

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE**

Tuesday, February 3, 2015

5:00 PM

**Mendocino College
1000 Hensley Creek Road, Ukiah CA 95482
Room 1060**

CALL TO ORDER

PUBLIC COMMENTS

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, state their name, place of residence and affiliation, if any, and address their comments to the Committee Chair. Committee members may ask questions of the speaker for clarification but will not generally discuss items that are not on the agenda. If appropriate, they may refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

1. Approval of Agenda
2. Approval of Minutes of the Meeting held on August 5, 2014
3. Quarterly Bond Reports
 - Measure W Bond Program Quarterly Status Report – December 31, 2014
 - Measure W Bond Program Financial Activity Report – October 1, 2014 to December 31, 2014
4. Annual External Audit Reports
 - Performance Audit – June 30, 2014
 - Financial Audit – June 30, 2014
5. Schedule final meeting of Measure W Citizens' Bond Oversight Committee
6. Future Agenda Items
7. **ADJOURNMENT**

ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA.

Future Meeting Dates:

Proposed: Tuesday, June 9, 2015 – Ukiah Campus, 1000 Hensley Creek Road, Ukiah, CA –Room 1060 - 5:00 PM

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE CITIZEN'S BOND OVERSIGHT COMMITTEE

A regular meeting of the Mendocino-Lake Community College District Citizens' Bond Oversight Committee (CBOC) was convened on Tuesday, August 5, 2014, Mendocino College, 1000 Hensley Creek Road, Ukiah, California.

GENERAL MATTERS

Call To Order The meeting was called to order at 5:08PM by acting President Richard Cooper.

<i>Members</i>	Tami Bartolomei	absent
	Diane L. Clatty	absent
	Matt Cockerton	present
	Richard Cooper	present
	Charlie Kelly	present
	Charley Myers	present
	Wade Koeninger	present

<i>Staff</i>	Eileen Cichocki, Vice President of Administrative Services
<i>Representatives</i>	Steve Oliveria, Director of Maintenance and Operations
	Shaun Hoffman, Part-Time Temporary Bond Office Assistant

Support Staff Mary Lamb, Executive Assistant to the Superintendent/President

Public Comments There were no comments from the public.

Agenda Approval M/S/C (Cockerton/Koeninger) hereby approves the agenda as presented. The agenda was approved with a 5-0 vote.

Minutes/Approval M/S/C (Cockerton/Cooper) hereby approves the minutes of the regular meeting held on February 4, 2014 as submitted. The minutes were approved with a 5-0 vote.

<i>Organization: Committee membership, officers, terms, by- laws, and meeting dates</i>	<p><u>Committee membership</u></p> <p>Vice President Cichocki introduced Charlie Kelly as the newest member of the Citizens' Bond Oversight Committee representing the Taxpayer Association. Charlie comes to the committee with many hours of volunteer experience and has participated in many organizations and on many committees over the past 30 years while residing in Ukiah.</p>
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The current terms of Business representative Tami Bartolomei and Member-At-Large Matt Cockerton expired at the end of June 2014. As the Measure W Bond funding is winding down and hearing no objections from those members present, the following action was taken:

M/S/C (Cockerton/Myers) to extend the terms of representative Bartolomei and member Cockerton until June 2015. This action was passed with a 5-0 vote of the committee.

Committee Officers

After discussion and hearing no objections the following action was taken: M/S/C (Koeninger/Myers) to re-elect Tami Bartolomei committee President and Diane Clatty committee Vice President for the 2014-15 year. This action was passed with a 5-0 vote of the committee.

Meeting Dates

Vice President Cichocki conveyed to the committee that she is not anticipating a large volume of activity in the next few months as the final projects are closed. If she is correct, the meeting currently scheduled for November 4, 2014 may be cancelled. The final meeting would still be held in February 2015.

Committee Recognition

Committee member Koeninger brought up the idea of recognizing the entire committee at some sort of event once all the projects are completed. He would also like to see Carolyn Pryor and Mike Adams specifically recognized for all their hard work on the various projects.

M/S/C (Koeninger/Kelly) to recognize Carolyn Pryor and Mike Adams for all their work on the various Measure W projects. The motion passed with a 5-0 vote.

With this in mind, Foundation member Cooper stated he will check with the county representatives about getting a proclamation from them which recognizes Mr. Adams and Ms. Pryor.

Quarterly Bond Reports

Vice President Cichocki introduced Steve Oliveria, Director of Maintenance and Operations and Shaun Hoffman, part-time temporary Bond Office Assistant, who has been working closely with both Steve and herself in closing the various projects since Carolyn Pryor's departure from the college.

Vice President Cichocki shared with the committee the work on the Hensley Creek Road project is now complete and is the last large project to be covered by the Bond funds. The remaining monies showing on the financials from other campus infrastructure projects will be transferred to the road project in order to minimize the amount of general fund liability as we will have spent all of the Measure W Bond funds. This will include the monies showing in the Nursing project which is now complete. We are also completing the conversion of a couple of classrooms in MacMillan Hall to make them into more functional classrooms for the larger student population.

The June 30, 2014 figures reflected on the financial documentation presented has not yet been finalized and encumbrances could be lower and expenses higher

once the process is completed. The auditors were here the week of July 21, 2014 and reviewed the Bond funds as well and found nothing out of the ordinary. We use Matson and Isom to complete our audits with the bond funds being reviewed twice a year.

Foundation member Cooper stated that these are the same auditors that are used by the Foundation.

*Report to the
Community*

Vice President Cichocki asked the pleasure of the committee regarding how they would like the committee listing be shown on the report to the community. The consensus of the committee is it should include Al Beltrami as in memoriam. She also stated the current plan is the information will be published as part of a "Back to School" ad. Vice President Cichocki will double check to be sure the information is posted in the Willits News and Lake County newspaper as well.

*Future Agenda
Items*

At this time, the November meeting may be cancelled but will be held if needed. There is a possibility the auditors could complete a shorter term audit followed by a final audit after everything is complete if the committee members would prefer.

If the committee decides it will hold an event once all the projects are complete, we should include all members of committee over the time of the Measure W project. Committee member Koeninger noted that the new Director of Community Relations and Communication, Jessica Silva would be a great person to be involved with this project. Committee member Cooper also added that Mendo-Lake Credit Union may be able to help with the cost of food, etc.

Committee member Koeninger asked that we make sure to report out all the final information to the community once everything has been finalized and completed.

Adjournment

M/S/C (Koeninger/Kelly) RESOLVED, That the Mendocino-Lake Community College District Citizens' Bond Oversight Committee does hereby adjourn the meeting at 5:39 PM.

Submitted by:
Mary Lamb, Executive Assistant to the Superintendent/President



Measure W Bond Program Quarterly Status Report December 2014

INTRODUCTION

As of December 31, 2014 all Measure W bond funds have been expended.

Per the Citizen's Bond Oversight Committee By-laws, Section 11, Termination, "The Committee shall automatically terminate and disband 180 days following the date when all bond proceeds have spent." Therefore, this committee will end June 30, 2015.

We have been in contact with legal counsel and auditors on closing out the Measure W bond program. The external auditors are going to prepare the final audits, covering the period of July 1, 2014 to December 31, 2014. The final audits will be presented to CBOC at a meeting prior to June 30, 2015. CBOC will then make its final report to the Board of Trustees and to the community. When the Board of Trustees accepts the final report, the CBOC would be disbanded.

