

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, March 9, 2022, at Mendocino College, 1000 Hensley Creek Road, Ukiah, CA and also using ZOOM remote meeting technology.

GENERAL MATTERS

Call to Order Trustee Pinoli, Board President, called the meeting to order at 4:00 PM.

<i>Board Members</i>	President	Robert Jason Pinoli	present
	Vice President	Marie L. Myers	present
	Trustee	Ed Nickerman	present
	Clerk	Xochilt Martinez	present
	Trustee	John Tomkins	present
	Trustee	TeMashio Anderson	present
	Trustee	Noel O’Neill	absent
	Student Trustee	Leonardo Rodriguez	present

Secretary Timothy Karas, Superintendent/President (present)

Support Staff Mary Lamb, Executive Assistant to the Superintendent/President

Staff Representatives Eileen Cichocki, Assistant Superintendent/Vice President of Administrative Services (present)
Debra Polak, Vice President of Academic Affairs (present)
Ulises Velasco, Vice President of Student Services (present)
Nicole Marin, Director of Human Resources (present)

<i>Constituent Representatives</i>	Academic Senate	Catherine Indermill, President (present)
	Classified Senate	Isabel Lopez, President (present)
	Management Team	Janet Daugherty, President (present)

Agenda Approval M/S (Nickerman/Myers) to approve the agenda as amended. The amendment being the board will not be adjourning into closed session this evening. The matter was approved via the following vote:

Ayes	Anderson, Nickerman, Myers, Tomkins, Martinez and Pinoli
Noes	None
Abstentions	None
Absent	O’Neill
Advisory Vote	Rodriguez – aye

Approval of Minutes M/S (Nickerman/Myers) to approve the minutes of the regular board meeting held on February 9, 2022, as presented. The matter was approved with the following vote:

Ayes	Anderson, Nickerman, Myers, Tomkins, Martinez and Pinoli
Noes	None
Abstentions	None
Absent	O'Neill
Advisory Vote	Rodriguez – aye

M/S (Nickerman/Myers) to approve the minutes of the special board meeting held on February 9, 2022, as presented. The matter was approved with the following vote:

Ayes	Anderson, Nickerman, Myers, Tomkins, Martinez and Pinoli
Noes	None
Abstentions	None
Absent	O'Neill
Advisory Vote	Rodriguez – aye

Recognition of Recently Tenured Faculty

Vice President of Academic Affairs Polak and Vice President Velasco presented information about each of the recently tenured faculty members after which they were congratulated by the members of the Board of Trustees. Vice President Polak also stated these faculty members are all genuinely good people and it truly is a pleasure to be working with all of them.

Gregory Allen – Chemistry

Gregory did his Graduate and Post Doctorate research in student learning of Chemistry. He is a faculty leader on the Academic Senate and the Student Learning Outcomes team and presented at the last inservice on “From Reflection to Action: Anti Racism and Equity”.

Fernando Calderon – Psychology

Fernando holds a master’s degree in counseling as well as a Bachelor of Arts in Psychology. Fernando began his educational journey at Mendocino College and obtained an AA and 3 AS degrees from Mendocino before moving on to Southern California to complete his education. He returned to Mendocino College as an EOPS counselor and continues to provide some counseling services and service to Veterans in addition to teaching Psychology.

Jason Davis – English

Jason has a degree in Interdisciplinary Studies so he can teach English, Philosophy and Theatre all of which he has done for Mendocino College. He began teaching part-time for Mendocino College in 2005. Academic Senate President Indermill added he previously was also a part-time faculty representative on the Academic Senate.

Phillip Lenberg – Music

Phillip holds a Doctorate of Musical Arts in Orchestral Conduction as well as a master’s degree in orchestral conduction and a Bachelor of Fine Arts in Classical Guitar. He currently conducts the Ukiah Symphony in addition to

having his own podcast “Up Close and Classical” and will soon have a show airing on KZYX.

Vincent Poturica – English

Vincent earned a MFA in Creative Writing from the University of Florida and has taught English, Composition and Creative Writing at numerous institutions. Currently, he teaches primarily at the North County and Coast Centers. He is a faculty leader on the Student Learning Outcomes Team and has presented on understanding poverty and other issues in our rural communities.

