

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

**December 11, 2019 – 4:00 PM**

**Mendocino College – 1000 Hensley Creek Road, Ukiah, CA 95482**

**CALL TO ORDER /PLEDGE OF ALLEGIANCE**

**1. APPROVAL OF AGENDA AND MINUTES**

- 1.1 Agenda Approval
- 1.2 Approval of Minutes of the regular meeting held on November 13, 2019.

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

This time is set aside for general public comments. Additionally, comments may be made at the time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**2. CLOSED SESSION**

- 2.1 Collective Bargaining/Meet and Confer – Pursuant to Government Code section 54957.6  
Designated Representatives: Cichocki, Polak, Velasco and Marin  
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU
- 2.2 Conference with Legal Counsel – Anticipated Litigation – Pursuant to Government Code section 54956.9(d) 1 case  
Case names unspecified: Disclosure would jeopardize anticipated settlement negotiations
- 2.3 Public Employee Discipline/Dismissal/Release – Pursuant to Government Code section 54957  
Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 2.4 Public Employment – Pursuant to Government Code section 54957  
Title: Superintendent/President

**RETURN TO OPEN SESSION**

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

**PUBLIC COMMENTS**

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**3. ANNUAL ORGANIZATIONAL MEETING**

- 3.1 Election of Officers  
The Board of Trustees will elect officers for the 2020 year
- 3.2 Meeting Dates and Times  
The Board of Trustees will establish their meeting dates and times for the 2020 year

**4. PRESIDENT AND ADMINISTRATION REPORT**

- 4.1 A report from Interim Superintendent/President Cichocki is presented as information

**CONSENT AGENDA**

**5. Personnel**

- 5.1 Consideration to Approve Personnel List – Short-Term Non-Continuing Employees

- 5.2 Recommendation to ratify the short-term non-continuing personnel list as presented  
**Consideration to approve Personnel List – Part-Time Faculty**  
Recommendation to approve the list of part-time faculty as presented
- 5.3 **Consideration to Approve List of Volunteers**  
Recommendation to approve the list of volunteers as presented
- 5.4 **Consideration to Approve Personnel List - Classified**  
Recommendation to approve the Classified list as presented
- 5.5 **Consideration to Approve Personnel List – Temporary Full-Time Faculty**  
Recommendation to approve the Temporary Full-Time Faculty list as presented
- 5.6 **Consideration to Approve Personnel List – Management Team (Interim)**  
Recommendation to approve the Management Team (Interim) list as presented
- 5.7 **Consideration to Ratify Retirement - Classified**  
Recommendation to ratify retirement as presented
- 5.8 **Consideration to Ratify Resignation – Management Team**  
Recommendation to ratify resignation as presented
- 5.9 **Consideration to Partially Rescind Resolution 08-19-06 Regarding Classified Layoff – Resolution 12-19-01**  
Recommendation to adopt resolution 12-19-01 as presented
- 5.10 **Consideration to Approve Classified Administrator Contracts**  
Recommendation to approve the Classified Administrator contracts as presented
- 5.11 **Consideration to Approve Educational Administrator Contracts**  
Recommendation to approve the Educational Administrator contracts as presented

**6. Other Items**

- 6.1 **Fiscal Report as of October 31, 2019**  
Recommendation to accept the report as presented
- 6.2 **Donations**  
Recommendation to accept the donated items as presented

**7. INFORMATION/ACTION ITEM**

- 7.1 **Superintendent/President Search**  
An update from the ad-hoc committee will be presented with possible action to be determined at the meeting.

**8. ACTION ITEMS**

- 8.1 **2018/19 Audit Report**  
Recommendation to receive the audit report presented for the year ended June 30, 2019
- 8.2 **Institutional Self Evaluation Report (ISER)**  
The final version of the ISER report is presented for Board approval
- 8.3 **College and Careers Access Pathways (CCAP) Partnership Agreement – Second Reading**  
The CCAP partnership agreement is presented for approval
- 8.4 **Board Policies and Revisions – Second Reading**  
Recommendation to approve the board policies as presented
- 8.5 **Board Policy Deletions – Second Reading**  
Recommendation to delete the policies presented for deletion

**9. BIG PICTURE**

- Construction Programs at Mendocino College**  
A presentation by Debra Polak, Vice President of Academic Affairs

**10. INFORMATIONAL ITEMS AND REPORTS**

- 10.1 **Health Benefits Report as of October 31, 2019**  
An update of the health benefits account is presented as information
- 10.2 **Mendocino College Foundation, Inc.**
  - 10.2.A Mendocino College Foundation informational report
  - 10.2.B Friends of the Mendocino College Coastal Field Station and Natural Sciences affiliate report
- 10.3 **Constituent Group Reports**

Reports from constituent groups are presented as information

10.4 **Board Policy Additions and Revisions – First Reading**

Revisions and additions to Board policies are presented for information and review

11. **TRUSTEE COMMUNICATIONS**

11.1 **Trustee Reports**

Written and oral reports from Trustees are presented as information

11.2 **Future Agenda Items**

Board discussion about topics to be included on future agendas

10. **ADJOURNMENT**

**ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.**

**Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA**

***Future Board Meetings: TENTATIVE***

- *Regular Meeting – Wednesday, February 5, 2020, 4:00 PM, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA 95482*