



ADMINISTRATIVE PROCEDURES

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT

NO. 2510.1

LOCAL DECISION-MAKING PROCESSES

Local decision making occurs according to one of these complimentary processes, which function within the district:

1. The participatory governance process described below, which provides recommendations to the Superintendent/President on the strategic direction and the policies and procedures of the college;
2. The collective bargaining process, which deals with contractual matters and working conditions as defined by the collective bargaining law; and
3. The administrative process, which deals with the operations of the college within established policies and procedures.

The participatory governance process provides the means through which all district constituent groups (students, faculty, management team and classified staff) can participate effectively in the orderly growth and development of the college, including:

1. the review, development, and recommendation on policies, procedures, and priorities for the college to the Superintendent/President and the Board of Trustees.
2. the coordination of college-wide standing committees, academic standing committees, and task forces.

The college participatory governance process, committee structure and descriptions, and evaluation cycle are outlined in the Committee Handbook.

Unless otherwise provided in Board policy or procedure regarding staff participation, the following constituent groups are recognized by the Board of Trustees as responsible for recommending the appointment of representatives to serve on appropriate college committees.

- The Academic Senate
- The Management Team
- The Classified Senate
- The Student Senate (Associated Students of Mendocino College)

Each of these groups' representatives has a responsibility to both represent the views, concerns and ideas of its respective constituency and to provide expertise in appropriate areas of policy development.

Adopted: October 1992
Revised: June 3, 1998,
April 14, 2011
April 29, 2022

Administrative Procedure
2510.1

References: Education Code Section 70902 subdivision (b) (7);
Title 5 Sections 53200 et seq., 51023.5 and 51023.7;
ACCJC Accreditation Standard IV.A and IV.D.7

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