

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, February 13, 2019 at Mendocino College, 1000 Hensley Creek Road, Ukiah, CA.

GENERAL MATTERS

Call to Order & Pledge of Allegiance Trustee Pinoli, Board President, called the meeting to order at 4:02 PM which was followed by the Pledge of Allegiance led by Trustee Nickerman.

Board Members

President	Robert Jason Pinoli	present
Vice President	Marie L. Myers	present
Clerk	Ed Nickerman	present
Trustee	Paul Ubelhart	present
Trustee	Xochilt Martinez	present
Trustee	Dave Geck	present
Trustee	John Tomkins	present
Student Trustee	Rickie Farah	arrived at 5:48 PM

Secretary Arturo Reyes, Superintendent/President

Support Staff Mary Lamb, Executive Assistant to the Superintendent/President

Staff Representatives

Debra Polak, Vice President of Academic Affairs (present)
Eileen Cichocki, Assistant Superintendent/Vice President of Administrative Services (present)
Ulises Velasco, Vice President of Student Services (absent)
Annette Loria, Interim Director of Human Resources (present)

Constituent Representatives

Academic Senate	Catherine Indermill, President (present)
Classified Senate	Tony Novelli, President (present)
Management/Supervisory/Confidential	Matthew Gordon, President (present)

Agenda Approval M/S (Nickerman/Geck) to approve the agenda as presented. The matter was approved via the following vote:

Ayes	Geck, Tomkins, Pinoli, Ubelhart, Myers, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	None

Minutes Approval M/S (Nickerman/Tomkins) to approve the minutes of the regular Board meeting held on December 12, 2018 as presented. The matter was approved with the following vote:

Ayes	Geck, Tomkins, Pinoli, Ubelhart, Nickerman, Martinez and Myers
Noes	None
Abstentions	None
Absent	None

M/S (Nickerman/Tomkins) to approve the minutes of the Board workshop held on January 16, 2019 as presented. The matter was approved with the following vote:

Ayes	Geck, Tomkins, Pinoli, Ubelhart, Myers, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	None

M/S (Nickerman/Tomkins) to approve the minutes of the Special Meeting held on January 16, 2019 as presented. The matter was approved with the following vote:

Ayes	Geck, Tomkins, Pinoli, Ubelhart, Myers, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	None

CLOSED SESSION

The Board adjourned to Closed Session at 4:05 PM with Board President Pinoli stating items 2.1, 2.2, 2.3 and 2.4 will be discussed in closed session.

OPEN SESSION

The Board returned to open session at 5:48 PM with Board President Pinoli reporting no action taken in closed session.

Report of Action Taken in Closed Session

Public Comments

- Cindy Chapman read a comment on behalf of Kris Bartolomei regarding the SEIU picket during the Welcome Week activity in Pomo Plaza.
- Cathleen Kucz read a copy of a comment from several Classified staff members regarding the recent paid advertisement which was run the Ukiah Daily Journal on February 3, 2019.
- Bill Pauli addressed the board on the proposed student housing and the impact on the area.
- Tom Dow addressed the board as a member of the Foundation Board regarding the College Promise Program.

PRESIDENT AND ADMINISTRATION REPORT

A written report was presented by Superintendent/President Reyes.

CONSENT AGENDA

M/S (Myers/Tomkins) Board of Trustees does hereby approve the Consent Agenda as presented. The consent agenda was approved with the following vote:

Ayes	Geck, Tomkins, Pinoli, Martinez, Nickerman, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	None

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

Employment – Short-Term Non Continuing (STNC) Employees

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term non-continuing (STNC) employees as submitted and presented at the meeting pending receipt of all necessary employment eligibility requirements.

Employment – Part-Time Faculty

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of part-time faculty as submitted and presented at the meeting pending receipt of all necessary employment eligibility requirements.

Employment – Temporary, Non-Tenure Track Categorically Funded Full-Time Faculty

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve employment of Maria Guadalupe Avina, Temporary, Non-Tenure Track, Categorically Funded Full-Time Faculty, FYI Counselor, effective June 1, 2019 as presented pending receipt of all necessary employment eligibility requirements.

Renew Contracts for Categorically Funded Faculty

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approves the annual categorically funded faculty contracts for Sara Bogner, Director of Physical Therapist Assistant Program and Apryl Guisasola, Equity Counselor as presented.

Faculty Contracts

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list contracts for the tenure-track faculty as presented.

