

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, March 13, 2019 at Mendocino College, 1000 Hensley Creek Road, Ukiah, CA.

**GENERAL MATTERS**

*Call to Order & Pledge of Allegiance* Trustee Pinoli, Board President, called the meeting to order at 4:02 PM which was followed by the Pledge of Allegiance led by Trustee Nickerman.

<i>Board Members</i>	President	Robert Jason Pinoli	present
	Vice President	Marie L. Myers	present
	Clerk	Ed Nickerman	present
	Trustee	Paul Ubelhart	absent
	Trustee	Xochilt Martinez	present
	Trustee	Dave Geck	absent
	Trustee	John Tomkins	present
	Student Trustee	Rickie Farah	arrived at 5:30 pm

*Secretary* Arturo Reyes, Superintendent/President

*Support Staff* Mary Lamb, Executive Assistant to the Superintendent/President

*Staff Representatives* Debra Polak, Vice President of Academic Affairs (present)  
Eileen Cichocki, Assistant Superintendent/Vice President of Administrative Services (present)  
Ulises Velasco, Vice President of Student Services (present)  
Annette Loria, Interim Director of Human Resources (present)

<i>Constituent Representatives</i>	Academic Senate	Catherine Indermill, President (present)
	Classified Senate Management/Supervisory/Confidential	Tony Novelli, President (present – arrived at 5:30pm)
		Matthew Gordon, President (present – arrived at 5:30pm)

*Agenda Approval* M/S (Tomkins/Myers) to approve the agenda as amended. The amendment being the removal of 8.1 – Big Picture Item. The matter was approved via the following vote:

Ayes	Tomkins, Pinoli, Myers, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	Geck and Ubelhart

*Minutes Approval* M/S (Tomkins/Martinez) to approve the minutes of the regular Board meeting held on February 13, 2019 as presented. The matter was approved with the following vote:

Ayes	Tomkins, Pinoli, Nickerman, Martinez and Myers
Noes	None
Abstentions	None
Absent	Geck and Ubelhart

M/S (Tomkins/Martinez) to approve the minutes of the Special Meeting held on March 6, 2019 as presented. The matter was approved with the following vote:

Ayes	Tomkins, Pinoli, Myers, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	Geck and Ubelhart

*Public Comments on Closed Session Items*

- There were no comments from members of the public at this time.

**CLOSED SESSION**

The Board adjourned to Closed Session at 4:06 PM with Board President Pinoli stating items 2.1, 2.2, 2.3 and 2.4 will be discussed in closed session.

**OPEN SESSION**

*Report of Action Taken in Closed Session*

The Board returned to open session at 5:30 PM with Board President Pinoli reporting no action taken in closed session.

*Newly Tenured Faculty Recognition*

The board recognized and congratulated Casey Terrill and Alicia Mendoza for completing the process and joining the ranks of fully-tenured faculty members at Mendocino College. Vice President Velasco gave a brief overview of Alicia Mendoza’s time at Mendocino College. Dean Montes provided a brief overview of Casey Terrill’s time at Mendocino College as well.

*Public Comments*

- Ian Blundell, a current Mendocino College student, addressed the board regarding the proposed housing initiative.
- Ian Blundell also addressed the board regarding the proposed housing initiative on behalf of Bill Pauli who was unable to be in attendance at the meeting.

**PRESIDENT AND ADMINISTRATION REPORT**

A written report was presented by Superintendent/President Reyes.

Superintendent/President Reyes introduced Nicole Marin who pending approval later in the agenda will become the new Director of Human Resources. He also thanked Annette Loria who has been serving as the interim Human Resources Director since September 2018.

**INFORMATIONAL/ACTION ITEM**

*Student Housing Presentation and Possible Action*

Ivory Li from Piper Jaffrey presented information regarding three potential

funding options for the proposed housing initiative.

After discussion, the board determined the need to form an ad-hoc committee to review the proposed housing initiative further with members of administration, faculty, staff, students and possibly community members comprising the committee. The student trustee requested to be included as a member of the committee. Board President Pinoli stated he will appoint the remaining member(s) of the committee and will work on getting the initial meeting scheduled.

With the creation of the ad-hoc committee, no further action will be taken on this item during tonight's meeting.

### **CONSENT AGENDA**

M/S (Nickerman/Tomkins) Board of Trustees does hereby approve the Consent Agenda as presented. The consent agenda was approved with the following vote:

Ayes	Tomkins, Pinoli, Martinez, Nickerman, and Myers
Noes	None
Abstentions	None
Absent	Geck and Ubelhart

Items with an asterisk \* were approved by one motion as the Consent Agenda.