Timeline:

February - May 2015: Audit conducted of 7/1/14 to 12/31/14 expenditures

June 2015: CBOC accepts final audit
 CBOC final report presented to Board of Trustees
 CBOC final Report to the Community

Information on the bond program is updated regularly on the **Measure W web site:**
www.mendocino.edu/bond

MEASURE W "Opening Doors for Student Success!"



**Measure W Bond Program
Quarterly Status Report
December 2014**

Item #3

BOARD OF TRUSTEES AND COMMITTEE MEMBERS

Board of Trustees

Joel Clark, President • Hopland
John Tomkins, Vice President • Lakeport
Edward Haynes, Clerk • Ukiah
Paul Ubelhart • Willits
Janet Chaniot • Potter Valley
Joan M. Eriksen • Ukiah
Dave Geck • Kelseyville
Nayeli Castaneda • Student Trustee

Citizens' Bond Oversight Committee

Tami Bartolomei, Business Representative • Ukiah
Richard Cooper, Foundation Representative • Ukiah
Charley Myers, Senior Citizens' Organization Representative • Redwood Valley
Charlie Kelly, Taxpayer Association • Ukiah

At-Large members:

Diane Clatty • Redwood Valley
Matt Cockerton • Lakeport
Wade Koeninger • Ukiah

Bond Implementation Planning Committee

Eileen Cichocki, VP of Administrative Services • BIPC Chair
Arturo Reyes, Superintendent/President
Karen Christopherson, Director of Information Technology
Barbara French, Director of Nursing (Faculty member)
Virginia Guleff, Vice President of Education and Student Services
John Koetzner, Head Librarian (Faculty member)
John Loucks, Telecommunications Technician (Classified member)
Steve Oliveria, Director of Maintenance and Operations





Mendocino-Lake Community College District
Measure W Bond Program
Through December 31, 2014
Projects Financial Summary Activity Report

	PROJECTS		A	B	C	D	E	F	G	H		
Line No.	Project No.	Project Name	Original Project Bond Budget	Original Match Estimates	Total Original Project Budget	Current Project Budget	Prior Expenditures Thru 6/30/14	14/15 Expenditures YTD	Total Expenditures and Encumbrances	Balance	Comments	Line No.
1	717010	Disabled Access Improvements	\$ 500,000		\$ 500,000	\$ 151,213	\$ 151,213	\$ -	\$ 151,213	\$ -		1
2	717020	Energy Projects				\$ 751,793	\$ 751,793	\$ -	\$ 751,793	\$ -		2
3	717000	•Campus Lighting	\$ 135,000	\$ 45,000	\$ 180,000	\$ -		\$ -	\$ -	\$ -		3
4	717030	Flooring Replacement	\$ 400,000		\$ 400,000	\$ 236,047	\$ 218,138	\$ 17,909	\$ 236,047	\$ -		4
5	717040	HVAC Upgrades and Additions	\$ 337,500	\$ 112,500	\$ 450,000	\$ 318,542	\$ 318,542	\$ -	\$ 318,542	\$ -		5
6	717050	Other Campus Infrastructure	\$ 1,000,000		\$ 1,000,000	\$ 1,355,905	\$ 880,969	\$ 474,936	\$ 1,355,905	\$ -		6
7	717060	Point Arena Field Station	\$ 1,000,000		\$ 1,000,000	\$ 153,437	\$ 153,437	\$ -	\$ 153,437	\$ -		7
8	717070	Renovation for Instructional & Student Services Expansion	\$ 300,000		\$ 300,000	\$ 496,156	\$ 496,156	\$ -	\$ 496,156	\$ -		8
9	717080	Replace Instructional Equipment	\$ 450,000		\$ 450,000	\$ 477,426	\$ 477,426	\$ -	\$ 477,426	\$ -		9
10	717090	Solar Technology	\$ 3,750,000	\$ 1,250,000	\$ 5,000,000	\$ 1,427,198	\$ 1,427,198	\$ -	\$ 1,427,198	\$ -	Plus muni-lease funds	10
11	717100	Technology Upgrades in Classrooms	\$ 400,000		\$ 400,000	\$ 298,449	\$ 298,449	\$ -	\$ 298,449	\$ -		11
12	717110	Re-roof Court Center Buildings	\$ 77,850		\$ 77,850	\$ 75,036	\$ 75,036	\$ -	\$ 75,036	\$ -		12
13	717120	Re-roof Agriculture Headhouse	\$ 60,000		\$ 60,000	\$ 59,441	\$ 59,441	\$ -	\$ 59,441	\$ -		13
14	717130	Re-roof Center for Visual and Performing Arts	\$ 650,000		\$ 650,000	\$ 333,010	\$ 333,010	\$ -	\$ 333,010	\$ -		14
15	717140	Re-roof Child Care Center	\$ 70,000		\$ 70,000	\$ 45,624	\$ 45,624	\$ -	\$ 45,624	\$ -		15
16	717150	Re-roof Physical Education Building	\$ 600,000		\$ 600,000	\$ 454,327	\$ 454,327	\$ -	\$ 454,327	\$ -		16
17	717160	Re-roof Voc/Tech Building	\$ 200,000		\$ 200,000	\$ 199,607	\$ 199,607	\$ -	\$ 199,607	\$ -		17
18	717170	Allied Health/Nursing Facility	\$ 6,000,000		\$ 6,000,000	\$ 2,307,304	\$ 2,307,304	\$ -	\$ 2,307,304	\$ -		18
19	717180	Athletic Field Improvements and Renovation	\$ 600,000		\$ 600,000	\$ 750,664	\$ 750,664	\$ -	\$ 750,664	\$ -		19
20	717190	Library/Learning Center	\$ 7,500,000	\$ 7,500,000	\$ 15,000,000	\$ 23,795,796	\$ 23,784,192	\$ 11,604	\$ 23,795,796	\$ -		20
21	717200	Student Center/Cafeteria (renovate current Library Bldg.)	\$ 4,000,000		\$ 4,000,000	\$ 3,914,335	\$ 3,914,335	\$ -	\$ 3,914,335	\$ -		21
22	717230	•Soccer Field	\$ 380,000		\$ 380,000	\$ -	\$ -	\$ -	\$ -	\$ -		22
23	717210	Maintenance/Warehouse/East Campus Project	\$ 1,500,000	\$ 1,500,000	\$ 3,000,000	\$ 4,698,153	\$ 4,698,153	\$ -	\$ 4,698,153	\$ -	Incl. Projects 717250 & 717290	23
24	717250	•Scheduled Maintenance Funds for New Buildings	\$ 3,000,000		\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	Combined into #717210	24
25	717290	•Parking Lot Expansion and Upgrades	\$ 1,000,000		\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	Combined into #717210	25
26	717220	Media/Computer Graphics Lab	\$ 100,000		\$ 100,000	\$ 93,977	\$ 93,977	\$ -	\$ 93,977	\$ -		26
27	717240	Modernize Vocational Program Facilities and Equipment	\$ 530,000		\$ 530,000	\$ 521,886	\$ 484,865	\$ 37,021	\$ 521,886	\$ -		27
28	717270	Enterprise Resource Planning and Network Upgrade	\$ 6,000,000		\$ 6,000,000	\$ 4,681,210	\$ 4,667,235	\$ 13,975	\$ 4,681,210	\$ -		28
29	•717280	•Distance Education Technology	\$ 400,000		\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	Combined into #717190	29
30	717300	Lake Center	\$ 15,000,000		\$ 15,000,000	\$ 13,645,225	\$ 13,645,225	\$ -	\$ 13,645,225	\$ -		30
31	717310	Willits/North County Center	\$ 8,000,000		\$ 8,000,000	\$ 6,879,146	\$ 6,868,959	\$ 10,187	\$ 6,879,146	\$ -		31
32	717320	Bond Project Management				\$ 1,999,576	\$ 1,988,792	\$ 10,784	\$ 1,999,576	\$ -		32
33		Project Totals	\$ 63,940,350	\$ 10,407,500	\$ 74,347,850	\$ 70,120,483	\$ 69,544,067	\$ 576,416	\$ 70,120,483	\$ -		33
34		Unallocated Program Reserve	\$ 3,559,650		\$ 3,559,650							34
35		Program Total	\$ 67,500,000	\$ 10,407,500	\$ 77,907,500	\$ 70,120,483	\$ 69,544,067	\$ 576,416	\$ 70,120,483	\$ -		35
36		Other Program Revenues—Interest Earnings				\$ 2,620,691	\$ 2,620,691	\$ -	\$ -	\$ -	Interest Income	36