Nicholas Wright – DSPPS Counselor/Coordinator

Nicholas earned a BA in Psychology from CSU Long Beach and a MS in Rehabilitation Counseling from San Diego State University prior to working as a counselor at Long Beach City College. When working with the many varied organizations in our communities, there is no stronger advocate for our students with disabilities than Nicholas. He works tirelessly to keep the college apprised of any changes in these areas.

Public Comments

There were no comments from the public.

PRESIDENT AND ADMINISTRATION REPORT

A written report was presented by Superintendent/President Karas who added the following information:

He congratulated the faculty members who were recognized tonight upon receiving their tenure. I’m sure it was a much bigger accomplishment given the times we’ve lived in over the past two years.

He also informed the board we have a student who has family in Ukraine, and we have reached out to them to offer our support during this difficult time.

March 17th we will be holding College Day at the Lake Center followed by College Day at the North County Center on March 31st. High school students currently attending high school in those areas have been invited to come to the center where they will be able to experience Mendocino College and all we have to offer.

Schat’s is now open again and we are very appreciative of their commitment to Mendocino College.

CONSENT AGENDA

M/S (Nickerman/Myers) Board of Trustees does hereby approve the items on the Consent Agenda as presented. The items were approved with the following vote:

Ayes	Myers, Tomkins, Anderson, Nickerman, Martinez and Pinoli
Noes	None
Abstentions	None

Absent O'Neill
Advisory Vote Rodriguez - aye

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

*Consideration to
approve Personnel
List – Short Term
Non-Continuing
Employees*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term non-continuing (STNC) employees as submitted and presented at the meeting pending receipt of all necessary employment eligibility requirements.

*Consideration to
approve Personnel
List – Part-Time
Faculty*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the Part-Time Faculty for the Spring 2022 semester as presented at the meeting pending receipt of all necessary employment eligibility requirements.

*Consideration to
approve the List of
Volunteers*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of volunteers as presented.

*Consideration to
approve
Employment -
Classified*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby employs Lisa Caito as Human Resources Specialist, effective April 1, 2022 pending receipt of all necessary employment eligibility requirements as presented.

*Consideration to
approve Educational
Administrator
Contracts*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby approves the one-year (categorical) educational administrator contract for Eric Hoefler as presented.

*Consideration to
approve
Reclassification -
Management*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby approves the reclassification of the position of Director of Facilities to Management Team Range 40 and to the title of Director of Facilities Planning, Operations and Sustainability.

*Consideration to
approve the Working
out of Class
Compensation
Professional
Development Leave*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby approves the Working Out of Class Compensation for Amber Shrum and Jana Rauch as presented.

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby ratifies an academic year 2022-23 Professional Development Leave for David Pai as presented.

Other Items

*Fiscal Report as of
January 31, 2022*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby accepts the fiscal report as of January 31, 2022, as presented.

Authorization for Remote Teleconference Meetings – Resolution 03-22-01

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby adopt Resolution #03-22-01 and authorizes the continuation of virtual meetings pursuant to the conditions outlined in Assembly Bill 361 as presented.

ACTION ITEMS

Awarding of Audit Contract for Fiscal Year Ending June 30, 2022

After reviewing the information presented and subsequent discussion, the board took the following action:

M/S (Tomkins/Martinez) that the Mendocino-Lake Community College District Board of Trustees does hereby award the audit contract for the fiscal year ending June 30, 2022 at a price of \$37,750/District and \$8,616/Foundation to the Certified Public Accounting firm Cossolias, Wilson, Dominquez, Leavitt (CWDL) and approve a three-year contract with two additional optional one-year extensions for audit services with CWDL with the following vote:

Ayes	Anderson, Martinez, Myers, Nickerman, Tomkins, and Pinoli
Noes	None
Abstentions	None
Absent	O’Neill
Advisory Vote	Rodriguez - aye

Board Policy Additions and Revisions – Second Reading

After reviewing the information presented and discussion, the board took the following action:

M/S (Myers/Nickerman) that the Mendocino-Lake Community College District Board of Trustees does hereby adopt Board Policy 2720 – Communication Among Board Members; Board Policy 2725 – Board Member Compensation; Board Policy 2730 – Board Member Health Benefits; Board Policy 2735 – Board Member Travel; and Board Policy 2740– Board Education as presented with the following vote:

Ayes	Nickerman, Martinez, Myers, Tomkins, Anderson and Pinoli
Noes	None
Abstentions	None
Absent	O’Neill
Advisory Vote	Rodriguez – aye

INFORMATIONAL REPORTS

Mendocino College Foundation, Inc.

