

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

Wednesday, December 13, 2017 - 4:00 PM

Mendocino College – 1000 Hensley Creek Road – Ukiah, CA 95482

CALL TO ORDER /PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA AND MINUTES

- 1.1 Agenda Approval
- 1.2 Approval of Minutes of the regular meeting held on November 8, 2017

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

This time is set aside for general public comments. Additionally, comments may be made at the time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

2. CLOSED SESSION

- 2.1 Collective Bargaining/Meet and Confer – GC 54957.6
Designated Representatives: Reyes, Polak, Cichocki and Meyer
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU and Superintendent/President
- 2.2 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(d) 1 case
Case names unspecified: Disclosure would jeopardize anticipated settlement negotiations
- 2.3 Public Employee Discipline/Dismissal/Release – GC 54957
Case names unspecified: Disclosure would jeopardize existing settlement negotiations

RETURN TO OPEN SESSION

PUBLIC COMMENTS – TIME CERTAIN – 5:30 PM

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

3. ANNUAL ORGANIZATIONAL MEETING

- 3.1 Election of Officers
The Board of Trustees will elect officers for the 2018 year
- 3.2 Meeting Dates and Times
The Board of Trustees will establish their meeting dates and times for the 2018 year

4. PRESIDENT AND ADMINISTRATION REPORT

- 4.1 A report from Superintendent/President Reyes is presented as information

CONSENT AGENDA

5. Personnel

- 5.1 Employment – Short-Term Employees
Recommendation to ratify a list of short-term employees
- 5.2 Employment – Part-Time Faculty
Recommendation to approve the list of part-time faculty as presented
- 5.3 Employment – Classified
Recommendation to employ Michael Willcutt as a Facilities Specialist – Coast Center effective January 3, 2018 and Janet Jones as a Human Resources Specialist effective January 8, 2018 as presented
- 5.4 Employment – Faculty – Categorically Funded
Recommendation to approve the temporary, non-tenure track, categorically funded, full-time contract to Sara Bogner as presented
- 5.5 Employment – Tenure-Track Faculty

Recommendation to employ Gregory Allen as full-time, tenure-track faculty in Chemistry and Vincent Poturica as full-time, tenure-track faculty in English effective January 18, 2018 as presented

5.6 **Employment – Classified Administrator**

Recommendation to approve a classified administrator contract for Yuliana Sandoval, Director of Financial Aid and EOPS effective January 8, 2018 as presented

6. **Other Items**

6.1 **Fiscal Report as of October 31, 2017**

Recommendation to accept the report as presented

6.2 **Donations**

Recommendation to accept the donations from Ross and Heather Calvin, Colin and Gina Freeman and Pat Milovina as presented

7. **ACTION ITEMS**

7.1 **2016-2017 Audit Report**

Recommendation to receive the audit report presented by Joy McNulty, representing K•Coe Isom

7.2 **2018-19 Nonresident Tuition**

Recommendation to authorize the Vice President of Administrative Services to set the 2018-19 nonresident tuition fee once the information is provided by the Chancellor's Office.

7.3 **Guided Pathways Award Program Self-Assessment**

Recommendation to adopt the Guided Pathways Award Program self-assessment as presented

7.4 **2017-2019 Integrated Plan: Basic Skills Initiative, Student Equity and Student Success and Support Program**

Recommendation to adopt the 2017-2019 Integrated Plan as presented

8. **BIG PICTURE**

8.1 **Middle College at Ukiah Unified School District**

A presentation by Interim Vice President Polak and Deb Kubin, Ukiah Unified Superintendent of Schools

9. **INFORMATIONAL ITEMS AND REPORTS**

9.1 **Mendocino College Foundation, Inc.**

9.1.A Mendocino College Foundation informational report

9.1.B Friends of the Mendocino College Coastal Field Station and Natural Sciences affiliate

9.2 **Constituent Group Reports**

Reports from constituent groups are presented as information

9.3 **Student Housing**

An update on student housing will be presented

10. **TRUSTEE COMMUNICATIONS**

10.1 **Trustee Reports**

Written and oral reports from Trustees are presented as information

10.2 **Future Agenda Items**

Board discussion about topics to be included on future agendas

11. **ADJOURNMENT**

ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA

Future Board Meeting: Tentative: Regular Meeting – Wednesday, February 21, 2018, 4:00 PM, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA 95482