

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES
BOARD WORKSHOP

A board workshop of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, June 6, 2018 at Yokayo Ranch – 800 Hensley Creek Road – Ukiah, CA.

GENERAL MATTERS

Call To Order Trustee Geck, Board President, called the workshop to order at 9:00 am.

<i>Board Members</i>	President	Dave Geck	present
	Vice President	Marie L. Myers	present
	Clerk	Robert Jason Pinoli	absent
	Trustee	Paul Ubelhart	present
	Trustee	Edward Haynes	present
	Trustee	Janet Chaniot	present
	Trustee	John Tomkins	present

Secretary Arturo Reyes, Superintendent/President

Support Staff Mary Lamb, Executive Assistant II to Superintendent/President

Agenda Approval M/S (Chaniot/Ubelhart) to approve the agenda as presented. The matter was approved via the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Myers and Ubelhart
Noes	None
Abstentions	None
Absent	Pinoli

Public Comment There were no comments from the public.

Trustee Geck introduced Rosa Perez who will be working with the group today and facilitating the workshop.

CLOSED SESSION

The Board adjourned to Closed Session at 9:05 am.

RETURN TO OPEN SESSION

Report of Action Taken in Closed Session The Board returned to open session at 1:15 PM with Board President Geck reporting no action taken on the items discussed in closed session.

BOARD OF TRUSTEES SELF-EVALUATION

Review of Board of Trustees Self-Evaluation Results Ms. Perez reviewed with the Board their responses to the self-evaluation questions. She did point out the board response differs significantly from the evaluations completed by staff members on question #1 (In general, board meetings are conducted in an orderly and efficient manner) and question #9 (Board meetings have the right amount of discussion). Staff members scored these areas significantly lower than the Board did. Both board members and

staff members rated question #10 (The Board speaks with one voice) with a lower rating. The balance of the staff responses for section A aligned fairly closely with the board responses.

Staff members rated question #12 (The Board recognizes the difference between its policy role and the roles of the Superintendent/President and staff) lower than the board but rated question #13 (The Board, through the Superintendent/President and appropriate committees, receives advice and recommendations from faculty, staff and students) higher. Staff responses also rated question #27 (The Board understands the role of the Superintendent/President as the link between the Board and staff) lower than the responses received from board members.

The staff members scored the board higher on question #30 (The Board understands the District budget document, financial audit and fiscal condition of the District); question #33 (The Board establishes clear parameters for collective bargaining and meet and confer with employee groups); and question #35 (The Board ensures that a collegial governance structure is used to provide access to and input from all constituencies) than the board did.

Trustee responses expressed concern regarding question #37 (New Trustees receive timely and individualized mentoring to the Board and the District). Trustee Geck will reach out to Trustee Pinoli regarding whether or not he would like to now have a mentor assigned to him as this never occurred during his tenure.

*Review of Board
Evaluations by staff
members*

In reviewing comments from the responding staff members, the consensus is the Board has done an excellent job in meeting their governance and fiduciary responsibilities. They were also praised for their support of and attendance at college activities.

Areas of improvement mentioned by staff members include the amount of time spent on future agenda items; the framing of questions (which should reflect neutrality); more efficiency in meetings and more streamlined meetings.

Staff members suggested board member priorities for the coming year include support for and engaging in preparation for our upcoming accreditation visit and increasing their knowledge of how community colleges are funded and evaluated going forward.

*Discussion –
Trustee Roles and
Practices*

As discussed throughout the workshop, the board will continue working on their goal of functioning as an effective and cohesive board.

Next Steps

Trustee Geck and Trustee Myers will meet this week to create a narrative document to share in closed session at the next board meeting so the board's evaluation of the Superintendent/President can be finalized at their June meeting.

Trustee Geck also announced there will be a change in the start time of the June

board meeting. It is now slated to begin at 5:30pm at the Lake Center.

Adjournment

M/S (Ubelhart/Myers) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 2:00pm.

Ayes	Tomkins, Haynes, Chaniot, Geck, Myers and Ubelhart
Noes	None
Abstentions	None
Absent	Pinoli

Submitted by:
Arturo Reyes, Superintendent/President
Secretary, Board of Trustees