Contract Amendment – Vice Presidents

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approves the 2.71% off-schedule increase for the 2018/19 fiscal year for Eileen Cichocki, Assistant Superintendent/Vice President of Administrative Services, Debra Polak, Vice President of Academic Affairs and Ulises Velasco, Vice President of Student Services as presented.

Classified – Release During Probation

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the release during probation of a Financial Aid Technician effective 12/19/18.

Resignation -

*RESOLVED, That the Mendocino-Lake Community College District Board of

Classified

Trustees does hereby accept the resignation of John Loucks, Telecommunication Technician effective March 30, 2019.

Other Items

Fiscal Report as of December 31, 2018

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as of December 31, 2018 as presented.

Donations

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the donated items from Chris Klinger, Elizabeth Penny, Iwayam Suardika, Scott Willoughby, Marlina Trujillo, Shawn Morgan, Ana Lucas and Linda Cotton on behalf of the Floyd Cotton Estate as presented.

Quarterly Fiscal Status Report – AB 2910

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the quarterly fiscal status report as presented.

Mendocino College 2018-2019 Catalog Addendum

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the 2018-2019 Mendocino College catalog addendum as presented.

INFORMATIONAL/ACTION ITEM

Student Housing Presentation and Possible Action

After viewing the presentation by Juan Barroso from Derivi Castellanos and discussing the information presented, the board determined it would like to have time to gather more information from the staff and students regarding the housing location and to investigate the possible funding scenarios. With this in mind, the board took no action at this time but will bring the topic back for further discussion at the March 2019 meeting.

ACTION ITEMS

Board of Trustees Budget Parameters for District 2019/2020 Budgets

After reviewing the information presented, the board took the following action:

M/S (Geck/Nickerman) that the Mendocino-Lake Community College District Board of Trustees does hereby adopt the 2019/2020 Budget Parameters as presented with the following vote:

Ayes	Geck, Tomkins, Ubelhart, Myers, Pinoli, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	None

Contracts and Agreements – Quarterly Ratification

After reviewing the information presented and discussion, the board took the following action:

M/S (Tomkins/Myers) that the Mendocino-Lake Community College District Board of Trustees does hereby ratify the contracts and agreements as presented with the following vote:

Ayes	Geck, Tomkins, Ubelhart, Myers, Pinoli, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	None

Notification of Classified Layoffs – Resolution 02-19-01

After reviewing the information provided and ensuing discussion, the board took the following action:

M/S (Ubelhart/Tomkins) that the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt resolution 02-19-01 and directs the Superintendent/President to send lay-off notices to those individuals currently employed in the HEP and CAMP categorically-funded positions as presented. The motion was approved with the following vote:

Ayes	Geck, Tomkins, Ubelhart, Myers, Pinoli, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	None

INFORMATIONAL REPORTS

Mendocino College Foundation, Inc.

A written informational report was submitted by the Executive Director of the Mendocino College Foundation. She stated she had nothing to add.

Constituents Group Reports

Academic Senate

A written report was submitted by Academic Senate President Catherine Indermill who stated she had nothing to add.

Classified Senate

A written report was submitted by Classified Senate President Tony Novelli who stated he had nothing to add.

Management/Supervisory/Confidential

A written report was submitted by Management/Supervisory/Confidential President Matthew Gordon who stated he had nothing to add.

Board Policy Additions and Revisions – First Reading

Board policies #4040 – Library and Learning Support Services, #4250 – Probation, Dismissal and Readmission, #5205 – Student Accident Insurance and #5210 – Communicable Disease were presented for review and information. Voting on these policies will take place at the March 2019 board meeting.

Campus Climate and Student Engagement Update

An update report of the work being completed during the February 2019 visit was shared with the board. In addition, information from Dr. David Trites regarding his most recent visit was also shared with the members of the board.

TRUSTEE COMMUNICATION

Trustee Reports

Trustees commented orally on their recent college-related activities.

Future Agenda Items

Future agenda items discussed and approved by the board members are as follows:

- Programs for small schools - what are we doing currently and what more can be done? An informational item on the outreach to those areas will be presented by Vice President Polak at the April 2019 meeting.

Adjournment

M/S (Geck/Ubelhart) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 7:09 PM.

Ayes	Myers, Geck, Pinoli, Ubelhart, Tomkins, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	None

Submitted by:

Arturo Reyes, Superintendent/President
Secretary, Board of Trustees