### **Personnel**

*Consideration to approve the personnel list – Short-Term Non Continuing (STNC) Employees*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term non-continuing (STNC) employees as submitted and presented at the meeting pending receipt of all necessary employment eligibility requirements.

*Consideration to approve the personnel list – Part-Time Faculty*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of part-time faculty as submitted and presented at the meeting pending receipt of all necessary employment eligibility requirements.

*Consideration to approve the personnel list - Classified*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve employment of Lisa Caito, Center Assistant effective March 14, 2019 as presented pending receipt of all necessary employment eligibility requirements.

*Consideration to approve the personnel list – Educational Administrator*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the employment of Janet Daugherty, Teaching and Learning Student Success Director effective April 1, 2019 as presented pending receipt of all necessary employment eligibility requirements.

*Consideration to approve the personnel list – Classified Administrator*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the employment of Nicole Marin, Director of Human Resources effective April 1, 2019 as presented pending receipt of all necessary employment eligibility requirements.

*Consideration to approve the Educational Administrator Contracts*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Educational Administrator contracts as presented.

*Consideration to approve the Classified Administrator Contracts*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Classified Administrator contracts as presented.

*Mendocino-Lake Community College Classified Bargaining Unit/SEIU (MLCCCBU) Local 1021*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the 2018-2019 Tentative Agreement between the Mendocino-Lake Community College District and the Mendocino-Lake Community College Classified Bargaining Unit (MLCCCBU) Local 1021.

*Consideration to approve - Professional Development Leave*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the Spring 2020 Professional Development Leave for Marcus Frederickson as presented.

**Other Items**

*Fiscal Report as of January 31, 2019*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as of January 31, 2019 as presented.

*Donations*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the donated items from Retech, Inc. as presented.

**ACTION ITEMS**

*2019 California Community College Trustees (CCCT) Ballot for Board of Directors*

After reviewing the information presented, the board took the following action:

M/S (Myers/Tomkins) that the Mendocino-Lake Community College District Board of Trustees does hereby cast their votes for Raymond Macareno, Thomas J. Prendergast III, Michael Baldini, Sally Biggin, Travey Vackar, Gary Chow and Linda S. Wah with the following vote:

Ayes	Tomkins, Myers, Pinoli, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	Geck and Ubelhart

*Board Policy  
Additions and  
Revisions – Second  
Reading*

After reviewing the information presented and discussion, the board took the following action:

M/S (Myers/Nickerman) that the Mendocino-Lake Community College District Board of Trustees does hereby adopt the additions and/or revisions to Board Policy 4040, Board Policy 4250, Board Policy 5205 and Board Policy 5210 as presented with the following vote:

Ayes	Tomkins, Myers, Pinoli, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	Geck and Ubelhart

### **INFORMATIONAL REPORTS**

*Mendocino College  
Foundation, Inc.*

A written informational report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation. She stated she had nothing to add.

Trustee Tomkins commented on an event sponsored by the Friends of the Lake Center group.

March 27, 2019 will be the first meeting of the Foundation Board and College Board of Trustees ad-hoc committee created during the January 16, 2019 workshop.

*Friends of the  
Mendocino College  
Coastal Field  
Station and Natural  
Sciences affiliate*

An informational report was submitted by Steve Cardimona.

*Constituents Group  
Reports*

#### **Academic Senate**

A written report was submitted by Academic Senate President Catherine Indermill. She added that the Academic Senate has appointed Tascha Whetzel as the Curriculum Committee chairperson for the next two years.

#### **Classified Senate**

Classified Senate President Tony Novelli stated he had nothing to share at this time.

#### **Management/Supervisory/Confidential**

A written report was submitted by Management/Supervisory/Confidential President Matthew Gordon who added he had nothing to add.

*Campus Climate  
and Student  
Engagement  
Update*

A copy of the in-depth report from Ruffalo Noel Levitz was shared with the board. The report discussed the action plans developed with Dr. David Trites during his February visit to our campus. Dr. Trites will be on campus for his final visit on March 21<sup>st</sup> and 22<sup>nd</sup> to complete the work identified by the Campus Climate and Student Engagement surveys.

**TRUSTEE COMMUNICATION**

*Trustee Reports*

Trustees commented orally on their recent college-related activities.

*Future Agenda  
Items*

Future agenda items discussed and approved by the board members are as follows:

- A visit to the Career Hub – a tour will be offered prior to a future meeting
- Dates regarding a possible workshop to establish Board Priorities, etc. were discussed. An inquiry will be sent out to the board members to solicit possible dates for the workshop.

*Adjournment*

With agenda business concluded, Board President Pinoli declared the meeting adjourned at 6:27 PM.

Submitted by:  
Arturo Reyes, Superintendent/President  
Secretary, Board of Trustees