

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, November 9, 2016 at Mendocino College 1000 Hensley Creek Road, Ukiah, California.

GENERAL MATTERS

Call To Order/Pledge of Allegiance Trustee Tomkins, Board President, called the meeting to order at 4:00 pm which was followed by the Pledge of Allegiance led by Trustee Haynes.

Board Members

President	John Tomkins	present
Vice President	Dave Geck	present (arrived at 4:05pm)
Clerk	Marie L. Myers	present
Trustee	Paul Ubelhart	present
Trustee	Edward Haynes	present
Trustee	Janet Chaniot	present
Trustee	Robert Jason Pinoli	present
Student Trustee	Liana Edington	present (arrived at 5:30pm)

Secretary Arturo Reyes, Superintendent/President

Support Staff Mary Lamb, Executive Assistant II to Superintendent/President

Staff Representatives Debra Polak, Interim Vice President of Education & Student Services (present)
Eileen Cichocki, Vice President of Administrative Services (present)

Constituent Representatives

Academic Senate	Jason Edington, President (present)
Classified Senate	Lois O'Rourke, President (present)
Management/Supervisory/Confidential	Katie Fairbairn, President (present)

Agenda Approval M/S (Ubelhart/Chaniot) to approve the agenda as presented. The matter was approved via the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Minutes/Approval M/S (Ubelhart/Pinoli) to approve the minutes of the regular meeting held on October 12, 2016 as presented. The matter was approved with the following vote:

Ayes	Ubelhart, Myers, Geck, Chaniot, Pinoli and Tomkins
Noes	Haynes
Abstentions	None
Absent	None

CLOSED SESSION

The Board adjourned to Closed Session at 4:15 PM.

OPEN SESSION

*Report of Action
Taken in Closed
Session*

The Board returned to open session at 5:34 PM with Board President Tomkins reporting no action taken on the items discussed in closed session.

Public Comments

- Eryn Schon-Brunner addressed the board and distributed invitations to the dance performance which will be held the weekend of November 18th in the Center for Visual and Performing Arts theatre.
- John Koetzner addressed the board regarding faculty, staff and middle management morale.

PRESIDENT AND ADMINISTRATION REPORT

A written report was presented by Superintendent/President Reyes. The following items were offered in addition:

- President Reyes updated the board on the housing issue of some of our student athletes.
- Trustee Chaniot requested that the community partnerships included in his report be added to the community connections site.

CONSENT AGENDA

M/S (Ubelhart/Pinoli) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Consent Agenda as presented. The consent agenda was approved with the following vote:

Ayes	Tomkins, Haynes, Chaniot, Geck, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

*Employment –
Short-Term
Employees*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term employees as submitted and presented at the meeting.

Volunteers

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the volunteers as submitted and presented at the meeting.

Other Items

*Fiscal Report as of
September 30, 2016*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as submitted.

Donations

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the donations by Alvin Lau, Joseph Rodriguez and Uvea Stump as presented.

ACTION ITEMS

*Quarterly Fiscal
Status Report – AB
2910*

After reviewing the information provided, the following action was taken:

M/S (Geck/Myers) that the Board of Trustees of the Mendocino-Lake Community College District does hereby ratify the contracts and agreements as presented. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Big Picture

A presentation on the Staffing Prioritization and Process was made by Debra Polak, Interim Vice President of Education and Student Services.

INFORMATIONAL ITEMS AND REPORTS

*Mendocino College
Foundation, Inc.*

A written report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation, Inc. as information.

Executive Director Fairbairn added that “Giving Tuesday” will be taking place on Tuesday, November 29th with all proceeds going to the College Food Pantry.

April 29, 2017 has been determined as the date for the next Rural Health Rocks event.

*Constituents Group
Reports*

Classified

A written report was submitted as information by Classified Senate President Lois O’Rourke. She added a personal invitation to the trustees to attend the Classified FunRaiser event which will take place on Thursday, December 1st in the Board Room.

An oral report was made by Liana Edington, Student Trustee. She stated the ASMC holiday dinner will take place on December 6th in the Student Center and is currently in the planning stages. The vacant ASMC Vice President position has now been filled with the election of Joseph Moroni. Seven ASMC members will be attending the Student Government General Assembly in Sacramento this weekend.

TRUSTEE COMMUNICATION

Trustee Reports

A written report was submitted by Trustee Haynes and Trustee Chaniot.

Other Trustees commented orally on their recent college-related activities.

*Future Agenda
Items*

In reviewing the list from the October 2016 board meeting, the following items were determined to be of interest to the majority of the board members and will be presented at a future board meeting:

- SB415 – Odd or even year elections? Should our elections be combined with other districts? Is there a possibility the district could be sued if we don't combine our elections with others?

New items for review at the next meeting as possible future agenda items include:

- Free Speech – what can we do to prevent future communication errors regarding certificate of insurance requirements?
- More information about what the college is doing regarding International Education and/or International students

Adjournment

M/S (Chaniot/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 6:26pm.

Ayes	Tomkins, Haynes, Chaniot, Geck, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Submitted by:
Arturo Reyes, Superintendent/President
Secretary, Board of Trustees