A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, August 10, 2022, at Mendocino College, 1000 Hensley Creek Road, Ukiah, CA and also using ZOOM remote meeting technology.

**GENERAL MATTERS**

*Call to Order* Trustee Pinoli, Board President, called the meeting to order at 5:30 PM.

*Pledge of Allegiance* Trustee Nickerman led the Board members in the Pledge of Allegiance.

*Roll Call - Board Members*

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Robert Jason Pinoli</td>
<td>present</td>
</tr>
<tr>
<td>Vice President</td>
<td>Marie L. Myers</td>
<td>present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Ed Nickerman</td>
<td>present</td>
</tr>
<tr>
<td>Clerk</td>
<td>Xochilt Martinez</td>
<td>present</td>
</tr>
<tr>
<td>Trustee</td>
<td>John Tomkins</td>
<td>present</td>
</tr>
<tr>
<td>Trustee</td>
<td>TeMashio Anderson</td>
<td>arrived at 5:35 PM</td>
</tr>
<tr>
<td>Trustee</td>
<td>Noel O’Neill</td>
<td>absent</td>
</tr>
<tr>
<td>Student Trustee</td>
<td>Alejandro Corona</td>
<td>present</td>
</tr>
</tbody>
</table>

*Secretary* Timothy Karas, Superintendent/President (present)

*Support Staff* Mary Lamb, Executive Assistant to the Superintendent/President

*Staff Representatives* Eileen Cichocki, Assistant Superintendent/Vice President of Administrative Services (present)

*Constituent Representatives*

<table>
<thead>
<tr>
<th>Representative</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Senate</td>
<td>Nicholas Petti</td>
<td>President (present)</td>
</tr>
<tr>
<td>Classified Senate</td>
<td>Isabel Lopez</td>
<td>President (present)</td>
</tr>
<tr>
<td>Management Team</td>
<td>Amanda Xu</td>
<td>President (present)</td>
</tr>
</tbody>
</table>

*Agenda Approval* Board President Pinoli announced there would be no closed session taking place at tonight’s meeting which is a change to the posted agenda.

M/S (Nickerman/Myers) to approve the agenda as amended. The matter was approved via the following vote:

- **Ayes** Nickerman, Myers, Tomkins, Martinez and Pinoli
- **Noes** None
- **Abstentions** None
- **Absent** O’Neill, Anderson
- **Advisory Vote** Corona - **aye**
Approval of Minutes

M/S (Nickerman/Myers) to approve the minutes of the regular board meeting held on June 8, 2022, as presented. The matter was approved with the following vote:

Ayes Nickerman, Myers, Tomkins, Martinez and Pinoli
Noes None
Abstentions None
Absent O’Neill, Anderson
Advisory Vote Corona - Aye

Public Comment on Closed Session Items

As there is no closed session this evening, there were no comments from members of the public.

Public Comments

There were no comments from the public.

PRESIDENT AND ADMINISTRATION REPORT

A written report was presented by Superintendent/President Karas who added the following information:

This Friday will be the fall inservice gathering for all faculty and staff beginning at 9:30 AM. The board members are welcome to attend either in person or via zoom.

There are three trustee areas open for election this year. They are Trustee Areas 2, 5, and 6. If anyone is interested in running for the position for any of these areas, you must file the paperwork with the appropriate county no later than Friday, August 12, 2022 at 5:00 PM.

We are starting our 50th anniversary celebration this year with classes starting on Monday, August 15, 2022.

Sunday, August 14, 2022 at 4:30 will be the graduation ceremonies for the 2022 HEP graduates.

CONSENT AGENDA

M/S (Martinez/Nickerman) Board of Trustees does hereby approve the items on the Consent Agenda as presented. The items were approved with the following vote:

Ayes Anderson, Myers, Tomkins, Nickerman, Martinez and Pinoli
Noes None
Abstentions None
Absent O’Neill
Advisory Vote Corona - aye