Account classifications selected

FU REV RES L ACT C OB

1. 43-???-???-?-?????-?????
2. - - - - -
3. - - - - -
4. - - - - -
5. - - - - -
6. - - - - -
7. - - - - -
8. - - - - -
9. - - - - -
10. - - - - -

Field ranges selected

FI RANGE

Sort / Rollup on : FUND
REVSOURCE
ACTIVITY
Page Break on : ACTIVITY
Restricted Field : 02 RVSOURCE
Separation Option : No Separation of Restricted and UnRestricted
Extraction Type : Restricted and UnRestricted
Starting Budget : Approved
Budget Transfers : Y = Approved & Unapproved
GL Transactions : Approved and Unapproved
Pre-Encumbrances : Included
Account Description: Not Shown
Detail sort : Date
Detail Line Format : 1

Report prepared : WED, JAN 28, 2015, 12:10 PM

51 Mendocino-Lake Comm. College
FUND 43 - BOND

FINANCIAL ACTIVITY REPORT
10/01/2014 TO 12/31/2014
UNAPPROVED GL TRANSACTIONS INCLUDED
RVSOURCE:000
District

J1072 FAR110 H.00.14 01/28/15 PAGE 1
49.6 % REMAINS IN FISCAL YEAR 15
Unrestricted

FUND :43 Bond Projects
ACTIVITY:000000

FU	REV	RES	L	ACT	C	OB	REFERENCE DATE	DESC	APP BUDGET + TFRS	RECEIVED/ EXPENDED	ENCUMBERED	BALANCE
8000								Beginning Balance				
								BALANCE FORWARD 10/01/2014	576,288.99	0.00	0.00	576,288.99
								** NO ACTIVITY THIS PERIOD **				
****100.0%								ENDING BALANCE 12/31/2014	576,288.99	0.00	0.00	576,288.99
8860								Interest				
								BALANCE FORWARD 10/01/2014	0.00	0.00	0.00	0.00
43-000-000-0-000000-48860								TV-015292 10/01/14 INTEREST 1ST QTR 14/15		126.75		126.75-
*43-000-000-0-000000-48860								BT-000098 12/31/14 FUND 43 CLOSING	126.75			0.00
								TOTAL ACTIVITY	126.75	126.75	0.00	
**** 0.0%								ENDING BALANCE 12/31/2014	126.75	126.75	0.00	0.00
****8000 TOTALS:									576,415.74	126.75	0.00	576,288.99
ACTIVITY	:	000000						TOTALS (EXPENDITURE)	0.00	0.00	0.00	0.00
ACTIVITY	:	000000						TOTALS (INCOME)	576,415.74	126.75	0.00	576,288.99
REVSource	:	000						TOTALS (EXPENDITURE)	0.00	0.00	0.00	0.00
REVSource	:	000						TOTALS (INCOME)	576,415.74	126.75	0.00	576,288.99

51 Mendocino-Lake Comm. College
FUND 43 - BOND

FINANCIAL ACTIVITY REPORT
10/01/2014 TO 12/31/2014

J1072 FAR110 H.00.14 01/28/15 PAGE 2
49.6 % REMAINS IN FISCAL YEAR 15

FUND :43 Bond Projects
ACTIVITY:717030 Flooring Replacement

UNAPPROVED GL TRANSACTIONS INCLUDED

RVSOURCE:727

Series B Bond Proceeds

FU	REV	RES	L	ACT	C	OB	REFERENCE DATE	DESC	APP BUDGET + TFRS	RECEIVED/ EXPENDED	ENCUMBERED	BALANCE
6290								Bldg: Other				
								BALANCE FORWARD 10/01/2014	31,862.00	17,909.17	0.00	13,952.83
*43-727-330-0-717030-56290							BT-000098 12/31/14	FUND 43 CLOSING	13,952.83-			0.00
								TOTAL ACTIVITY	13,952.83-	0.00	0.00	
**** 0.0%								ENDING BALANCE 12/31/2014	17,909.17	17,909.17	0.00	0.00
****6000 TOTALS:									17,909.17	17,909.17	0.00	0.00
ACTIVITY	:	717030						TOTALS (EXPENDITURE)	17,909.17	17,909.17	0.00	0.00
ACTIVITY	:	717030						TOTALS (INCOME)	0.00	0.00	0.00	0.00

51 Mendocino-Lake Comm. College
FUND 43 - BOND

FINANCIAL ACTIVITY REPORT
10/01/2014 TO 12/31/2014
UNAPPROVED GL TRANSACTIONS INCLUDED

J1072 FAR110 H.00.14 01/28/15 PAGE 3
49.6 % REMAINS IN FISCAL YEAR 15

FUND :43
ACTIVITY:717050

Bond Projects
Other Campus Infrastructure

RVSOURCE:727

Series B Bond Proceeds

FU	REV	RES	L	ACT	C	OB	REFERENCE	DATE	DESC	APP BUDGET + TFRS	RECEIVED/ EXPENDED	ENCUMBERED	BALANCE
6121									Site: Contractor				
									BALANCE FORWARD 10/01/2014				
43-727-330-0-717050-56121							PO-150020	10/23/14	GRANITE CONSTRUCTION	460,316.99	400,000.00	12,000.00	48,316.99
43-727-330-0-717050-56121							PO-150020	10/23/14	GRANITE CONSTRUCTION		12,000.00		36,316.99
*43-727-330-0-717050-56121							BT-000098	12/31/14	FUND 43 CLOSING	14,618.63		12,000.00-	48,316.99
43-727-330-0-717050-56121							TF-150083	12/31/14	CLOSING CASH TRANSFER		61,555.62		62,935.62
									TOTAL ACTIVITY	14,618.63	73,555.62	12,000.00-	1,380.00
****	0.3%								ENDING BALANCE 12/31/2014	474,935.62	473,555.62	0.00	1,380.00
6123									Site: Engineering Fees				
									BALANCE FORWARD 10/01/2014	0.00	1,380.00	0.00	1,380.00-
									** NO ACTIVITY THIS PERIOD **				
****OVERDRAWN									ENDING BALANCE 12/31/2014	0.00	1,380.00	0.00	1,380.00-
****6000 TOTALS:										474,935.62	474,935.62	0.00	0.00
ACTIVITY	:	717050					TOTALS		(EXPENDITURE)	474,935.62	474,935.62	0.00	0.00
ACTIVITY	:	717050					TOTALS		(INCOME)	0.00	0.00	0.00	0.00

