

# MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT

YOUR COMMUNITY. YOUR COLLEGE. YOUR SUCCESS.

## Reg2go Schedule – 2018/19

### Ukiah High School:

Monday 9:30am – 12:45pm

### South Valley:

Monday 1:00pm – 2:30pm

Wednesday 9:00am – 11:00am

### Willits High School:

Every other Wednesday 8:30am – 10:30am (2/6, 2/20, 3/6, 3/20, 4/3, 4/17, 5/1, 5/15)

Orientation April 3, 2019 with Steve Crossman

### Kelseyville High School

Every other Wednesday 8:30- 10:30am

### Clearlake High:

11:30am – 1:30am (same day as Kelseyville)

### Anderson Valley

March 28<sup>th</sup> 9:00am -3:30pm (Step 2 and any other questions) Step 1 was accomplished Jan 17<sup>th</sup>, 2019

### Smaller Schools by request:

Accelerator Academy (apply online) 3/25 8:00am -9:15am

Willits Charter High School

\* Was contacted by the Principle (Jennifer) who will be reaching out to us with some dates and times.

### Potter Valley:

March 5, 2019 10:00am – 11:30am

March 26, 2019 9:00am – 10:00am

Will keep contact with counselor for future dates

### Meeting/Network participation:

MCOE: Counselors & Advisors Network (CAN) meeting: (2/27/19)

AB 705 – “What Counselors need to know” - Mendocino College. (3/14/19)

Lake County Counselor’s Network Meeting: (3/20/19)

## UKIAH HIGH SCHOOL-REG2GO STEPS

### REG2GO FORMS

December: Counselors will pass out reg2go forms to seniors. Once complete, please pass all forms to Chantell Martinez.

### STEP 1: ONLINE APPLICATION

Date:	Time:	Room:	# of Students:	MC Outreach:
Monday, January 7.	9:30-12:40	A-16	Supplemental Applications. Up to 30 students per each period	Chantell Martinez & Manuel Galicia
Monday, January 14	9:30-12:40	A-16	Supplemental Applications. Up to 30 students per each period	Chantell Martinez & Manuel Galicia
Monday, January 28	9:30-12:40	A-16	Up to 30 students per each period	Chantell Martinez & Manuel Galicia
Monday, February 4	9:30-12:40	A-16	Up to 30 students per each period	Manuel Galicia
Monday, February 11	9:30-12:40	A-16	Up to 30 students per each period	Manuel Galicia
Monday, February 25	9:30-12:40	A-16	Up to 30 students per each period	Manuel Galicia
Monday, March 4	9:30-12:40	A-16	2 <sup>nd</sup> passes	Manuel Galicia
Monday, March 11	9:30-12:40	A-16	2 <sup>nd</sup> passes	Manuel Galicia

### STEP 2: ORIENTATION (IN-PERSON)

Date:	Time:	Room:	# of Students	MC Counselor:
Wednesday, March 20	5 <sup>th</sup> & 6 <sup>th</sup> period	TBD	TBD	Steve
Wednesday, March 27	5 <sup>th</sup> & 6 <sup>th</sup> Period	TBD	TBD	Steve

### STEP 3: ASSESSMENT (MATH & ENGLISH)- NO PLACEMENT TEST

### STEP 4: COUNSELING APPOINTMENTS

Date:	Time:	Room:	# of Students	MC Counselor(s):
Wednesday, April 24	5 <sup>th</sup> & 6 <sup>th</sup> Period	TBD	TBD	TBD



**WILLITS HIGH SCHOOL- BI-WEEKLY VISITS + REG2GO STEPS 2018-2019**

STEP 1- APPLICATION				
Date:	Time:	Location:	MC Outreach:	# of Students:
Wednesday, January 23 <sup>rd</sup>	10:30-2:00pm	Library	Manuel & Chantell	TBD
STEP 2- ORIENTATION				
Wednesday, TBD	10:30-2:00pm	Library	Steve Crossman	TBD
STEP 3- ASSESSMENT- NO PLACEMENT TEST IN MATH & ENGLISH				
STEP 4- COUNSELING- STUDENTS WILL GO TO NCC FOR COUNSELING APPOINTMENTS				
Tentative- April 24	TBD	NCC	Manuel	TBD
STEP 5- REGISTRATION				
Wednesday, May 15	10:30-2:00pm	Library	Manuel	TBD

