

Appendix H

**Educational Action Plan Committee
New Program Concept Form**

New Program Title _____

Initiator _____ Desired starting term _____

Degree/Certificate _____

Program Description: (include possible program outcomes and an outline of draft curriculum)

Potential need for/interest in program: (For CTE Programs: include labor market data, survey data, industry communications, etc.)

Financial concerns (general fund requirements, equipment needs, facility/space requirements, etc.)

Faculty needs (FT/PT, number, qualifications, ability to recruit)

Dean _____ **Date** _____

Comments:

VPESS _____ **Date** _____

Comments:

EAP: Recommendation **Recommend w/reservation** **Not recommended**

Explanation: