

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES AGENDA - REGULAR MEETING
Wednesday, December 7, 2011 - 5:00 PM
Mendocino College - 1000 Hensley Creek Road – Ukiah CA 95482
Board Room, Room 1060, MacMillan Hall**

CALL TO ORDER /PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

1. APPROVAL OF AGENDA AND MINUTES

- 1.1 Agenda Approval
- 1.2 Approval of Minutes for the regular meeting held November 2, 2011.

RECOGNITION OF RETIREES

Jim Mastin and Pat Trenholm to be recognized by the Board

PUBLIC HEARING - TIME CERTAIN ITEM - 5:15 PM

Public Hearing on Transfer of Categorical funds as authorized by ABX4 2

2. ANNUAL ORGANIZATIONAL MEETING

- 2.1 Oath of Office
Oath of Office will be administered to Trustees Ubelhart, Eriksen, Clark, and Geck
- 2.2 Resolution No. 12-11-01, Declaration of Trustee Candidates Appointed
Adoption of a resolution to declare candidates appointed
- 2.3 Election of Officers
Board of Trustees will elect officers for 2012
- 2.4 Meeting Dates and Times
Board of Trustees will set their meeting dates/times for 2012

3 & 4 CONSENT AGENDA

3. Personnel

- 3.1 Employment – Short-Term Employees
Recommendation to ratify a list of short-term employees
- 3.2 Employment – Part-Time Faculty
Recommendation to ratify a list of part-time faculty
- 3.3 Volunteers
Recommendation to approve a list of volunteers
- 3.4 Proposed Side Letter and District Response, 2011-12 - Mendocino-Lake Community College Classified Bargaining Unit (MLCCCBU)
Recommendation to receive the initial collective bargaining proposal
- 3.5 Mendocino College Federation of Teachers (MCFT) Side Letter
Recommendation to be made at the meeting

4. Other Items

- 4.1 Fiscal Report as of October 31, 2011
Recommendation to accept the report as presented
- 4.2 Transfer of Categorical Funds
Recommendation to approve the transfer of \$1,000

5. ACTION ITEMS

- 5.1 2010-11 Audit Report
Recommendation to receive the Audit Report presented by Steve Pittman of Matson and Isom
- 5.2 Strategic Planning – Mission/Vision/Values/Goals
Recommendation to approve revisions to Board Policy 103
- 5.3 Library/Learning Center – Change Order No. 13
Recommendation to ratify Change Order No. 13 in the amount of <\$4173>
- 5.4 Lake Center – Change Order #1
Recommendation to ratify Change Order No. 1 in the amount of \$103,899

6. INFORMATIONAL REPORTS

- 6.1 President’s Report
Superintendent/President informational report
- 6.2 Education and Student Services Report
Education and Student Services Department informational report
- 6.3 Administrative Services Report
 - 6.3.1 Administrative Services Department informational report
 - 6.3.2 Measure W Bond Report
- 6.4 Mendocino College Foundation, Inc.
Mendocino College Foundation informational report
- 6.5 Constituent Groups Reports
Constituent groups informational reports
- 6.6 Health Benefits Report
Submitted as information

7. TRUSTEE COMMUNICATIONS

- 7.1 Trustee Reports
Written and oral reports from Trustees are presented as information
- 7.2 Future agenda items

8. TIME CERTAIN ITEM – PRESENTATION 6:00 PM

- 8.1 Sustainable Technology
Presentation by Orion Walker

9. CLOSED SESSION

- 9.1 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 2 cases
Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 9.2 Collective Bargaining/Meet and Confer - GC 54957.6
Designated Representatives: Lehner, Randall, Perryman, Chaty
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU

10. ADJOURNMENT

ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President’s Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College’s website at www.mendocino.edu.

Future Board Meetings: Tentative - Regular Meeting – January 11, 2012, 5:00 PM, Ukiah Campus, Room 1060