook, advisory review, distance education review)
     2. **AOD 153 – Physiology and Pharmacology of Alcohol and Other Drugs**
        1. Course modification (Five-year review – Textbook, advisory review, distance education review)
     3. **AOD 158 – AOD Practicum Preparation**
        1. Course modification (Five-year review – SLOs, prerequisite review, distance education)
     4. **AOD 165 – Field Placement and Practicum Seminar II**
        1. Course modification (Five-year review – Textbook, SLOs, prerequisite/co-requisite review)
     5. **AOD 197A – Alcohol and Other Drug Studies Practicum**
        1. Course modification (Five-year review – SLOs, prerequisite/co-requisite review, distance education)
  3. **CCS (Hashemian, Mendoza)**
     1. **CCS 60 – College Success**
        1. Course inactivation
     2. **CCS 100 – Career Planning Success**
        1. Course modification (Five-year review – Assignments, remove entrance skills, MOE, textbooks, objectives, SLOs, outline, distance education)
     3. **CCS 123 – Test Taking Success**
        1. Course modification (Five-year review – Assignments, textbook, objectives, SLOs, distance education)
     4. **CCS 124 – Becoming a Successful Online Student**
        1. Course modification (Five-year review – Catalog description, assignments, textbook, objectives, SLOs, outline, advisory review, distance education review)
  4. **EAS (Cardimona)**
     1. **Earth Science Associate of Science**
        1. Program modification (Catalog description, remove BIO 242, EAS 222; add GEO 201 and GEO 202; increase units for MTH 230; increase units; PSLOs)
  5. **EDU (Whetzel/Daugherty)**
     1. **EDU 500 – Supervised Tutoring**
        1. Distance education – FOMA
  6. **EMS (Gowan)**
     1. **EMS 135 – Emergency Medical Technician**
        1. Distance education – FOMA
     2. **EMS 202 – First Aid, Emergency Care, and Cardiopulmonary Resuscitation**
        1. Distance education – FOMA
  7. **FSC (Gowan)** 
     1. **FSC 112 – Fire Behavior & Combustion**
        1. Distance education
     2. **FSC 113 – Fire Protection equipment & Systems**
        1. Distance education
     3. **FSC 114 – Building Construction for Fire Safety**
        1. Distance education
  8. **MTH (Banta)**
     1. **MTH 80 – Intermediate Algebra for STEM and Business Majors**
        1. Course modification (Catalog description)
     2. **MTH 178 – Applied Math**
        1. Course modification (Catalog description)
     3. **MTH 220 – Statistics**
        1. Course modification (Catalog description)
  9. **MUS (Lenberg)**
     1. **MUS 201B – Music Theory/Musicianship II**
        1. Distance education – FOMA
     2. **MUS 202B – Music Theory/Musicianship IV** 
        1. Distance education – FOMA
     3. **MUS 210A – Piano: Beginning I**
        1. Distance education – FOMA
     4. **MUS 210B – Piano: Beginning II**
        1. Distance education – FOMA
     5. **MUS 210C – Piano: Intermediate I**
        1. Distance education – FOMA
     6. **MUS 210D – Piano: Intermediate II**
        1. Distance education – FOMA
     7. **MUS 222A – Guitar: Beginning I**
        1. Distance education – FOMA
     8. **MUS 222B – Guitar: Beginning II**
        1. Distance education – FOMA
     9. **MUS 222C – Guitar: Beginning III**
        1. Distance education – FOMA
     10. **MUS 222D – Guitar: Beginning IV**
         1. Distance education – FOMA
     11. **MUS 230A – Beginning Voice**
         1. Distance education – FOMA
     12. **MUS 230B – Intermediate Voice**
         1. Distance education – FOMA
     13. **MUS 230C – Singers’ Repertoire I**
         1. Distance education – FOMA
     14. **MUS 230D – Singers’ Repertoire II**
         1. Distance education – FOMA
     15. **MUS 285 – Vocal Jazz Ensemble**
         1. Distance education – FOMA
     16. **MUS 585 – Vocal Jazz Ensemble for Older Adults**
         1. Distance education – FOMA
  10. **SCT (Woodhouse)**
      1. **SCT 162 – Safety Standards for Construction**
         1. Distance education – FOMA
      2. **SCT 180A – Construction Fundamentals and Green Building**
         1. Distance education – FOMA
  11. **THE (Decker)**
      1. **THE 228A – Conditioning for Dance Pilates Mat I**
         1. Distance education – FOMA
      2. **THE 228B – Conditioning for Dance Pilates Mat II**
         1. Distance education – FOMA
      3. **THE 228C – Conditioning for Dance Pilates Mat III**
         1. Distance education – FOMA
      4. **THE 228D – Conditioning for Dance Pilates Mat IV**
         1. Distance education – FOMA
      5. **THE 238E – Jazz Dance: Beginning**
         1. Distance education – FOMA
      6. **THE 238F – Jazz Dance: Advanced Beginning**
         1. Distance education – FOMA
      7. **THE 238G – Jazz Dance: Intermediate**
         1. Distance education – FOMA
      8. **THE 238H – Jazz Dance: Advanced Intermediate**
         1. Distance education – FOMA
      9. **THE 260 – Dance Performance**
         1. Distance education – FOMA
      10. **THE 268 – Dance Rehearsal**
          1. Distance education – FOMA