A written report was submitted by the Mendocino College Foundation Executive Director Julie McGovern who stated she had nothing to add at this time.

*Friends of the
Mendocino College
Coastal Field
Station and Natural
Sciences Affiliate*

An informational report was submitted by Dr. Steve Cardimona, Professor of Earth Science.

*Constituents Group
Reports*

Academic Senate

A written report was submitted by Academic Senate President Indermill who stated she had nothing to add.

Classified Senate

A written report was submitted by Classified Senate President Isabel Lopez who stated she had nothing to add.

Management Team

A written report was submitted by Management Team President Janet Daugherty who stated she had nothing to add.

*Board Policies
Additions and
Revisions – First
Reading*

Board Policy 2435 – Evaluation of the Superintendent/President; Board Policy 2510 – Participation in Local Decision Making; Board Policy 2610 - Presentation of Initial Collective Bargaining Proposals; and Board Policy 2716 – Political Activity were presented for review and discussion. Additional discussion and/or adoption of these policies will take place at the April 2022 board meeting.

TRUSTEE COMMUNICATION

Trustee Reports

Trustees commented orally on their recent college-related activities.

Trustee Anderson congratulated the recently tenured faculty members and added it was nice to see the Native American Land Acknowledgement from the Academic Senate.

Trustee Anderson would like to explore the possibility of becoming a Native American Serving Institution further. He will meet one-on-one with Superintendent/President Karas begin this process.

Trustee Martinez congratulated the staff and the newly tenured faculty for all the great work being done.

Trustee Myers stated it was exciting to hear about all the new faculty and their wide variety of educational backgrounds. She also informed the board of the passing of former trustee Paul Ubelhart.

Trustee Nickerman stated he feels very strongly we need to start writing contracts for the students in our Construction and Automotive programs to be placed in businesses in our communities.

Trustee Tomkins stated he is thankful for those faculty members who are

staying with the college and is appreciative of those who have put in the time and effort to become tenured.

Student Trustee Rodriguez congratulated the newly tenured faculty members. He added March 17th will be a webinar on CalFresh. He informed the board food insecurity is something that almost every college student suffers from.

Trustee Pinoli asked if we have any statistics from our Construction and Automotive programs showing on how many of our students are employed as a result of completing those programs. It was decided the information would be included in a future President and Administration report.

Trustee Pinoli also acknowledged former trustee Ubelhart who dedicated himself to the college as a trustee for 15 years. He passed away on February 28, 2022 in his home. Former trustee Ubelhart was a retired educator who always placed students in the forefront of any decisions he made. Trustee Nickerman added he would like to see something placed at the North County Center in his memory.

The next regular meeting is scheduled for Wednesday, April 6th due to spring break. This meeting will be held at the North County Center in Willits.

Trustee Pinoli ended his statement by saying at this time there is additional turmoil in the world and our hearts go out to those impacted by that turmoil.

Future Agenda Items The current list of future agenda items includes the following with additional comments from members of the Board of Trustees:

- Diversity training for Board members – Trustee Martinez requested this item and feels it needs to be either a workshop or special meeting. It should not be a lecture but more of a reflection and participation by members of the board. For this reason, she feels it needs to be when we are once again able to meet in person – move to try and find a date for a workshop – wants to wait a little longer in order to have outside presenters, etc.
- Essential needs for Trustee onboarding
- Outreach to the community and the various tribes
- A workshop or presentation on the next phase plans for the three centers
- A big picture presentation by the Lake County Superintendent of Schools similar to the presentation made by the Mendocino County Superintendent of Schools.
- Site visits at all the sites including courses offered and equipment available.
- Board workshop for board members regarding the process and how we handle the public as a board
- An ongoing conversation about the role Student Trustees can have in their individual districts. Discussion would include what it would mean for the board. Trustee Martinez would also like to have more information about the role of the student trustee.

Adjournment

With agenda business concluded, Board President Pinoli declared the meeting adjourned at 4:47 PM.

Submitted by:

Tim Karas, Superintendent/President
Secretary, Board of Trustees