FINANCIAL ACTIVITY REPORT
10/01/2014 TO 12/31/2014
UNAPPROVED GL TRANSACTIONS INCLUDED

J1072 FAR110 H.00.14 01/28/15 PAGE 4
49.6 % REMAINS IN FISCAL YEAR 15

FUND :43 Bond Projects
ACTIVITY:717190 Library/Learning Resource Ctr

RVSOURCE:727

Series B Bond Proceeds

FU	REV	RES	L	ACT	C	OB	REFERENCE DATE	DESC	APP BUDGET + TFRS	RECEIVED/ EXPENDED	ENCUMBERED	BALANCE
4330								Media Material				
								BALANCE FORWARD 10/01/2014	0.00	1,486.05	0.00	1,486.05-
*43-727-330-0-717190-54330							BT-000098 12/31/14	FUND 43 CLOSING	1,486.05			0.00
								TOTAL ACTIVITY	1,486.05	0.00	0.00	
**** 0.0%								ENDING BALANCE 12/31/2014	1,486.05	1,486.05	0.00	0.00
****4000								TOTALS:	1,486.05	1,486.05	0.00	0.00
6310								Library Books				
								BALANCE FORWARD 10/01/2014	10,000.00	10,022.34	109.39	131.73-
43-727-330-0-717190-56310							PO-141904 10/09/14	INGRAM LIBRARY SERVICE		42.35		174.08-
43-727-330-0-717190-56310							PO-141904 10/09/14	INGRAM LIBRARY SERVICE		10.94		185.02-
43-727-330-0-717190-56310							PO-141904 10/09/14	INGRAM LIBRARY SERVICE			42.35-	142.67-
43-727-330-0-717190-56310							PO-141904 10/09/14	INGRAM LIBRARY SERVICE			5.18-	137.49-
43-727-330-0-717190-56310							PO-141905 10/09/14	AMAZON.COM			61.86-	75.63-
43-727-330-0-717190-56310							PO-141905 10/09/14	SYNCHRONY BANK/AMAZON		42.07		117.70-
*43-727-330-0-717190-56310							BT-000098 12/31/14	FUND 43 CLOSING	117.70			0.00
								TOTAL ACTIVITY	117.70	95.36	109.39-	
**** 0.0%								ENDING BALANCE 12/31/2014	10,117.70	10,117.70	0.00	0.00
****6000								TOTALS:	10,117.70	10,117.70	0.00	0.00
ACTIVITY	:	717190						TOTALS (EXPENDITURE)	11,603.75	11,603.75	0.00	0.00
ACTIVITY	:	717190						TOTALS (INCOME)	0.00	0.00	0.00	0.00

UNAPPROVED GL TRANSACTIONS INCLUDED

FUND :43 Bond Projects
ACTIVITY:717240 Modernize Voc Prog Fac/Equip

RVSOURCE:727

Series B Bond Proceeds

FU	REV	RES	L	ACT	C	OB	REFERENCE DATE	DESC	APP BUDGET + TFRS	RECEIVED/ EXPENDED	ENCUMBERED	BALANCE
4510								Other Supplies				
								BALANCE FORWARD 10/01/2014				
43-727-330-0-717240-54510							TF-150076 12/23/14	OBJ CODE ADJUSTMENT	0.00	25,873.92	0.00	25,873.92-
								TOTAL ACTIVITY	0.00	1,319.26		27,193.18-
****OVERDRAWN								ENDING BALANCE 12/31/2014	0.00	1,319.26	0.00	
									0.00	27,193.18	0.00	27,193.18-
****4000 TOTALS:									0.00	27,193.18	0.00	27,193.18-
5690								Contracted Services				
								BALANCE FORWARD 10/01/2014				
43-727-330-0-717240-55690							PO-150568 10/01/14	TELECOM SERVICES CO.	0.00	852.93	0.00	852.93-
43-727-330-0-717240-55690							PO-150568 10/30/14	TELECOM SERVICES CO.		310.46	310.46	1,163.39-
43-727-330-0-717240-55690							PO-150568 10/30/14	TELECOM SERVICES CO.			310.46-	1,473.85-
								TOTAL ACTIVITY	0.00	310.46	0.00	1,163.39-
****OVERDRAWN								ENDING BALANCE 12/31/2014	0.00	1,163.39	0.00	1,163.39-
****5000 TOTALS:									0.00	1,163.39	0.00	1,163.39-
6210								Bldg: Contractor				
								BALANCE FORWARD 10/01/2014				
43-727-330-0-717240-56210							PO-150163 10/09/14	UKIAH COMPANIES	0.00	0.00	4,000.00	4,000.00-
43-727-330-0-717240-56210							PO-150163 10/09/14	UKIAH COMPANIES		4,000.00		8,000.00-
								TOTAL ACTIVITY	0.00	4,000.00	4,000.00-	4,000.00-
****OVERDRAWN								ENDING BALANCE 12/31/2014	0.00	4,000.00	4,000.00-	
									0.00	4,000.00	0.00	4,000.00-
6420								Equip Non-Instructional				
								BALANCE FORWARD 10/01/2014				
43-727-330-0-717240-56420							TF-150076 12/23/14	OBJ CODE ADJUSTMENT	45,135.00	5,983.42	0.00	39,151.58
*43-727-330-0-717240-56420							BT-000098 12/31/14	FUND 43 CLOSING		1,319.26-		40,470.84
								TOTAL ACTIVITY	8,114.27-			32,356.57
**** 87.4%								ENDING BALANCE 12/31/2014	8,114.27-	1,319.26-	0.00	
									37,020.73	4,664.16	0.00	32,356.57
****6000 TOTALS:									37,020.73	8,664.16	0.00	28,356.57
ACTIVITY	:	717240						TOTALS (EXPENDITURE)	37,020.73	37,020.73	0.00	0.00
ACTIVITY	:	717240						TOTALS (INCOME)	0.00	0.00	0.00	0.00

51 Mendocino-Lake Comm. College
FUND 43 - BOND

FINANCIAL ACTIVITY REPORT

10/01/2014 TO 12/31/2014

J1072 FAR110 H.00.14 01/28/15 PAGE 6

49.6 % REMAINS IN FISCAL YEAR 15

UNAPPROVED GL TRANSACTIONS INCLUDED

FUND :43 Bond Projects
ACTIVITY:717270 Enterprise Resource Planning

RVSOURCE:727

Series B Bond Proceeds

FU	REV	RES	L	ACT	C	OB	REFERENCE DATE	DESC	APP BUDGET + TFRS	RECEIVED/ EXPENDED	ENCUMBERED	BALANCE
5690								Contracted Services				
								BALANCE FORWARD 10/01/2014	13,975.00	13,975.00	0.00	0.00
								** NO ACTIVITY THIS PERIOD **				
****	0.0%							ENDING BALANCE 12/31/2014	13,975.00	13,975.00	0.00	0.00
****5000								TOTALS:	13,975.00	13,975.00	0.00	0.00
ACTIVITY	:	717270						TOTALS (EXPENDITURE)	13,975.00	13,975.00	0.00	0.00
ACTIVITY	:	717270						TOTALS (INCOME)	0.00	0.00	0.00	0.00

51 Mendocino-Lake Comm. College
FUND 43 - BOND

FINANCIAL ACTIVITY REPORT
10/01/2014 TO 12/31/2014

J1072 FAR110 H.00.14 01/28/15 PAGE 7
49.6 % REMAINS IN FISCAL YEAR 15

UNAPPROVED GL TRANSACTIONS INCLUDED

FUND :43 Bond Projects
ACTIVITY:717300 Lake County Center

RVSOURCE:727

Series B Bond Proceeds

FU	REV	RES	L	ACT	C	OB	REFERENCE DATE	DESC	APP BUDGET + TFRS	RECEIVED/ EXPENDED	ENCUMBERED	BALANCE
6280								Bldg: Service Systems				
								BALANCE FORWARD 10/01/2014	0.00	0.00	0.00	0.00
								** NO ACTIVITY THIS PERIOD **				
****								ENDING BALANCE 12/31/2014	0.00	0.00	0.00	0.00
****6000								TOTALS:	0.00	0.00	0.00	0.00
ACTIVITY	:	717300						TOTALS (EXPENDITURE)	0.00	0.00	0.00	0.00
ACTIVITY	:	717300						TOTALS (INCOME)	0.00	0.00	0.00	0.00