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel
<table>
<thead>
<tr>
<th>Consideration to approve Personnel List – Short Term Non-Continuing Employees</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term non-continuing (STNC) employees as submitted and presented at the meeting pending receipt of all necessary employment eligibility requirements.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Consideration to approve Personnel List – Part-time Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the employment of the Part-Time Faculty for the Fall 2022 as presented pending receipt of all necessary employment eligibility requirements.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Consideration to approve the List of Volunteers</th>
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</thead>
<tbody>
<tr>
<td>RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of volunteers as presented.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Consideration to approve Employment – Classified Administrator</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby employs Rose Bell, Director of Community Relations and Communications effective September 1, 2022; pending receipt of all necessary employment eligibility requirements.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Consideration to approve Working Out of Class Compensation</th>
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</thead>
<tbody>
<tr>
<td>RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby approves the Working Out of Class compensation for Jana Rauch as presented.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Consideration to approve Assignment Change - Classified</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby approves the increase of assignment for Narayana Henneberger effective August 1, 2022 as presented.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Consideration to ratify Resignations - Classified</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby ratifies the resignation of Toni Fort, Instruction Schedule Technician effective September 30, 2022; Cathleen Kucz, Accounting Specialist effective December 31, 2022; and Celina Fuentes effective August 31, 2022 as presented.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby adopt Resolution #08-22-01 and authorizes the continuation of virtual meetings pursuant to the conditions outlined in Assembly Bill 361 as presented.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Authorization for Remote Teleconference Meetings – Resolution 08-22-01</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby authorize the sale of the surplus property as presented and further authorizes staff to dispose of property with an insufficient value to defray the costs of arranging a sale in a manner consistent with the District’s commitment to recycling.</td>
</tr>
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<th>Sale of Surplus Property</th>
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<td>RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby authorize the sale of the surplus property as presented and further authorizes staff to dispose of property with an insufficient value to defray the costs of arranging a sale in a manner consistent with the District’s commitment to recycling.</td>
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</table>

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<tr>
<th>Fiscal Report as of</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESOLVED, That the Mendocino-Lake Community College District Board</td>
</tr>
</tbody>
</table>
June 30, 2022  of Trustees hereby accepts the fiscal report as of June 30, 2022, as presented.

PUBLIC HEARING

Public Hearing on the Proposed Secondary Access Roadway Project

At 5:41 PM, Board President Pinoli opened the public hearing on the proposed secondary access roadway project for any comments from the public. Receiving no comments from the public, the public hearing was closed at 5:43 pm.

ACTION ITEMS

Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (MMRP) for the Secondary Access Roadway Project – Resolution #08-22-05

After reviewing the information presented and discussion, the board took the following action:

M/S (Myers/Nickerman) that the Mendocino-Lake Community College District Board of Trustees does hereby adopt Resolution 08-22-05, Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (MMRP) for the Mendocino-Lake Community College Secondary Access Roadway Project with the following vote:

Ayes Anderson, Nickerman, Martinez, Myers, Tomkins and Pinoli
Noes None
Abstentions None
Absent O’Neill
Advisory Vote Corona – aye

Contracts and Agreements – Quarterly Ratification

After reviewing the information presented and discussion, the board took the following action:

M/S (Nickerman/Martinez) that the Mendocino-Lake Community College District Board of Trustees does hereby ratify the contracts and agreements as provided on the attached compilation with the following vote:

Ayes Anderson, Nickerman, Martinez, Myers, O’Neill, Tomkins and Pinoli
Noes None
Abstentions None
Absent O’Neill
Advisory Vote Corona – aye

Appropriation Limit for 2022/2023 – Resolution #08-22-02

After reviewing the information presented and discussion, the board took the following action:

M/S (Nickerman/Anderson) that the Mendocino-Lake Community College District Board of Trustees does hereby adopt Resolution #08-22-02 establishing the Mendocino-Lake Community College District’s Appropriation Limit for fiscal year 2022/2023 at $25,598,204.00 as presented with the following vote:

Ayes Anderson, Nickerman, Martinez, Myers, Tomkins and
2022/24 District Priorities

After reviewing the information presented and discussion, the board took the following action:

M/S (Myers/Nickerman) that the Mendocino-Lake Community College District Board of Trustees does hereby establish the 2022/24 District Priorities as presented with the following vote:

Ayes Anderson, Nickerman, Martinez, Myers, Tomkins and Pinoli
Noes None
Abstentions None
Absent O’Neill
Advisory Vote Corona – aye

Child Development Center Contract
CCTR-2149 – Resolution #08-22-03

After reviewing the information presented and discussion, the board took the following action:

M/S (Nickerman/Martinez) that the Mendocino-Lake Community College Board of Trustees does hereby adopt Resolution #08-22-03, California Department of Education Contract #CCTR-2149 in the amount of $232,990.00 as presented with the following vote:

