

BUSINESS

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Degrees

A.S.-T Business Administration
A.S. Accounting
A.S. Business Management

Certificate of Achievement

Accounting
Business Entrepreneurship
Business Information Worker I
Business Management
Retail Management

ASSOCIATE IN SCIENCE IN BUSINESS ADMINISTRATION FOR TRANSFER

Business Administration prepares students for the complex decision-making of the business environment. This program includes coursework that is essential for entry-level positions and enhances the skills and knowledge base of those who are seeking career progression and/or transfer to a university. The Associate in Science in Business Administration for Transfer is designed to prepare students for a seamless transfer into the CSU system to complete a baccalaureate degree in Business Administration or similar major. Priority admission with junior status to the CSU system will be granted. Students completing this degree are exempt from Mendocino College Institutional Requirements.

Required Courses - Major:

		Units
BUS 200	Financial Accounting	4
BUS 201	Managerial Accounting	4
BUS 212	The Legal Environment of Business	3
ECO 200	Principles of Macroeconomics	3
ECO 201	Principles of Microeconomics	3

Plus 3-4 additional units selected from the following:

		Units
MTH 220	Statistics	4
MTH 230	Calculus for Business and Economics	3

Plus 6 additional units selected from the following or any course not used above: Units

BUS 230	Introduction to Business	3
CSC 201	Computers and Computer Applications	3

Total Major Units

26 - 27

Total Degree Units

60

Program Level Student Learning Outcomes:

1. Transfer successfully to university as a Business Administration major.
2. Demonstrate a broad exposure to general education topics that complement the Business Administration major.
3. Demonstrate a clear understanding of complex nature of business management in a diverse global economy and financial system.
4. Communicate verbally, and in writing, the knowledge of business management principles and vocabulary in the various business organizations.
5. Demonstrate critical thinking, decision making, and communication skills in the business environment.

Career Opportunities in BUSINESS ADMINISTRATION

Completing the baccalaureate degree or graduate level work can lead to a variety of opportunities in business administration. Students completing a business baccalaureate program may be hired in the fields of accounting, finance, marketing, and management. Students may be hired for entry level positions in public and private accounting firms, capital investment firms, retail and commercial banks, sales and marketing departments, real estate companies, human resource departments, and other business administrative capacities.

Associate Degree for Transfer requirements pursuant to SB 1440:

- 60 semester or 90 quarter CSU-transferable units.
- the California State University-General Education-Breadth pattern (CSU GE-Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.
- a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district.
- obtainment of a minimum grade point average (GPA) of 2.0.
- earn a grade of C or better in all courses required for the major or area of emphasis.