

## HUMAN SERVICE WORKER CERTIFICATE OF ACHIEVEMENT

The Human Service Worker Program provides students with the knowledge and skills to perform essential, entry-level Human Service Worker tasks in a competent and ethical manner, with an understanding of and sensitivity to the diverse populations which they will serve.

Human Service Workers are non-professional, entry-level workers who provide services to clients under the supervision of counselors, social workers, nurses, and/or other professionals. Human Service Workers may be members of a team to work with little direct supervision. Typical duties include: determining and referring to appropriate human service agencies; assisting in the application for benefits and other social programs; providing transportation; providing training in daily living skills; co-facilitating individual, family and group counseling sessions; advocating for clients before social and government agencies; and maintaining case records and reports.

Employers prefer potential Human Service Worker programs to have completed post-secondary certificate training (usually a minimum of 12-18 units at a community college or occupational training program) and who have some on-the-job experience, such as is provided by cooperative work experience or an internship class. This program meets these employer needs, and gives students a clear employment advantage over untrained, inexperienced job applicants.

The Human Service Worker program is, for many, a first step on a career path. It is an important step in an academic path, as well. Many of the courses in the Human Service Worker program may be applied to the Human Services Paraprofessional (HUS-P) and/or the Alcohol and other Drug Studies (AODS) Certificate and Degree programs for those students who want to continue with more advanced study, and who are interested in seeking more complex and challenging employment opportunities. Students who receive their Human Service Worker Certificate can continue their studies in the HUS-P or AODS certificate or degree programs while employed.

### Required Courses:

		<b>Units</b>
HUS 101	Introduction to the Helping Profession	3
	<b>OR</b>	
HUS 170	Introduction to Social Work	3
	<b>OR</b>	
AOD 151	Alcohol and Other Drugs: Overview	3
HUS 103	Field Placement and Practicum Seminar	1.5
	<b>OR</b>	
AOD 164	Field Placement and Practicum Seminar I	1.5
HUS 152	Basic Skills for Human Service Workers	3
HUS 154	Fundamentals of Interviewing and Counseling	3
HUS 156	Case Management and Documentation	3
HUS 197A	Human Service Worker Practicum	2 - 8
	<b>OR</b>	
AOD 197A	Alcohol and Other Drug Studies Program Practicum	2 - 8

### Plus 6 additional units from the following:

		<b>Units</b>
ADJ 200	Introduction to Administration of Justice	3
ADJ 204	Community Relations	3
AOD 166	Marijuana: An Overview	2
CDV 140	Working with School-Aged Children and Youth	3
CDV 202	Multi-Cultural Perspective	3
COM 211	Intercultural Communication	3
HUS 155	Group Leadership and Group Process	3
HUS 157	Dual Disorders and Mental Health Issues	2
HUS 161	Introduction to Family Counseling Approaches	3
HUS 163	Professional Competency and Growth	2
HUS 171	Working with Transition Age Youth	2
HUS 172	Working in Tribal Communities	3
HUS 173	Mindfulness Practice in Human Services	3
HUS 196	HUS - Occupational Work Experience Education	1 - 8
PSY 208	The Psychology for Loss and Death	3
PSY 215	Psychology of Personal Growth	3
PSY 218	Abnormal Psychology	3

SOC 202	Racial and Ethnic Relations	3
SOC 210	Marriage and Family Relations	3
SOC 235	Mexican American Culture	3
SOC 241	Pacific Coast Indian Cultures	3

**Total units required for Certificate**

**21.5 – 27.5**

*Program Level Student Learning Outcomes:*

1. Use verbal and writing skills to effectively and professionally communicate with co-workers, supervisors and clients.
2. Accurately describe and analyze the historical and contemporary role of behavioral health-related occupations in their communities and society at large.
3. Perform essential, entry-level behavioral health paraprofessional tasks in a competent and ethical manner, with an understanding of and sensitivity to the diverse populations which they will serve.
4. Describe and analyze the principles and key concepts underlying behavioral health-related occupations.