Ayes Anderson, Nickerman, Martinez, Myers, Tomkins and Pinoli
Noes None
Abstentions None
Absent O’Neill
Advisory Vote Corona – aye

Child Development Center Contract
CCSP-2285 – Resolution #08-22-04

After reviewing the information presented and discussion, the board took the following action:

M/S (Nickerman/Myers) that the Mendocino-Lake Community College Board of Trustees does hereby adopt Resolution #08-22-04 California Department of Education Contract #CCSP-2285 in the amount of $259,298.00 as presented with the following vote:

Ayes Anderson, Nickerman, Martinez, Myers, Tomkins and Pinoli
Noes None
Abstentions None
Absent O’Neill
Advisory Vote Corona – aye
After reviewing the information presented and discussion, the board took the following action:

M/S (Nickerman/Martinez) that the Mendocino-Lake Community College Board of Trustees does hereby approve the District applying for the 2022-2023 COVID-19 Emergency Conditions Allowance as presented with the following vote:

Ayes Anderson, Nickerman, Martinez, Myers, Tomkins and Pinoli
Noes None
Abstentions None
Absent O’Neill
Advisory Vote Corona – aye

INFORMATIONAL REPORTS

Mendocino College Foundation, Inc.
A written report was submitted by the Mendocino College Foundation Executive Director Julie McGovern who added the Gala is back and has been scheduled for May 13, 2023.

Constituents Group Reports

Academic Senate
A written report was submitted by Academic Senate President Petti who stated he had nothing to add.

Classified Senate
A written report was submitted by Classified Senate President Isabel Lopez who stated she had nothing to add.

Management Team
Management Team President Amanda Xu stated the management team has not yet met for the new year.

TRUSTEE COMMUNICATION

Trustee Reports
Trustees commented orally on their recent college-related activities.

Trustee Anderson informed the Board members he and Superintendent/President Karas met with tribal members of the Robinson Rancheria which was historical. It meant a lot to the tribal nation that the college cares. He is excited to hear about the development of Cal Poly and is happy to hear about the plans for the new semester.

Trustee Martinez stated she is sorry we had to postpone the training for today but we will be setting it up soon.

Trustee Myers she won’t be able to attend inservice due to other commitments.
Trustee Nickerman stated he appreciated the addition of the Pledge of Allegiance at the beginning of the meeting as well as the recap of information about health insurance for the Board members.

Trustee Pinoli appointed Trustee Martinez and Trustee Myers to an ad-hoc committee to review health benefits for current trustees. Their findings will come back to the full board as part of a future Superintendent/President’s report.

Trustee Tomkins announced he will not be pursing another term as a board member.

Student Trustee Corona will not be attending the inservice as he will be attending the Student Trustee workshop in Burlingame.

Trustee Pinoli needs another trustee to work with him to work on the Board’s self evaluation. Trustee Martinez agreed work with him on the project. The document will be brought to the September 2022 meeting for review and before the October meeting the surveys will be completed. The results of the survey will be discussed at the October 2022 meeting.

The board workshop postponed from today will be held on Wednesday, September 21, 2022 at 4:00 PM in room 4210.

The big picture presentation for September’s meeting will be on the Nursing Program. While the meeting will be held at the Coast Center, Board President Pinoli encouraged all of the board members to attend in person.

The big picture discussion at the October meeting big picture will be the results of the self evaluation completed by the Board.

**Future Agenda Items**

The current list of future agenda items includes the following with additional comments from members of the Board of Trustees:

- Essential needs for Trustee onboarding
- Outreach to the community and the various tribes
- A workshop or presentation on the next phase plans for the three centers
- A big picture presentation by the Lake County Superintendent of Schools similar to the presentation made by the Mendocino County Superintendent of Schools.
- Site visits at all the sites including courses offered and equipment available.
- Board workshop for board members regarding the process and how we handle the public as a board
- An ongoing conversation about the role Student Trustees can have in their individual districts. Discussion would include what it would mean for the board. Trustee Martinez would also like to have more information about the role of the student trustee.
Adjournment

With agenda business concluded, Board President Pinoli declared the meeting adjourned at 6:18 PM.

Submitted by:
Tim Karas, Superintendent/President
Secretary, Board of Trustees