

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

Wednesday, March 2, 2011 – 4:45 PM

**Mendocino College - 1000 Hensley Creek Road – Ukiah CA 95482
Board Room, Room 1060, MacMillan Hall**

CALL TO ORDER /PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board Chair. Trustees may ask questions of the speaker for clarification but will not generally discuss items that are not on the agenda. If appropriate, they may refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

1. APPROVAL OF AGENDA AND MINUTES

- 1.1 Approval of Agenda
- 1.2 Approval of Minutes: Regular Meeting held on February 2, 2011 and Workshop held on February 9, 2011.

2. CLOSED SESSION

- 2.1 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 1 case
Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 2.2 Collective Bargaining/Meet and Confer - GC 54957.6
Designated Representatives: Lehner, Randall, Perryman, Chaty
Employee Organizations: MCFT, MPFA, Management/Confidential, MCCEBU

3 & 4 CONSENT AGENDA

3. Personnel

- 3.1 Employment – Short-Term Employees
A list of short-term employees is submitted for approval
- 3.2 Administrator Contracts
Recommendation to approve one-year contracts for Minerva Flores and Katie Wojcieszak
- 3.3 Volunteers
A list of volunteers is submitted for approval
- 3.4 Leave of Absence
Recommendation to approve a 0.15 FTE unpaid leave of absence for Jody Gehrman for 2011-12
- 3.5 Faculty Contracts
Recommendation to approve one-year and two-year faculty contracts
- 3.6 Tentative Agreement and Side Letter, Mendocino College Federation of Teachers
Recommendation to ratify the tentative agreement and side letter with MCFT
- 3.7 Retirement – Management/Supervisory/Confidential
Recommendation to accept the resignation of Jim Mastin, effective December 30, 2011
- 3.8 Administrator Contract
Recommendation to approve a contract amendment for Laura Mora-Bravo, Program Manager-HEP
- 3.9 Faculty Contract – Categorically Funded
Recommendation to approve a temporary, non-tenure track contract for Alicia Mendoza
- 3.10 Non-renewal of Faculty Contract
Recommendation to not renew the contract for Nora Danning for 2011-12

4. Other Items

- 4.1 Fiscal Report as of January 30, 2011
Submitted for acceptance
- 4.2 Resolution 03-11-01 – Implementation of SB 1440
Recommendation to adopt a resolution in support of the implementation of SB 1440

- 4.3 Resolution 03-11-02 – Budget Priorities and Principles
Recommendation to adopt a resolution in support of state budget priorities
- 4.4 Award of Audit Contract
Recommendation to award the annual audit contract to Nystrom and Company

5. ACTION ITEMS

- 5.1 Accreditation Mid-Term Report
Recommendation to approve
- 5.2 Board Policy 209 Trustee Compensation– Revisions
Recommendation from the Board subcommittee

6. INFORMATIONAL REPORTS

- 6.1 President’s Report
Report on the monthly activities of the Superintendent/President
- 6.2 Education and Student Services Report
Report on the monthly activities of the Education and Student Services Departments
- 6.3 Administrative Services Report
 - 6.3.1 Administrative Services Department informational report
 - 6.3.2 Facilities Master Plan presented for discussion prior to approval at April Board meeting
- 6.4 Mendocino College Foundation, Inc.
Report on the monthly activities of the Foundation
- 6.5 Constituents Reports
A written report from the Student Senate and the Academic Senate is submitted as information
- 6.6 Health Benefits Report
Submitted as information

7. TRUSTEE COMMUNICATIONS

- 7.1 Trustee Reports
 - 7.1.1 Trustees report on their monthly activities on behalf of the District
 - 7.1.2 Trustee Chaniot’s report on activity of the CCCT Board
- 7.2 Ad Hoc Subcommittee
Board Chair to appoint a subcommittee to review the process for electing officers (Policy 204)
- 7.3 Trustees to discuss possible participation in the Adopt-a-5th Grader program.

8. PRESENTATIONS TO INFORM THE BOARD – TIME CERTAIN ITEM 6:00 PM

- 8.1 Presentation by Mendocino College MESA Students
Eisenhower Fellowship recipients will give a presentation on their current research

9. BOARD OPERATIONS

- 9.1 Meeting Organization
 - Meeting Protocols
 - Trustee Reports – Purpose and Content
- 9.2 Future agenda items

10. ADJOURNMENT

ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President’s Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College’s website at www.mendocino.edu.

Future Board Meetings: Regular Meeting: April 6, 2011, 5:00 PM, Ukiah Campus, Room 1060