51 Mendocino-Lake Comm. College
FUND 43 - BOND

FINANCIAL ACTIVITY REPORT
10/01/2014 TO 12/31/2014

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49.6 % REMAINS IN FISCAL YEAR 15

FUND :43
ACTIVITY:717310

Bond Projects
Willits/No Mendocino Co Center

UNAPPROVED GL TRANSACTIONS INCLUDED

RVSOURCE:727

Series B Bond Proceeds

FU	REV	RES	L	ACT	C	OB	REFERENCE DATE	DESC	APP BUDGET + TFRS	RECEIVED/ EXPENDED	ENCUMBERED	BALANCE
5690								Contracted Services				
								BALANCE FORWARD 10/01/2014	0.00	0.00	0.00	0.00
43-727-330-3-717310-55690							PO-141187 10/13/14	DAN DAVIS COMMUNICATIO			10,187.00	10,187.00-
43-727-330-3-717310-55690							PO-141187 10/16/14	DAN DAVIS COMMUNICATIO		10,187.00		20,374.00-
43-727-330-3-717310-55690							PO-141187 10/16/14	DAN DAVIS COMMUNICATIO			10,187.00-	10,187.00-
*43-727-330-3-717310-55690							BT-000098 12/31/14	FUND 43 CLOSING	10,187.00			0.00
								TOTAL ACTIVITY	10,187.00	10,187.00	0.00	
**** 0.0%								ENDING BALANCE 12/31/2014	10,187.00	10,187.00	0.00	0.00
****5000 TOTALS:									10,187.00	10,187.00	0.00	0.00
ACTIVITY	:	717310						TOTALS (EXPENDITURE)	10,187.00	10,187.00	0.00	0.00
ACTIVITY	:	717310						TOTALS (INCOME)	0.00	0.00	0.00	0.00

UNAPPROVED GL TRANSACTIONS INCLUDED

FUND :43 Bond Projects
ACTIVITY:717320 Bond Project Management

RVSOURCE:727

Series B Bond Proceeds

FU	REV	RES	L	ACT	C	OB	REFERENCE	DATE	DESC	APP BUDGET + TFRS	RECEIVED/ EXPENDED	ENCUMBERED	BALANCE
2310									Short Term-Non Instructional				
									BALANCE FORWARD 10/01/2014	4,557.00	674.88	0.00	3,882.12
43-727-330-0-717320-52310							PY-101014	10/10/14	PY-10/10 HOFFMAN SHAUN		54.72		3,827.40
43-727-330-0-717320-52310							PY-111014	11/10/14	PY-11/10 HOFFMAN SHAUN		574.56		3,252.84
43-727-330-0-717320-52310							PY-121014	12/10/14	PY-12/10 HOFFMAN SHAUN		246.24		3,006.60
*43-727-330-0-717320-52310							BT-000098	12/31/14	FUND 43 CLOSING	118.53-			2,888.07
									TOTAL ACTIVITY	118.53-	875.52	0.00	
**** 65.1%									ENDING BALANCE 12/31/2014	4,438.47	1,550.40	0.00	2,888.07
****2000 TOTALS:										4,438.47	1,550.40	0.00	2,888.07
3320									FICA - Non-Instructional				
									BALANCE FORWARD 10/01/2014	283.00	41.85	0.00	241.15
43-727-330-0-717320-53320							PY-101014	10/10/14	BN-VARIED 10/10/2014		3.39		237.76
43-727-330-0-717320-53320							PY-111014	11/10/14	BN-VARIED 11/10/2014		35.62		202.14
43-727-330-0-717320-53320							PY-121014	12/10/14	BN-VARIED 12/10/2014		15.27		186.87
									TOTAL ACTIVITY	0.00	54.28	0.00	
**** 66.0%									ENDING BALANCE 12/31/2014	283.00	96.13	0.00	186.87
3340									Medicare - Non-Instructional				
									BALANCE FORWARD 10/01/2014	66.00	9.79	0.00	56.21
43-727-330-0-717320-53340							PY-101014	10/10/14	BN-VARIED 10/10/2014		0.79		55.42
43-727-330-0-717320-53340							PY-111014	11/10/14	BN-VARIED 11/10/2014		8.33		47.09
43-727-330-0-717320-53340							PY-121014	12/10/14	BN-VARIED 12/10/2014		3.57		43.52
									TOTAL ACTIVITY	0.00	12.69	0.00	
**** 65.9%									ENDING BALANCE 12/31/2014	66.00	22.48	0.00	43.52
3520									SUI Non-Instructional				
									BALANCE FORWARD 10/01/2014	2.00	0.33	0.00	1.67
43-727-330-0-717320-53520							PY-101014	10/10/14	BN-VARIED 10/10/2014		0.03		1.64
43-727-330-0-717320-53520							PY-111014	11/10/14	BN-VARIED 11/10/2014		0.29		1.35
43-727-330-0-717320-53520							PY-121014	12/10/14	BN-VARIED 12/10/2014		0.12		1.23
									TOTAL ACTIVITY	0.00	0.44	0.00	
**** 61.5%									ENDING BALANCE 12/31/2014	2.00	0.77	0.00	1.23
3620									Work Comp Non-Instructional				
									BALANCE FORWARD 10/01/2014	92.00	13.65	0.00	78.35
43-727-330-0-717320-53620							PY-101014	10/10/14	BN-VARIED 10/10/2014		1.11		77.24
43-727-330-0-717320-53620							PY-111014	11/10/14	BN-VARIED 11/10/2014		11.62		65.62
43-727-330-0-717320-53620							PY-121014	12/10/14	BN-VARIED 12/10/2014		4.98		60.64
									TOTAL ACTIVITY	0.00	17.71	0.00	
**** 65.9%									ENDING BALANCE 12/31/2014	92.00	31.36	0.00	60.64
****3000 TOTALS:										443.00	150.74	0.00	292.26

