



BOARD POLICY

NO. 2360

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT

MINUTES

The Superintendent/President shall cause minutes to be taken at all meetings of the Board. The minutes shall contain a record of all actions taken by the Board. The minutes shall record the names of the Board members present including their arrival to and departure from the meeting. The minutes shall be public records and shall be available to the public. If requested, the minutes shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Reference: Education Code Section 72121(a),
Government Code 54957.5

Adopted: December 19, 1978
Revised: April 7, 1982
September 8, 2010
February 5, 2020