

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, March 14, 2018 at Mendocino College, 1000 Hensley Creek Road, Ukiah, California.

GENERAL MATTERS

Call to Order & Pledge of Allegiance Trustee Geck, Board President, called the meeting to order at 4:00 PM which was followed by the Pledge of Allegiance led by Trustee Ubelhart.

Board Members

President	Dave Geck	present
Vice President	Marie L. Myers	present
Clerk	Robert Jason Pinoli	present
Trustee	Paul Ubelhart	present
Trustee	Edward Haynes	present
Trustee	Janet Chaniot	present
Trustee	John Tomkins	present
Student Trustee	Nadine Goebel	arrived at 4:02pm

Secretary Arturo Reyes, Superintendent/President

Support Staff Mary Lamb, Executive Assistant II to Superintendent/President

Staff Representatives

Debra Polak, Interim Vice President of Academic Affairs (present)
 Eileen Cichocki, Assistant Superintendent/Vice President of Administrative Services (present)
 Ulises Velasco, Vice President of Student Services (present)
 Sabrina Meyer, Director of Human Resources (present)

Constituent Representatives

Academic Senate	Jason Edington, President (present)
Classified Senate	Chris Olson, President (present)
Management/Supervisory/Confidential	Matthew Gordon, President (present)

Agenda Approval M/S (Myers/Ubelhart) to approve the agenda as presented. The matter was approved via the following vote:

Ayes	Haynes, Geck, Chaniot, Pinoli, Ubelhart, Tomkins and Myers
Noes	None
Abstentions	None
Absent	None

Minutes Approval M/S (Pinoli/Ubelhart) to approve the minutes of the regular Board meeting held on February 21, 2018 as presented. The matter was approved with the following vote:

Ayes	Haynes, Geck, Chaniot, Tomkins, Ubelhart, Pinoli and Myers
Noes	None

Abstentions None
Absent None

M/S (Pinoli/Myers) to approve the minutes of the Board study session held on February 28, 2018 as presented. The matter was approved with the following vote:

Ayes Haynes, Geck, Chaniot, Tomkins, Ubelhart, Pinoli and Myers
Noes None
Abstentions None
Absent None

*Student Housing
Feasibility Study
Presentation*

A presentation was made by Juan Barroso and Chris Brown from Derivi Castellanos Architects and Bill Lee from Land Econ Group detailing the results of the student housing study conducted by them on behalf of the college.

The survey was sent to approximately 6,900 students. 12.4% of the survey respondents stated they currently had no housing with 47.7% stating they are interested in housing on campus. The other colleges reviewed for comparison reflect approximately 3% of their student headcount are using campus housing. The availability of student housing could help in attracting international students which in turn would reflect in positive enrollment growth.

Based on the information provided by the student survey and the current housing market in the community, the consultant would recommend a two-phase development program. The presentation highlighted two options – the larger option creating approximately 225 beds and the small option reflecting approximately 150 beds. With regard to construction costs, the larger option pencils out better in the long run than the smaller option. In reviewing the overall operating expenses, it is estimated the annual net income to be \$247,236 on large option and \$120,008 for the smaller option.

At the end of the presentation, board members asked about the next steps in the process which would include determining a location on the Ukiah campus where housing could be placed. There was some discussion regarding a possible public forum and a joint workshop with the Foundation regarding housing suggested. Discussion will continue at the next meeting regarding the next steps and proposed plan.

Recess

Board President Geck called a recess at 5:14 PM.

OPEN SESSION

*Return to Open
Session – Time
Certain – 5:30 PM*

The Board returned to open session at 5:37 PM.

Public Comments

- There were no comments from the public.

PRESIDENT AND ADMINISTRATION REPORT

A written report was presented by Superintendent/President Reyes.

In addition to the information provided in his report, Superintendent/President Reyes also recognized Ginny Buccelli and Lisa Rosenstreich who will be recommended for tenure later in the meeting.

Brutus, portrayed by Christopher Robin Griffith and Mark Antony played by Jas Byerley presented a brief preview from the upcoming college theatrical presentation of Julius Caesar.

CONSENT AGENDA

M/S (Pinoli/Myers) Board of Trustees does hereby approve the Consent Agenda as presented. The consent agenda was approved with the following vote:

Ayes	Haynes, Chaniot, Geck, Pinoli, Tomkins, Ubelhart, and Myers
Noes	None
Abstentions	None
Absent	None

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

*Employment –
Short-Term
Employees*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term employees as submitted and presented at the meeting.

*Educational
Administrator
Contracts*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the educational administrator contracts as submitted and presented at the meeting.

*Classified
Administrator
Contracts*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the classified administrator contracts as submitted and presented at the meeting.

*Employment –
Temporary, Full-
Time,
Categorically-
Funded Positions*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the one-year categorically-funded faculty contracts as presented.