BI-WEEKLY VISITS				
Wednesday, January 16	10:30-2:00pm	Career Room	Chantell & Manuel	TBD
Wednesday, February 6	10:30-2:00pm	Career Room	Manuel	TBD
Wednesday, February 20	10:30-2:00pm	Career Room	Manuel	TBD
Wednesday, March 13	10:30-2:00pm	Career Room	Manuel	TBD
Wednesday, March 20	10:30-2:00pm	Career Room	Manuel	TBD
Wednesday, April 3	10:30-2:00pm	Career Room	Manuel	TBD
Wednesday, April 10, 2018	10:30-2:00pm	Career Room	Manuel	TBD
Wednesday, May 1, 2018	10:30-2:00pm	Career Room	Manuel	TBD
Wednesday, May 29	10:30-2:00pm	Career Room	Manuel	TBD

FORT BRAGG HS- MONTHLY VISITS+ REG2GO CALENDAR 2018-2019

STEP 1- ONLINE APPLICATION				
Date: Thursday, February 5 OR February 12 <sup>th</sup>	Time: 11:45am-1:45pm	Location: Career Room	MC Outreach: TBD	# of Students: TBD
STEP 2- ONLINE ORIENTATION				
Thursday, February 21 <sup>st</sup>	11:45am-1:45pm	Career Room	David Gonsalves	TBD
STEP 3- NO PLACEMENT TEST				
STEP 4- COUNSELING				
Tuesday, April 23 <sup>rd</sup>	8:10-3:00	Career Room	David Gonsalves	TBD
Thursday, April 25 <sup>rd</sup>	8:10-3:00	Career Room	David Gonsalves	TBD
STEP 5- REGISTRATION/FINANCIAL AID PAPERWORK				
Thursday, May 24 <sup>th</sup>	11:45am-1:45pm	Career Room	TBD	TBD
BI-WEEKLY VISIT				
Thursday, March 7 <sup>th</sup>	11:45am-1:45pm	Career Room	TBD	TBD
Thursday, March 21 <sup>st</sup>	11:45am-1:45pm	Career Room	TBD	TBD
Thursday, April 11 <sup>th</sup>	11:45am-1:45pm	Career Room	TBD	TBD
Thursday, May 9 <sup>th</sup>	11:45am-1:45pm	Career Room	TBD	TBD



ANDERSON VALLEY HS- MONTHLY VISITS+ REG2GO CALENDAR 2018-2019

STEP 1- ONLINE APPLICATION				
Date:	Time:	Location:	MC Outreach:	# of Students:
Thursday, January 17 <sup>th</sup>	10:00am-3:30pm	Career Room	Chantell	TBD
Thursday, January 17 <sup>th</sup>	1:40-2:30	Senior Seminar	Chantell	TBD
STEP 2- ONLINE ORIENTATION				
Thursday, February 7 <sup>th</sup>	10:00am-3:30pm	TBD	Chantell	TBD
MONTHLY VISIT				
Thursday, March 28 <sup>th</sup>	10:00am-3:30pm	Career Room	Chantell	TBD
STEP 3- NO PLACEMENT TEST				
STEP 4- COUNSELING				
Thursday, April 30 <sup>th</sup>	8:10-3:00	Career Room	Steve	TBD
No Monthly Visit in April	(Only if needed)	TBD	Chantell	TBD
STEP 5- REGISTRATION/FINANCIAL AID PAPERWORK				
Thursday, May 30 <sup>th</sup>	10:00am-3:30pm	TBD	Chantell	TBD
MONTHLY VISIT				
Thursday, October 11	10:00am-3:30pm	Career Room	Chantell	TBD
Thursday, November 15- Rescheduled for December	8:10am-3:30pm		Chantell	TBD
Thursday, December 6	8:10am-12:30pm	2 classroom presentations -Career Room for individual meetings	Chantell	TBD
December, TBD	TBD	MC Scholarship Workshop	Lana	TBD

**POTTER VALLEY REG2GO STEPS 2018-2019**

STEP 1- APPLICATION				
Date: Tuesday, March 5 <sup>th</sup>	Time: 10:00-2:00pm	Location: Library	MC Outreach: Manuel	# of Students: TBD
STEP 2- ORIENTATION				
Tuesday, March 26 <sup>th</sup>	9:00-10:00pm	Library	Steve Crossman	TBD
STEP 3- ASSESSMENT- NO PLACEMENT TEST IN MATH & ENGLISH				

For request.

