

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

**Wednesday, February 2, 2011 - 5:00 PM**

**Mendocino College - 1000 Hensley Creek Road – Ukiah CA 95482  
Board Room, Room 1060, MacMillan Hall**

**CALL TO ORDER /PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board Chair. Trustees may ask questions of the speaker for clarification but will not generally discuss items that are not on the agenda. If appropriate, they may refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**1. APPROVAL OF AGENDA**

1.1 Agenda Approval

**2. APPROVAL OF MINUTES**

2.1 Approval of Minutes: Regular Meeting held on January 12, 2011

**3 & 4 CONSENT AGENDA**

**3. Personnel**

3.1 Employment – Short-Term Employees

A list of short-term employees is submitted for approval

3.2 Employment – Part-Time Faculty

A list of part-time faculty is submitted for approval

3.3 Volunteers

A list of volunteers is submitted for approval

3.4 Reassignment - Classified

Recommendation to ratify the reassignment of Lisa Lunde to Career and Transfer Center Specialist

**4. Other Items**

4.1 Fiscal Report as of December 31, 2011

Submitted for acceptance

4.2 Quarterly Fiscal Status Report – AB 2910

Recommendation to approve the quarterly fiscal status report

4.3 Maintenance/Warehouse - Acceptance

Recommendation to accept the Maintenance/Warehouse project from Midstate Construction

**5. ACTION ITEMS**

5.1 Resolution 02-11-01 Acceptance of Deed

Acceptance of the Grant Deed for Willits property

5.2 Library/Learning Center – Change Order No. 5

Recommendation to ratify Change Order No. 5 in the amount of \$11,317

5.3 Board Policy 703 Employment of Short-Term and Substitute Employees

Recommendation to approve the revised policy

5.4 Board Policy 321 Weapons Prohibited on Campus

Discussion of Policy 321 pertaining to concealed weapons permits

**6. INFORMATIONAL REPORTS**

6.1 President's Report

Report on the monthly activities of the Superintendent/President

6.2 Education and Student Services Report

Report on the monthly activities of the Education and Student Services Departments

6.3 Administrative Services Report

6.3.1 Administrative Services Department informational report

6.3.2 Quarterly Bond Report is presented as information

6.4 Mendocino College Foundation, Inc.

Report on the monthly activities of the Foundation

6.5 Constituents Reports

A written report from the Student Senate and the Academic Senate is submitted as information

6.6 Health Benefits Report

Submitted as information

7. **TRUSTEE COMMUNICATIONS**

7.1 Trustee Communication

7.1.1 Trustees report on the monthly activities of the Board of Trustees on behalf of the District

7.1.2 Reports from the Chairs of the Board Subcommittees

7.2 Future agenda items

8. **CLOSED SESSION**

8.1 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 1 case

Case names unspecified: Disclosure would jeopardize existing settlement negotiations

8.2 Collective Bargaining/Meet and Confer - GC 54957.6

Designated Representatives: Lehner, Randall, Perryman, Chaty

Employee Organizations: MCFT, MPFA, Management/Confidential, MCCEBU

9. **ADJOURNMENT**

**ADA Compliance:** Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

**Agenda Packet and Supporting Documents Notice:** The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College's website at [www.mendocino.edu](http://www.mendocino.edu).

***Future Board Meetings:*** Workshop: February 9, 2011, 9:00 AM – 3:00 PM, Ukiah Campus, Room 1060  
Regular Meeting: March 2, 2011, 5:00 PM, Ukiah Campus, Room 1060