UNAPPROVED GL TRANSACTIONS INCLUDED

FUND :43 Bond Projects
ACTIVITY:717320 Bond Project Management

RVSOURCE:727

Series B Bond Proceeds

FU	REV	RES	L	ACT	C	OB	REFERENCE DATE	DESC	APP BUDGET + TFRS	RECEIVED/ EXPENDED	ENCUMBERED	BALANCE
5100								Consultant Services				
								BALANCE FORWARD 10/01/2014	0.00	2,624.55	0.00	2,624.55-
								** NO ACTIVITY THIS PERIOD **				
****OVERDRAWN								ENDING BALANCE 12/31/2014	0.00	2,624.55	0.00	2,624.55-
5620								Equipment Repair				
								BALANCE FORWARD 10/01/2014	0.00	0.00	219.34	219.34-
43-727-330-0-717320-55620							PO-141533 10/02/14	RICOH USA INC		219.34		438.68-
43-727-330-0-717320-55620							PO-141533 10/02/14	RICOH USA INC			219.34-	219.34-
								TOTAL ACTIVITY	0.00	219.34	219.34-	
****OVERDRAWN								ENDING BALANCE 12/31/2014	0.00	219.34	0.00	219.34-
5710								Legal Fees				
								BALANCE FORWARD 10/01/2014	4,200.00	0.00	41.00	4,159.00
43-727-330-0-717320-55710							PO-150503 10/02/14	SCHOOL & COLLEGE LEGAL		41.00		4,118.00
43-727-330-0-717320-55710							PO-150503 10/02/14	SCHOOL & COLLEGE LEGAL			41.00-	4,159.00
43-727-330-0-717320-55710							PO-150594 10/06/14	SCHOOL & COLLEGE LEGAL			61.50	4,097.50
43-727-330-0-717320-55710							PO-150594 10/16/14	SCHOOL & COLLEGE LEGAL		61.50		4,036.00
43-727-330-0-717320-55710							PO-150594 10/16/14	SCHOOL & COLLEGE LEGAL			61.50-	4,097.50
*43-727-330-0-717320-55710							BT-000098 12/31/14	FUND 43 CLOSING	4,097.00-			0.50
								TOTAL ACTIVITY	4,097.00-	102.50	41.00-	
**** 0.5%								ENDING BALANCE 12/31/2014	103.00	102.50	0.00	0.50
5730								Audit				
								BALANCE FORWARD 10/01/2014	5,800.00	0.00	5,800.00	0.00
43-727-330-0-717320-55730							PO-150221 11/13/14	MATSON & ISOM		2,000.00		2,000.00-
43-727-330-0-717320-55730							PO-150221 11/13/14	MATSON & ISOM			2,000.00-	0.00
43-727-330-0-717320-55730							PO-150221 12/18/14	MATSON & ISOM		3,800.00		3,800.00-
43-727-330-0-717320-55730							PO-150221 12/18/14	MATSON & ISOM			3,800.00-	0.00
								TOTAL ACTIVITY	0.00	5,800.00	5,800.00-	
**** 0.0%								ENDING BALANCE 12/31/2014	5,800.00	5,800.00	0.00	0.00
****5000 TOTALS:									5,903.00	8,746.39	0.00	2,843.39-
6235								Bldg: Reimbursable Expenses				
								BALANCE FORWARD 10/01/2014	0.00	209.44	0.00	209.44-
								** NO ACTIVITY THIS PERIOD **				
****OVERDRAWN								ENDING BALANCE 12/31/2014	0.00	209.44	0.00	209.44-
6260								Bldg: Plan Check Fees				
								BALANCE FORWARD 10/01/2014	0.00	127.50	0.00	127.50-
								** NO ACTIVITY THIS PERIOD **				
****OVERDRAWN								ENDING BALANCE 12/31/2014	0.00	127.50	0.00	127.50-
****6000 TOTALS:									0.00	336.94	0.00	336.94-

51 Mendocino-Lake Comm. College
FUND 43 - BOND

FINANCIAL ACTIVITY REPORT
10/01/2014 TO 12/31/2014

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49.6 % REMAINS IN FISCAL YEAR 15

FUND :43 Bond Projects
ACTIVITY:717320 Bond Project Management

UNAPPROVED GL TRANSACTIONS INCLUDED

RVSOURCE:727

Series B Bond Proceeds

FU	REV	RES	L	ACT	C	OB	REFERENCE DATE	DESC	APP BUDGET + TFRS	RECEIVED/ EXPENDED	ENCUMBERED	BALANCE
ACTIVITY	:	717320		TOTALS			(EXPENDITURE)		10,784.47	10,784.47	0.00	0.00
ACTIVITY	:	717320		TOTALS			(INCOME)		0.00	0.00	0.00	0.00
REVSOURCE	:	727		TOTALS			(EXPENDITURE)		576,415.74	576,415.74	0.00	0.00
REVSOURCE	:	727		TOTALS			(INCOME)		0.00	0.00	0.00	0.00
FUND	:	43		TOTALS			(EXPENDITURE)		576,415.74	576,415.74	0.00	0.00
FUND	:	43		TOTALS			(INCOME)		576,415.74	126.75	0.00	576,288.99

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MENDOCINO-LAKE
COMMUNITY COLLEGE DISTRICT

Ukiah, California

PROPOSITION 39 AND MEASURE W
GENERAL OBLIGATION BONDS
PERFORMANCE AUDIT

June 30, 2014

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June 30, 2014

*Mendocino-Lake
Community College District
Proposition 39 and Measure W
General Obligation Bonds*

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MATSON
& ISOM

INDEPENDENT AUDITORS' REPORT

Board of Trustees and Measure W Citizens' Bond Oversight Committee
Mendocino-Lake Community College District
Ukiah, California

Report on Compliance

We have audited the Mendocino-Lake Community College District (the District) compliance with the performance requirements for the Proposition 39 and Measure W General Obligation Bonds (the Bonds) applicable to the District for the fiscal year ended June 30, 2014.

Management's Responsibility

Management is responsible for the District's compliance with those requirements.

Auditors' Responsibility

Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted this performance audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the performance requirements for Proposition 39 and the Bonds that could have a material effect on compliance occurred. An audit includes examining, on a test basis, evidence supporting the District's compliance with those requirements and performing such other procedures as we consider necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our performance audit does not provide a legal determination on the District's compliance with the specific requirements.

Opinion

In our opinion, the District complied, in all material respects, with the performance requirements referred to above that are applicable to the District for the year ended June 30, 2014.

Matson and Isom

December 2, 2014
Redding, California

AUTHORITY FOR ISSUE

The Measure W General Obligation Bonds (the Bonds) were issued pursuant to the Constitution and Laws of the State of California (the State), including the provisions of Chapters 1 and 1.5, of Part 10, of the *California Education Code*, and other applicable provisions of law. The Bonds were authorized to be issued by a resolution adopted by the Board of Trustees of the District (the Resolution) on February 7, 2007.

The District received authorization at an election held on November 7, 2006, to issue bonds of the District in an aggregate principal amount not to exceed \$67,500,000, to finance specific construction and renovation projects approved by eligible voters within the District. The proposition received approval by at least 55% of the votes cast by eligible voters within the District (the 2006 Authorization). The Bonds represent the first and second series of the authorized bonds to be issued under the 2006 Authorization.

PURPOSE OF ISSUE

The net proceeds of the bonds, and any other series of general obligation bonds issued under the 2006 Authorization, will be used for the purposes specified in the District bond proposition submitted at the election, which includes repairing leaky roofs, worn wiring, and plumbing; renovate aging, deteriorating classrooms and libraries; and repair, acquire, construct, and equip college buildings and computer labs.

AUTHORITY FOR THE AUDIT

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools, and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community colleges, and county offices of education "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities," upon the approval of 55% of the electorate. In addition to reducing the approval threshold from two-thirds to 55%, Proposition 39 and enacting legislation (AB 1908 and AB 2659), requires the following accountability measures as codified in *California Education Code*, Sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section I (b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenditures.
2. Requires that the District list the specific facilities projects to be funded in the ballot measure, and must certify that the governing board has evaluated safety, class size reduction, and information technology needs in developing the project list.
3. Requires the District to appoint a citizens' oversight committee.
4. Requires the District to conduct an annual independent financial audit, and performance audit in accordance with *Governmental Auditing Standards*, issued by the Comptroller General of the United States, of the bond proceeds until all of the proceeds have been expended.
5. Requires the District to conduct an annual independent performance audit to ensure that the funds have been expended only on the specified projects listed.