**SANHENDRIN REG2GO STEPS 2018-2019**

December 20<sup>th</sup> – Visit, College information  
January 25<sup>th</sup> - Application, Financial Aid  
February 8<sup>th</sup> – Financial Aid, MC Scholarship  
February 26<sup>th</sup> – Financial Aid

**ACCELERATED ACHIEVEMENT ACADEMY 2018-2019**

March 25<sup>th</sup>- Applications

**MENDOCINO HIGH SCHOOL 2018-2019**

April 23<sup>rd</sup> – Applications and high School Event



CLEARLAKE HIGH SCHOOL- BI-WEEKLY VISITS + REG2GO STEPS 2018-2019

STEP 1- APPLICATION				
Date:	Time:	Location:	MC Outreach:	# of Students:
Wednesday, January 30 <sup>th</sup>	11:15am-1:00pm	Library	Manuel	TBD
STEP 2- ORIENTATION				
Wednesday, February 13 <sup>th</sup>	11:15am-1:00pm	Library	TBD	TBD
STEP 3- ASSESSMENT- NO PLACEMENT TEST IN MATH & ENGLISH				
STEP 4- COUNSELING- STUDENTS WILL GO TO LAKE CENTER FOR COUNSELING APPOINTMENTS				
Wednesday, April 24	After School	Lake Center	TBD	TBD
STEP 5- REGISTRATION				
Wednesday, May 8 <sup>th</sup>	11:15am-1:00pm	Library	Manuel	TBD

BI-WEEKLY VISITS				
Wednesday, January 16 <sup>th</sup>	11:15am-1:00pm	Library	Chantell	TBD
Wednesday, February 27 <sup>th</sup>	11:15am-1:00pm	Library	Manuel	TBD
Wednesday, March 6	11:15am-1:00pm	Library	Manuel	TBD
Wednesday, March 27	11:15am-1:00pm	Library	Manuel	TBD
<b>Tentative- Wednesday, April 10</b>	11:15am-1:00pm	Library	Manuel	TBD
Wednesday, April 24	11:15am-1:00pm	Library	Manuel	TBD
Wednesday, May 8 <sup>th</sup>	11:15am-1:00pm	Library	Manuel	TBD
Wednesday, May 22 <sup>nd</sup>	11:15am-1:00pm	Library	Manuel	TBD

KELSEYVILLE HIGH SCHOOL- BI-WEEKLY VISITS + REG2GO STEPS 2018-2019

STEP 1- APPLICATION				
Date:	Time:	Location:	MC Outreach:	# of Students:
Wednesday, January 30 <sup>th</sup>	8:10am-10:30am	Library	Manuel	TBD
STEP 2- ORIENTATION				
Wednesday, TBA	8:10am-10:30am	Library	TBA	TBD
STEP 3- ASSESSMENT- NO PLACEMENT TEST IN MATH & ENGLISH				
STEP 4- COUNSELING- STUDENTS WILL GO TO LAKE CENTER FOR COUNSELING APPOINTMENTS				
Friday, May 17 <sup>th</sup>	11:00am-2:00pm	Lake Center	TBA	TBD
STEP 5- REGISTRATION				
Friday, May 17 <sup>th</sup>	11:00am-2:00pm	Lake Center	Shasheen	TBD

BI-WEEKLY VISITS				
Wednesday, January 8 <sup>th</sup>	8:10am-3:30am	5 presentations to senior classes	Chantell & Manuel	TBD
Wednesday, January 16 <sup>th</sup>	8:10am-10:30am	Dull enrollment tutorial- Library	Chantell	TBD
Wednesday, February 27 <sup>th</sup>	8:10am-10:30am	Library	Manuel	TBD
Wednesday, March 6	8:10am-10:30am	Library	Manuel	TBD
Wednesday, March 27	8:10am-10:30am	Library	Manuel	TBD
<b>Tentative- Wednesday, April 10</b>	8:10am-10:30am	Library	Manuel Shasheen	TBD
Wednesday, April 24	8:10am-10:30am	Library	Manuel	TBD
Wednesday, May 8 <sup>th</sup>	8:10am-10:30am	Library	Manuel Shasheen	TBD
<b>Tentative- Wednesday, May</b>	8:10am-10:30am	Library	Manuel	TBD



