## **Mendocino College PTA Program Application Instructions**

Thank you for your interest in applying to the Mendocino College PTA Program. Program applications will be accepted each year between the dates of August 15 and October 15. A computer generated lottery system will be used to select 24 students for acceptance from the qualified applicants. Applicants will be notified of lottery results in November.

Qualified applicants will meet the following criteria: 1) Admission to Mendocino College 2) Completion of PTA Program Application 3) Completion of the four pre-requisite courses with a grade of "C" or better 4) Submission of official college transcripts verifying successful completion of pre-requisite coursework.

Please follow the following steps to complete the application process.

#### Step 1

Apply to Mendocino College either in person at the registrar's office or online. If applying online, use the following link and follow the prompts: <a href="https://www.mendocino.edu/admissions">https://www.mendocino.edu/admissions</a>.

#### Step 2

Complete the application that is located on the next page and submit electronically or by mail to PTA Program Director, Sara Bogner. Her email address is <a href="mailto:sbogner@mendocino.edu">sbogner@mendocino.edu</a> and mailing address is <a href="mailto:1000">1000</a> Hensley Creek Road, Ukiah, CA 95482.

#### Step 3

Submit official transcripts to verify completion of pre-requisite coursework to PTA Program Director, Sara Bogner. Transcripts can be sent electronically directly from the institution or via mail. Her email address is <a href="mailto:sbogner@mendocino.edu">sbogner@mendocino.edu</a> and mailing address is 1000 Hensley Creek Road, Ukiah, CA 95482.

If you have any questions about the application process, please contact Sara Bogner, PTA Program Director at <a href="mailto:sbogner@mendocino.edu">sbogner@mendocino.edu</a> or 707-467-1062.

#### **Accreditation Statement**

Mendocino College is seeking accreditation of a new physical therapist assistant education program from CAPTE. The program is planning to submit an Application for Candidacy, which is the formal application required in the preaccreditation stage, on June 1, 2019. Submission of this document does not assure that the program will be granted Candidate for Accreditation status. Achievement of Candidate for Accreditation status is required prior to implementation of the program; therefore, no students may be enrolled in the program courses until Candidate for Accreditation status has been achieved. Further, though achievement of Candidate for Accreditation status signifies satisfactory progress toward accreditation, it does not assure that the program will be granted accreditation.

### **Nondiscrimination Statement**

Unlawful discrimination in the workplace and in all programs and activities of the Mendocino-Lake Community College District is prohibited. Neither the District, nor any individual who represents the District, shall engage in unlawful discrimination in employment, or in educational access or educational programs, or in the conduct of official District activities. Unlawful discrimination is defined as discrimination on the basis of race, ethnic group identification, color, religion, sex (including sexual harassment), gender, gender identity, gender expression, ancestry, marital status, national origin, age, physical or mental disability, medical condition, genetic information, sexual orientation, or Vietnam-era Veteran status. No person shall be subjected to discrimination on the basis of one or more of these characteristics or on the basis of these perceived characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. This policy also includes as improper discrimination any retaliation against an individual for filing a discrimination complaint, an individual participating in the investigation of a discrimination complaint, or any witnesses.

# **Mendocino College PTA Program Application**

| Name                                       |                    |                        | Date                              |       |  |
|--|--------------------|------------------------|-----------------------------------|-------|--|
| Other names used                           |                    |                        | MC ID Number                      |       |  |
|  |                    |                        |                                   |       |  |
| Birthdate Email Address                    |                    |                        |                                   |       |  |
| Primary Phone                              |                    | Alternate Phone        |                                   |       |  |
| PTA Program Prerequisite Course Completion |                    |                        |                                   |       |  |
| Required<br>Course                         | College/University | Course Name and Number | Semester<br>and Year<br>Completed | Grade |  |
| Anatomy with<br>Lab                        |                    |                        |                                   |       |  |
| Physiology with<br>Lab                     |                    |                        |                                   |       |  |
| Medical<br>Terminology                     |                    |                        |                                   |       |  |
| Introduction to Physical                   |                    |                        |                                   |       |  |

To be completed by PTA Program staff.

**Therapy** 

• Official Transcripts Received YES NO

• Pre-requisite Coursework Completed with Passing Grade YES NO

Mendocino College application competed
 YES NO