OBJECTIVES

The objectives of our performance audit are:

1. Determine whether proceeds from the sale of the Bonds have been used only for bond projects approved by the voters through the approval of Measure W.
2. Determine whether proceeds from the sale of the Bonds that have been used for salary transactions, were in support of Measure W, and not for the District's general administration or operations.

SCOPE OF THE AUDIT

The scope of our performance procedures covered the period of July 1, 2013, to June 30, 2014. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through State or other local funding sources, other than proceeds of the Bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2014, were not reviewed or included in the scope of our audit or in this report.

PROCEDURES PERFORMED

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2014, for the Measure W General Obligation Bonds Fund. Within the fiscal year audited, we obtained the actual invoices, and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIII A, Section 1(b)(3)(C) of the California Constitution and Measure W as to the approved bond project list. We performed the following procedures:

1. Verify that the expenditure of funds were accounted for separately in the accounting records to allow for accountability.
2. Select a representative sample from the population of expenditures in the Measure W General Obligation Bonds Fund to verify that the funds expended complied with the purpose that was specified to the registered voters of the District through election materials and the Bonds official statement.
3. Verify that District's internal control procedures are operating according to District policies.

RESULTS OF PROCEDURES

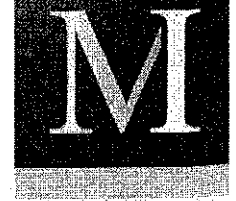
1. The General Obligation Bond Fund expenditures were accounted for separately in the Measure W General Obligation Bonds Fund of the District.
2. We reviewed 70% of expenditures of the Measure W General Obligation Bonds Fund. Our review of the expenditures for the period July 1, 2013, through June 30, 2014, did not reveal any items that were paid from the Bonds that did not comply with the purpose of the Bonds that were approved by the registered voters of the District on November 7, 2006.
3. Our review of the internal control procedures followed on the selected invoices revealed no exceptions to the basic internal control policies of the District.

CONCLUSION

The results of our tests indicated that, in all significant respects, the District has properly accounted for the expenditures of proceeds from the sale of the Bonds and that such expenditures were made for bond projects authorized by the voters through Measure W. Further, it was noted that proceeds from the sale of the Bonds, that were expended by the District for salaries and benefits, were used for salaries of administrators only to the extent that they perform administrative oversight work on construction projects as allowable pursuant to Opinion 04-110, issued on November 9, 2004, by the State of California's Attorney General.

MANAGEMENT COMMENTS AND RECOMMENDATIONS

None.



MATSON
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MENDOCINO-LAKE
COMMUNITY COLLEGE DISTRICT

Ukiah, California

SCHEDULE OF PROCEEDS AND
USE OF GENERAL OBLIGATION BONDS
(ELECTION OF 2006, SERIES A AND B) WITH
INDEPENDENT AUDITORS' REPORT

June 30, 2014

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Community College District
General Obligation Bonds*

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MATSON
& ISOM

INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
Mendocino-Lake Community College District
Ukiah, California

We have audited the accompanying schedule of proceeds and use of general obligation bonds (Election of 2006, Series A and B) – cash basis (the Schedule) of the Mendocino-Lake Community College District (the District) for the year ended June 30, 2014.

Management's Responsibility for the Schedule

The District's management is responsible for the preparation and fair presentation of the Schedule in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the Schedule that is free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on the Schedule based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Schedule is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial information.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

As discussed in note 2, the Schedule was prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles.

Opinion

In our opinion, the schedule of proceeds and use of general obligation bonds – cash basis referred to in the first paragraph presents fairly, in all material respects, the proceeds and use of the District's General Obligation Bonds (Election 2006, Series A and B) for the year ended June 30, 2014, on the basis of accounting described in note 2.

INDEPENDENT AUDITORS' REPORT

Continued

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 2, 2014, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance, and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Matson and Isom

December 2, 2014
Redding, California

**SCHEDULE OF PROCEEDS
AND USE OF GENERAL OBLIGATION
BONDS (ELECTION OF 2006, SERIES A
AND B) – CASH BASIS**

*Mendocino-Lake
Community College District
General Obligation Bonds*

Beginning Balance - Unspent Bond Proceeds as of July 1, 2013	\$ 4,987,747
Interest received	10,667
Subtotal	4,998,414
Project expenditures:	
Disabled access improvements	16,362
Other campus infrastructure	21,948
Renovation for instructional and student service expansion	43,677
Library - Learning Resource Center	150,696
Student Center cafeteria	366,934
Modernize vocational program facilities and equipment	168,369
Enterprise resource planning and network upgrade	231,452
Lake County Center	10,892
Willits - Northern Mendocino County Center	1,250,949
Bond project management	235,196
Allied Health - nursing facility	2,089,148
Point Arena Field Station	2,876
Energy projects	-
Total Project Expenditures	4,588,499
Ending Balance - Unspent Bond Proceeds as of June 30, 2014	\$ 409,915

The accompanying notes are an integral part of these financial statements.

NOTES TO THE SCHEDULE

June 30, 2014

*Mendocino-Lake
Community College District
General Obligation Bonds*

1. GENERAL INFORMATION

To finance the improvement and expansion of academic facilities, the upgrading of computers and technology, and the acquisition and improvement of real property for the Mendocino-Lake Community College District (the District), the voters of Mendocino and Lake counties approved a \$67.5 million General Obligation Bond (the Bonds) issue for the District on November 7, 2006, under the provisions of Article XIII A of the Constitution of the State of California and Title I, Division 1, Part 10, Chapter 1 of the *California Education Code* (commencing at Section 15100). The Bonds were issued pursuant to provisions of the Constitution of the State of California affected by Proposition 39, the Constitutional initiative passed by voters on November 7, 2000, permitting approval of certain general obligation bonds of school and community college districts by a 55% vote. The total proceeds of \$30 million from the Bonds Series A issuance received by the District and the net proceeds of \$37.5 million of Bond Series B are to be spent on construction, renovation, equipment, and land acquisition for various approved projects.

The specific projects approved by the District Board of Trustees to be funded by the Bond proceeds include:

- Disabled access improvements
- Flooring replacement
- HVAC upgrades and additions
- Other campus infrastructure
- Renovation for instructional and student service expansion
- Replace equipment - theater, recording studio, physical education
- Solar technology - energy generation
- Technology upgrades in classrooms
- Athletic field improvements and renovation
- Reroof Agriculture Headhouse
- Reroof Center for Visual and Performing Arts
- Reroof Child Care Center
- Reroof Physical Education building
- Reroof Vocational - Technology building
- Library - Learning Resource Center
- Student Center cafeteria (renovate current library building)
- Maintenance – warehouse
- Modernize vocational program facilities and equipment
- Enterprise resource planning and network upgrade
- Lake County Center
- Willits - Northern Mendocino County Center

NOTES TO THE SCHEDULE

June 30, 2014

*Mendocino-Lake
Community College District
General Obligation Bonds*

Bond project management
Reroof Court Center buildings
Distance education technology
Allied Health - nursing facility
Media - Computer Graphics Lab
Point Arena Field Station
Energy projects
Scheduled maintenance funds for new buildings
Parking lot expansion and upgrades

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting The schedule of proceeds and use of general obligation bonds has been prepared on the cash basis of accounting, where the receipts of bond proceeds are reported when received and the disbursements of expenditures from bond funds are reported when paid.

Bond Proceeds Bond proceeds are recorded at face value (discounted value for capital appreciation bonds) with bond premiums and issuance costs shown as separate items.

Project Expenditures Expenditures are recognized when payments for approved projects are made.