## **Kelseyville Senior Day**

Friday, May 17<sup>th</sup> Event Agenda

11-2pm

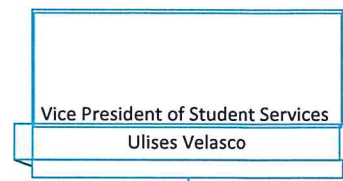
- 11am – Students Arrive to Lake Center
- 11-11:15 Tour of Campus
- 11:15 - 11:40- Pizza and Welcome/ Judith
- 11:40 – 12:40
  - Orientation/ Apryl
  - Library/ Learning Center (Janet) 5 min
  - FYI/ Native American and Other Population (Manuel & Shasheen 5 min)
  - CAMP (Mariana Martinez) 5 min
  - Financial Aid (Yuliana) 5 min
- 12:45- 2 pm Break out Groups (computer lab) – (Manuel, Shasheen, Apryl, Janet & Yuliana)
  - Supplemental Application (Manuel & Shasheen)
  - WebAdvisor (Manuel & Shasheen)
  - Math & English Placement (MEP) Tool (Janet)
  - Financial aid questions (11 students need additional documents, 11 students need a FASFA- Yuliana)
  - Application (Manuel & Shasheen)
  - Counseling Appointment (Apryl & Kurt will be available for quick questions)

What we know about students attending & FAFSFA - Yuliana's report-

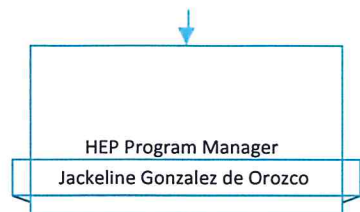
- 11 of the students have a FAFSA but need additional documents, 11 have no FAFSA, and 6 were not found in Colleague

What we know about students attending & Admissions – Anastasia's report

- 13 needs Supplemental admissions form (dual enrollment students)
- The highlighted students are those that have not ever logged into their WebAdvisor accounts.
  - 10 needs to sign in to WebAdvisor
- 5 no record

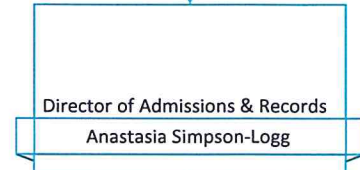


Kris Bartolomei  
Administrative Assistant II



Griselda Madrigal  
Lara  
HEP Outreach Specialist

Vacant  
HEP Administrative Assistant I (PT)



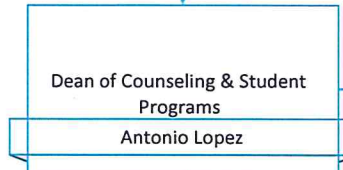
Marianna Cooper  
A & R Specialist

Betsy Helms  
A&R Specialist

Beronica Leon  
A&R Technician

Leticia Trejo  
A&R Specialist

Coast Center  
STNC Temp  
Outreach Staff  
Kalob Chauvin-  
Payne



Vacant  
Administrative Assistant II

Adan Chaldez  
SSSP/Student Equity  
Coordinator

Vacant  
Native American & Other  
Populations Outreach  
Support Specialist

Jennifer Justice  
Alternate Media/Assistive  
Technology Technician

Vacant  
DSPS Administrative  
Assistant I

10 Part Time Faculty  
Counselors

Maria Avina  
First Year Institute (FYI)  
Counselor

Fernando Calderon  
EOPS Counselor

Kurt Combs  
Counselor

Steve Crossman  
Counselor

Apryl Guisasola  
Equity Counselor

Emily Hashemian  
EOPS Counselor

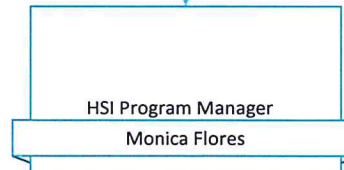
Rhea Hollis  
CalWORKs Counselor

Alicia Mendoza  
Counselor

Lidia Sanchez  
CAMP Counselor

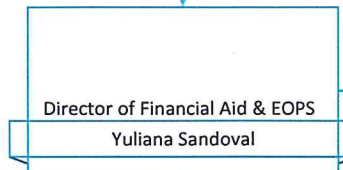
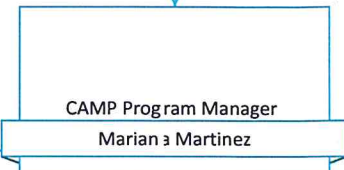
Nicholas Wright  
DSPS Counselor/  
Coordinator

Vacant  
Adult and Career Education  
Counselor



Manuel Galicia  
HSI Program  
Outreach Specialist

Yolanda Vazquez  
HSI/CAMP Administrative  
Assistant I



Martha Soto  
Administrative Assistant I

Karen Cavanaugh  
Financial Aid Coordinator

Kim Pinson  
Financial Aid Technician

Victoria Ramos  
Financial Aid Technician

Darletta Fulwider  
Financial Aid Technician

Nancy Heth  
EOPS/CARE Specialist

Juvenal Vasquez  
Special Populations  
Outreach Specialist

Those highlighted in Green indicate Outreach Services