

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES
BOARD WORKSHOP**

A board workshop of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, February 8, 2017 at Mendocino College 1000 Hensley Creek Road, Ukiah, California.

GENERAL MATTERS

Call To Order Trustee Geck, Board President, called the meeting to order at 8:36 am followed by the Pledge of Allegiance let by Trustee Myers.

<i>Board Members</i>	President	Dave Geck	present
	Vice President	Marie L. Myers	present
	Clerk	Robert Jason Pinoli	present
	Trustee	Paul Ubelhart	absent
	Trustee	Edward Haynes	present
	Trustee	Janet Chaniot	present
	Trustee	John Tomkins	present
	Student Trustee	Liana Edington	absent

Secretary Arturo Reyes, Superintendent/President

Support Staff Mary Lamb, Executive Assistant II to Superintendent/President

Agenda Approval M/S (Myers/Pinoli) to approve the agenda as presented. The matter was approved via the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Myers and Pinoli
Noes	None
Abstentions	None
Absent	Ubelhart

Public Comment There were no comments from the public.

Learning More About Our Team Trustee Geck introduced Dr. Pam Fisher who will be facilitating the workshop. Board members each shared a personal story with the group during a team building exercise.

Reflections on 2016 The Board completed a review of their 2016 Board Priorities established at their March 2016 workshop. Discussions included reviewing the list to identify those items completed as well as any not yet completed.

Building a Team: Characteristics of Effective Teams Conversations led by Dr. Fisher reviewed the various characteristics of an effective team and how to move forward with strengthening the current members of the Board “team”.

The Board of Trustees

Roles and Responsibilities: A Check-Up Dr. Fisher covered the roles and responsibilities of the Board as an entity and the Superintendent/President. She reiterated that Board members are tasked with policy and the Superintendent/President deals with day-to-day operations.

*Current Protocols
and Board
Operations*

Discussions included following the currently established process. If the issue is sensitive in nature (i.e. sexual harassment, etc.) then refer it directly to the Superintendent/President.

The board members then completed a short quiz to evaluate themselves on key topics.

*Review of Board
Priorities for 2016-
2017*

Discussion centered on the sharing of information with all members of the board and the Superintendent/President. Dr. Fisher advised the board to seek legal counsel opinion prior to moving forward with this process.

Dr. Fisher advised the board members to place as many things as possible on the consent agenda. This practice then allows time for more strategic discussions to occur. The possibility of holding more study sessions in the future was also discussed.

CLOSED SESSION

The Board adjourned to Closed Session at 12:20 PM.

OPEN SESSION

*Report of Action
Taken in Closed
Session*

The Board returned to open session at 1:55 PM with Board President Geck reporting no action taken on the items discussed in closed session.

*Current Initiatives:
The Board's Role*

Due to time limitations, this topic was not discussed.

*Challenges for the
Future*

Due to time limitations, this topic was not discussed.

Next Steps

Due to time limitations, this topic was not discussed.

Adjournment

M/S (Tomkins/Myers) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 1:57 pm.

Ayes	Tomkins, Haynes, Chaniot, Geck, Myers and Pinoli
Noes	None
Abstentions	None
Absent	Ubelhart

Submitted by:
Arturo Reyes, Superintendent/President
Secretary, Board of Trustees