3. BONDED DEBT

The general obligation bond, Series A, beginning March 29, 2007, matures on August 1, 2031, and bears interest ranging from 4.0% to 5.0%. The general obligation bond, Series B, beginning August 16, 2011, matures August 1, 2051, and bears interest ranging from 2.00% to 11.750%. The outstanding balances as of June 30, 2014, are as follows:

	Outstanding June 30, 2013	Issued Current Period/ Accretion	Redeemed Current Period	Outstanding June 30, 2014
Series A	\$ 27,180,000	\$ -	\$ 280,000	\$ 26,900,000
Series B	\$ 39,943,050	\$ 2,072,790	\$ -	\$ 42,015,840

NOTES TO THE SCHEDULE
June 30, 2014

*Mendocino-Lake
Community College District
General Obligation Bonds*

The annual debt service requirements to amortize the Series A and B bonds payable, outstanding as of June 30, 2014, are as follows:

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	\$ 413,501	\$ 1,998,180	\$ 2,411,681
2016	475,001	1,980,680	2,455,681
2017	573,255	2,021,306	2,594,561
2018	637,661	2,013,955	2,651,616
2019	775,181	2,022,560	2,797,741
2020-2024	6,072,340	10,669,492	16,741,832
2025-2029	10,154,430	11,949,652	22,104,082
2030-2034	11,241,732	17,522,160	28,763,892
2035-2039	6,784,264	31,294,895	38,079,159
2040-2044	18,822,748	30,978,351	49,801,099
2045-2049	4,780,578	61,777,687	66,558,265
2050-2054	2,619,101	47,116,406	49,735,507
Total	\$ 63,349,792	\$ 221,345,324	\$ 284,695,116

Accretion

General obligation bonds as of June 30, 2014, have been increased by \$5,566,048 to include accumulated accretion of the capital appreciation bonds.

NOTES TO THE SCHEDULE
June 30, 2014

**Mendocino-Lake
Community College District
General Obligation Bonds**

4. RECONCILIATION BETWEEN CASH AND ACCRUAL BASIS

The following is a reconciliation of project expenditures between the cash and accrual basis of accounting for the period from July 1, 2013, through June 30, 2014, and includes cumulative totals to date:

	June 30, 2014		2013		2014		June 30, 2014		Previous Years		Total
	Cash Basis	Expenditures	Payables	Receivables	Payables	Receivables	Accrual Basis	Expenditures	Accrual Basis	Expenditures	
Disabled access improvements	\$	16,362	\$	-	\$	-	\$	16,362	\$	134,839	\$ 151,201
Flooring replacement	-	-	-	-	-	-	-	-	-	218,138	218,138
HVAC upgrades and additions	-	-	-	-	-	-	-	-	-	318,542	318,542
Other campus infrastructure	-	21,948	-	-	-	-	-	-	-	857,641	880,969
Renovation for instructional and student service expansion	-	43,677	-	-	-	-	-	-	-	452,479	496,156
Replace equipment - theater, recording studio, P.E.	-	-	-	-	-	-	-	-	-	477,427	477,427
Solar technology - energy generation	-	-	-	-	-	-	-	-	-	1,427,198	1,427,198
Technology upgrades in classrooms	-	-	-	-	-	-	-	-	-	298,448	298,448
Reroof Agriculture Headhouse	-	-	-	-	-	-	-	-	-	59,441	59,441
Reroof Center for Visual and Performing Arts	-	-	-	-	-	-	-	-	-	333,010	333,010
Reroof Child Care Center	-	-	-	-	-	-	-	-	-	45,624	45,624
Reroof Physical Education building	-	-	-	-	-	-	-	-	-	454,327	454,327
Reroof Voc/Tech building	-	-	-	-	-	-	-	-	-	199,607	199,607
Athletic field improvements and renovation	-	-	-	-	-	-	-	-	-	750,665	750,665
Library - Learning Resource Center	-	150,696	-	-	-	-	-	-	-	23,664,923	23,784,195
Student Center cafeteria	-	-	(39,464)	-	-	-	-	-	-	-	-
(renovate current Library bldg.)	-	366,934	(178,071)	-	-	-	-	-	-	3,724,678	3,914,335
Maintenance - warehouse	-	-	-	-	-	-	-	-	-	4,698,152	4,698,152
Modernize vocational program facilities and equipment	-	168,369	-	-	-	-	-	-	-	313,849	484,865
Enterprise resource planning and network upgrade	-	231,452	(1,754)	-	-	-	-	-	-	4,394,419	4,667,236
Lake County Center	-	10,892	(25,776)	376,016	43	(225,610)	-	-	-	13,509,661	13,645,226
Willits - Northern Mendocino County Center	-	1,250,949	(554,295)	-	807	-	-	-	-	6,171,507	6,868,968
Bond project management	-	235,196	(175)	-	1,646	-	-	-	-	1,752,125	1,988,792
Reroof Court Center buildings	-	-	-	-	-	-	-	-	-	75,036	75,036
Distance Education Technology	-	-	-	-	-	-	-	-	-	-	-
Allied Health - nursing facility	-	2,089,148	(9,155)	-	760	-	-	-	-	226,550	2,307,303
Media - Computer Graphics Lab	-	-	-	-	-	-	-	-	-	93,977	93,977
Point Arena Field Station	-	2,876	-	-	-	-	-	-	-	150,561	153,437
Energy projects	-	-	-	-	-	-	-	-	-	751,792	751,792
Scheduled maintenance funds for new buildings	-	-	-	-	-	-	-	-	-	-	-
Parking lot expansion and upgrades	-	-	-	-	-	-	-	-	-	-	-
Program Total	\$	4,588,499	\$	(808,690)	\$	376,016	\$	3,989,451	\$	65,554,616	\$ 69,544,067

NOTES TO THE SCHEDULE
June 30, 2014

*Mendocino-Lake
Community College District
General Obligation Bonds*

5. COMMITMENTS AND CONTINGENCIES

Construction Contracts

The District has outstanding construction commitments related to these bond funds of \$157,154 at June 30, 2014.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Board of Trustees
Mendocino-Lake Community College District
Ukiah, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the schedule of proceeds and use of general obligation bonds (Election of 2006, Series A and B) – cash basis (the Schedule) of the Mendocino-Lake Community College District (the District) as of and for the year ended June 30, 2014, and the related notes to the Schedule, and have issued our report thereon dated December 2, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Schedule is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit; and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Continued

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance, and the results of the testing, and not to provide an opinion of the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Matson and Isom

December 2, 2014
Redding, California

Termination and Disbanding of Measure W Citizens' Bond Oversight Committee

As of December 31, 2014 all Measure W bond funds have been expended.

Per the Citizen's Bond Oversight Committee By-laws, Section 11, Termination, "The Committee shall automatically terminate and disband 180 days following the date when all bond proceeds have spent." Therefore, this committee will end June 30, 2015.

We have been in contact with legal counsel and auditors on closing out the Measure W bond program. The external auditors are going to prepare the final audits, covering the period of July 1, 2014 to December 31, 2014. The final audits will be presented to CBOC at a meeting prior to June 30, 2015. CBOC will then make its final report to the Board of Trustees and to the community. When the Board of Trustees accepts the final report, the CBOC would be disbanded.

Timeline:

February - May 2015: Audits conducted of 7/1/14 to 12/31/14 expenditures
Matson & Isom has merged with another firm and renamed KCoe Isom

June 2015: CBOC accepts final audits
CBOC final report presented to Board of Trustees
CBOC final Report to the Community

Proposed next and final CBOC meeting date:

Tuesday, June 9, 2015 – Ukiah Campus, 1000 Hensley Creek Road, Ukiah, CA – Room 1060 – 5pm