Faculty Contracts

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the faculty tenure-track contracts as presented.

*Professional
Development Leave*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the 2018-2019 professional development leaves for Doug Boswell (one semester) and Jaime Cechin (one year) as presented.

Other Items

*Fiscal Report as of
January 31, 2018*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as submitted.

Donations *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the donation from Heidi Dunham as presented.

Associated Students of Mendocino College (ASMC) Constitution Revision *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the changes to the Associated Students of Mendocino College (ASMC) constitution as submitted.

ACTION ITEMS

Board Policy Additions and Revisions After reviewing the information provided and ensuing discussion, the following action was taken:

M/S (Pinoli/Tomkins) that the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt the revisions to Board Policy 4010 and Board Policy 4020 as presented. The motion was approved with the following vote:

Ayes	Haynes, Tomkins, Chaniot, Geck, Pinoli, Ubelhart, and Myers
Noes	None
Abstentions	None
Absent	None

Board of Trustees Self-Evaluation – Board Policy and Administrative Procedure After reviewing the information provided, the following action was taken:
M/S (Pinoli/Myers) that the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt the revisions to Board Policy 2745 and Administrative Procedure 2745.1 as amended.

Ayes	Haynes, Tomkins, Chaniot, Geck, Pinoli, Ubelhart, and Myers
Noes	None
Abstentions	None
Absent	None

2018 California Community College Trustees (CCCT) Ballot for Board of Directors After reviewing the information provided and the individual weighted rankings tallied, the following action was taken:

M/S (Myers/Ubelhart) that the Board of Trustees of the Mendocino-Lake Community College District do hereby cast their vote for the following candidates for the 2018 CCCT Board of Directors: Ann Ransford, Eric Payne, Greg Pensa, Brent Hastey and Don Edgar. The motion was approved with the following vote:

Ayes	Haynes, Tomkins, Chaniot, Geck, Pinoli, Ubelhart, and Myers
Noes	None
Abstentions	None
Absent	None

INFORMATIONAL REPORTS

Mendocino College Foundation, Inc.

A written report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation, Inc. as information. In addition, Ms. Fairbairn reminded the board members of the upcoming Chamber of Commerce mixer being held Thursday, March 15th in the CVPA lobby and co-hosted by Handley Cellars and the Mendocino College Foundation.

Friends of the Mendocino College Coastal Field Station and Natural Sciences affiliate

A written report was submitted by Steve Cardimona of the Mendocino College Coastal Field Station and Natural Sciences affiliate as information.

Constituents Group Reports

Academic Senate

An oral report was given by Academic Senate President Jason Edington which expressed faculty concerns regarding the confidentiality of the college climate survey.

Classified Senate

A written report was submitted by Classified Senate President Chris Olson as information. In addition, he added their chili and cornbread event was very successful.

Management/Supervisory/Confidential

Management/Supervisory/Confidential President Matthew Gordon stated he had nothing to share at this time.

Associated Students of Mendocino College

An oral report was made by ASMC President Joseph Moroney Jr. which highlighted some of the activities they have been working on.

TRUSTEE COMMUNICATION

Trustee Reports

A written report was submitted by Trustee Haynes.

Trustee Geck thanked Director of Institutional Effectiveness, Research and Grants Flores for her assistance with student enrollment/FTES report and her help in interpreting the data reflected. He added he will be sharing the information with the other board members.

Other Trustees commented orally on their recent college-related activities.

Future Agenda Items

The following suggestions were presented at the February 2018 meeting as possible future agenda items and were approved at this meeting:

- An informational report on campus safety
- A big picture item on the Mental Health Community Resilience Model

New considerations approved by members of the board include:

- A presentation by the MESA students who traveled to Washington DC

CLOSED SESSION

The Board adjourned to closed session at 7:05 PM with Board President Geck announcing items 9.1, 9.2, 9.3 and 9.4 will be discussed in closed session.

OPEN SESSION

*Report of Action
Taken in Closed
Session*

The Board returned to open session at 7:45 PM with Board President Geck reporting the following action taken in closed session:

“This evening in closed session by a unanimous vote of 7-0, the Board of Trustees accepted the resignation of a faculty member as part of a negotiated resolution including monetary and non-monetary provisions.”

Ayes	Haynes, Chaniot, Myers, Geck, Ubelhart, Pinoli and Tomkins
Noes	None
Abstentions	None
Absent	None

Adjournment

M/S (Ubelhart/Myers) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 7:46 PM.

Ayes	Haynes, Chaniot, Myers, Geck, Ubelhart, Pinoli and Tomkins
Noes	None
Abstentions	None
Absent	None

Submitted by:
Arturo Reyes, Superintendent/President
Secretary, Board of Trustees