

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, April 4, 2012, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA.

**GENERAL MATTERS**

*Call To Order* Trustee Clark, Board President, called the meeting to order at 7:01 PM.

<i>Board Members</i>	President	Joel Clark	present
	Vice President	Paul Ubelhart	present
	Clerk	John Tomkins	present
	Trustee	Edward Haynes	present
	Trustee	Joan M. Eriksen	present
	Trustee	Janet Chaniot	present
	Trustee	Dave Geck	present
	Student Trustee	Jennifer Evans	present

*Secretary* Kathy Lehner, Superintendent/President

*Support Staff* Gwen Chapman, Executive Assistant II Superintendent/President

*Staff* Meridith Randall, Vice President of Education and Student Services

*Representatives* Larry Perryman, Vice President of Administrative Services

<i>Constituent Representatives</i>	Academic Senate	John Koetzner, President
	Classified Senate	Larry Lang, President
	Management/Supervisory/Confidentia	Sue Goff, President

*Public Comments* Wade Koeninger, former Trustee, addressed the Board and Superintendent/President Lehner. He thanked Superintendent/President Lehner for her enumerable accomplishments during her time at Mendocino College and wished her the best in the future. He encouraged the Board to recognize Superintendent/President and the staff who have helped her in her accomplishments.

*Agenda Approval* M/S/C (Geck/Tomkins) To approve the agenda as amended. Item 3.2 Full-Time Faculty was removed from the agenda.

*Minutes/Approval* M/S/C (Chaniot/Tomkins) To approve the minutes of the regular meeting held on March 14, 2012 and the special meeting held on March 21, 2012.

**CONSENT AGENDA**

M/S/C (Tomkins/Chaniot) To approve the Consent Agenda as presented.

Items with an asterisk \* were approved by one motion as the Consent Agenda.

**Personnel**

*Employment-  
Short- Term  
Employees* \*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the list of Short-Term Employees as submitted.

*Volunteers* \*RESOLVED, That the Mendocino-Lake Community College District Board of

<i>Resignation/ Retirement- Management</i>	Trustees does hereby approve the list of volunteers as submitted. * RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the resignation of Kristie Anderson, Director of Admissions and Records, effective August 31, 2012.
<i>MLCCCBU Contract Reopeners 2012-13</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby receive the initial 2012-13 collective bargaining proposal from the Mendocino-Lake Community College Classified Bargaining Unit and directs the Superintendent/President to receive public comments on this proposal prior to the May Board meeting.
<i>Fiscal Report – February, 2012</i>	<b><u>Other Items</u></b> *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as presented.
<i>Contract for Energy Savings Projects</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the contract for a chiller replacement energy project upgrade to Intercounty Mechanical & Electrical, Inc. in the amount of \$300,690.
<i>Quarterly Contracts and Agreements</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the contracts and agreements as submitted.
<i>Lowery Student Center – Authorization to go to Bid</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby authorize staff to go to bid on the renovation of the Lowery Student Center.

**ACTION ITEMS**

*2011/12 April  
Revised Budgets* M/S/C (Chaniot/Eriksen) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adopt the proposed 2011/12 April Revised Budgets as submitted and shown on attachments A through J.

Vice President Perryman reviewed changes that have occurred since the adopted budget. In February the State, because of a shortage of projected revenue in property taxes and enrollment fees, made additional cuts to this year’s budget. Those cuts resulted in a budget cut of \$627,000 to Mendocino College, which has impacted the reserves. In addition, Vice President Perryman talked briefly about the importance of meeting the target FTES for next year in order to avoid being penalized.

*CCCT Election -  
2012* Student Trustee Evans left the meeting just before the CCCT vote at 7:40 PM.  
M/S/C (Chaniot/Haynes) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby cast votes for the following: Janet Chaniot, Doug Otto, Manny Ontiveros, Tina Park, Marcia Zableckis, and Greg Bonaccoursi.

*Library/Learning  
Center – Change  
Order No. 16* M/S/C (Haynes/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify Change Order No. 16 for the Library/Learning Center project to Midstate Construction in the amount of \$15,535.

## **INFORMATIONAL REPORTS**

- President's Report* A written report was submitted by Superintendent/President Lehner. The following was offered in addition:
- Five two-hour sessions for Strategic Planning have been scheduled in April and May. These sessions replace the previous all-day retreats that have been held in the past. Board members are invited and the dates have been sent to them via email.
- Education and Student Services Report* A written report was submitted by Meridith Randall, Vice President of Education and Student Services. The following was offered in addition:
- A list of upcoming events was shared with the Board.
- Administrative Services Report* A written report was submitted by Larry Perryman, Vice President of Administrative Services.
- Measure W Bond Report* A written report was submitted by Larry Perryman, Vice President of Administrative Services.
- Mendocino College Foundation, Inc.* A written report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation. The following was offered in addition:
- Trustee Tomkins reported on a Friends of Lake County fundraising event that was very successful.
- Constituents Report* There were no written or oral reports.
- Health Benefits Report* A written report on the Health Benefits Fund was submitted as information.

## **TRUSTEE COMMUNICATION**

- Trustee Reports* A written report was submitted by Trustee Ubelhart and Student Trustee Evans. Oral reports were given by Trustees Clark, Ubelhart, Eriksen, Chaniot, and Haynes.

## **CLOSED SESSION**

Trustees adjourned to Closed Session at 8:29 PM.  
Board President Clark announced that all items listed on the agenda will be discussed.

Trustees returned to Open Session at 9:05 PM and reported that Board President Clark appointed a subcommittee consisting of Trustee Geck and himself to review proposals from consultants for the Superintendent/President search.

- ADJOURNMENT** M/S/C (Chaniot/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 9:07 PM.

Submitted by:

Kathryn G. Lehner, Superintendent/President  
Secretary, Board of Trustees