1. **COURSE/PROGRAM MODIFICATIONS/PROPOSALS**
   1. **AOD (Feigin)**
      1. **AOD 164 – Field Placement and Practicum Seminar I**
         1. M/S/C (Walsh/Mendoza) to approve AOD 164 after disorder is changed to counseling in the fourth objective.
      2. **AOD 166 – Marijuana: An Overview**
         1. M/S/C (Mendoza/Renderman) to approve AOD 166 after uses is changed to features in the first SLO.
   2. **SCT (Woodhouse)**
      1. **Introduction to the Construction Trades Certificate of Completion**
         1. M/S/C (Mendoza/Walsh) to approve the Introduction to the Construction Trades Certificate of Completion as presented.
   3. **THE (Decker)**
      1. **Technical Theatre Certificate of Achievement**
         1. First reading for the Technical Theatre Certificate of Achievement. Decker explained that this certificate is designed to help students enter the workforce in the entertainment industry with events, concerts, weddings, etc. Decker also added that he reached out to some Unions in San Francisco to get feedback/guidance on this certificate and it something he has been hoping to put together for a while.
2. **DISCUSSION**
   1. **Call to Action - Review of Course Outlines - faculty committee members**

Crossman and Decker each shared a COR that they reviewed and edited. Crossman started with reviewing CCS 101. Some edits included changes to the catalog description, assignments, and objectives. Decker reviewed THE 206. This course looks at how culture sees dance around the world and how it influences culture. Some edits suggested included culturally relevant research papers, revising the textbook, and SLOs.

Whetzel thanked all faculty committee members for reviewing a COR and discussed next steps. Whetzel shared the six questions the committee came up with and the “things to consider” she infused into the document which came from the workshop faculty participated in at in-service. In asking for feedback, Mendoza suggested getting the perspective from someone who isn’t familiar with the questions. It was decided that Whetzel will make a brief presentation to Senate and then ask for volunteers. Dean Montes also suggested collaborating with the SLOT Committee.

* 1. **Fall 2021 and beyond –** *Discussion*

Vice-President Polak thanked the faculty and deans for all the work they have done to switch classes to an online format that we never thought could be taught online. Polak also thanked Whetzel for the DE addendum work. Out of necessity, we made things happen quickly. Polak noted that we have a big opportunity to rethink how we deliver instruction to our students. It is important to take everything we have learned over that past few months and look at how we schedule courses, how to use online tools, and what we learned about the curriculum. As we move into fall 2021, we should assume we will be F2F, but we know our students and faculty have different skills. For instance, we would have never thought to put ESL courses online, but we have been able to serve more students. Walsh added that her students have been successful. Polak wanted to start the conversation with the Curriculum Committee since there are so many faculty on the committee, but the conversation is just getting started.

* 1. **Review 2019-20 Curriculum Committee goals and establish 2020-21 goals –** *Action*

M/S/C (Crossman/Mendoza) to approve the 2020-2021 committee goals as presented. Whetzel reviewed the goals from 2019-2020 and the status of those goals and presented the committee goals for 2020-2021.

* 1. **Curriculum Succession Planning** *– Discussion*

Whetzel announced her term as Curriculum Chair is ending in 2021 and she is ready to hand off the reigns. Whetzel reviewed the requirements with the committee and asked the members if anyone is interested. Whetzel also has a list of previous committee members that are eligible to serve and encouraged committee members to help recruit. Ideally, the successor would be appointed by February to help with scheduling since release time in involved. Whetzel also shared that the term is ending for Walsh and Crossman and Swift is leaving after December. Whetzel is recommending the Academic Senate approve Marcus Frederickson to replace Swift for the Spring 2021 semester. Academic Senate will consider the recommendation at their next meeting. Polak applauded Whetzel for her work and said she has set the bar high, but noted she will also leave everything is great shape for the next chair.

Meeting adjourned: 11:42 a.m.

FUTURE MEETINGS: December 4, February 5, March 5, March 26, April 23, May 14