

I. GENERAL MATTERS

A. Roll Call

Present: Aguirre, Dingman-Katz, Finnegan, Montes, Poturica, Simpson-Logg, Smith, Terrill, Thomas, Xu, Zuber

Absent: Polak, Osea, Varela, Whetzel

Guests: Dewey, Furlong, Heston, Lenberg, Pratt, Verbrugghe

Recorder: Nelson

B. Approval of Minutes: M/S/C (Zuber/Terrill) to approve the minutes of the March 6, 2026, meeting.

C. Agenda Revisions: Move items III.B.1, III.B.8, III.B.10, and III.E.2 to the regular agenda

D. Approval of Agenda: M/S/C (Thomas/Dingman-Katz) to approve the agenda as amended.

II. PUBLIC COMMENT

None

III. CONSENT AGENDA

M/S/C (Zuber/Thomas) to approve the consent agenda as amended.

A. ADJ (Dewey)

1. Administration of Justice Certificate of Achievement

a. Program modification (Add ADJ 160, units)

2. Associate in Science in Administration of Justice for Transfer

a. Program modification (Add ADJ 160)

B. AGR (Voigt)

1. AGR 56 – Small Farm Machinery Operations & Safety

a. Course modification (No changes)

2. AGR 57 – Mushroom Cultivation

a. Course modification (No changes)

3. AGR 62 – Mushroom Identification – Spring

a. Course modification (No changes)

4. AGR 75 – Introduction to Pruning

a. Course modification (No changes)

5. AGR 100 – Plant Pest and Disease Management

a. Course modification (No changes)

6. AGR 102 – Plant Propagation

a. Course modification (No changes)

7. AGR 140 – Introduction to Horticulture

a. Course modification (No changes)

8. AGR 144 – Nursery Management and Practices

a. Course modification (Textbook)

9. AGR 147 – Greenhouse Projects

a. Course modification (No changes)

10. AGR 151 – Landscape Irrigation

a. Course modification (No changes)

- 11. AGR 154 – Landscape Construction**
 - a. Course modification (No changes)
 - 12. AGR 180 – Fall Sustainable Vegetable & Fruit Production**
 - a. Course modification (No changes)
 - 13. AGR 181 – Sustainable Spring Vegetable Growing**
 - a. Course modification (No changes)
 - 14. AGR 197 – Agriculture Internship**
 - a. Course modification (No change)
 - 15. AGR 208 – Soil Science**
 - a. Course modification (No change)
 - 16. AGR 211 – Introduction to Viticulture**
 - a. Course modification (No change)
 - 17. AGR 216 – Sustainable Agriculture Systems**
 - a. Course modification (No change)
 - 18. AGR 240 – Plant Identification – Fall**
 - a. Course modification (Assignments)
 - 19. AGR 241 – Plant Identification – Spring**
 - a. Course modification (Assignments)
- C. AUT (Pratt)**
- 1. AUT 540 – Automotive Engines**
 - a. Assignment of discipline (Vocational: Noncredit)
 - 2. AUT 546 – Automotive Air Conditioning/Heating Systems**
 - a. Assignment of discipline (Vocational: Noncredit)
 - 3. AUT 566 – Automotive Engine Performance**
 - a. Assignment of discipline (Vocational: Noncredit)
 - 4. AUT 570 – Advanced Automotive Engine Performance**
 - a. Assignment of discipline (Vocational: Noncredit)
 - 5. AUT 580 – Introduction to Hybrid and Alternative Fuel Vehicles**
 - a. Assignment of discipline (Vocational: Noncredit)
 - 6. AUT 581 – Hybrid Vehicles and Advanced Electric Vehicle Technology**
 - a. Assignment of discipline (Vocational: Noncredit)
- D. BUS (Furlong)**
- 1. BUS 136 – Introduction to Management**
 - a. Course modification (Textbook, objectives, SLO)
 - 2. BUS 230 – Introduction to Business**
 - a. Course modification (Textbook, objectives, SLO)
- E. CAM (Petti)**
- 1. CAM 58 – Chocolate and Confections**
 - a. Course modification (Textbook)
 - 2. CAM 70A – Seasonal Vegetarian Cuisine Late Summer/Early Fall**
 - a. Course modification (No changes)
 - 3. CAM 70B – Seasonal Vegetarian Cuisine Late Fall/Early Winter**
 - a. Course modification (No changes)

4. **CAM 70C – Seasonal Vegetarian Cuisine Late Winter/Early Spring**
 - a. Course modification (No changes)
 5. **CAM 70D – Seasonal Vegetarian Cuisine Late Spring/Early Summer**
 - a. Course modification (No changes)
 6. **CAM 71 – Food and Wine Pairing**
 - a. Course modification (Assignments)
 7. **CAM 101 – Culinary Skills I**
 - a. Course modification (Textbook)
 8. **CAM 102 – Culinary Skills II**
 - a. Course modification (Textbook, outline)
 9. **CAM 120 – Let’s Party: Introduction to Catering and Events**
 - a. Course modification (No changes)
 10. **CAM 121A – Catering Lab I**
 - a. Course modification (No changes)
 11. **CAM 121B – Catering Lab II**
 - a. Course modification (No changes)
 12. **CAM 121C – Catering Lab III**
 - a. Course modification (No changes)
 13. **CAM 130A – Baking I**
 - a. Course modification (Textbook, SLO, outline)
 14. **CAM 130B – Baking II**
 - a. Course modification (Textbook)
 15. **CAM 130C – Pastry and Desserts**
 - a. Course modification (Textbook)
 16. **CAM 140 – Working the Room: Dining Room Service and Management**
 - a. Course modification (No changes)
 17. **CAM 152 – Food and Equipment Safety and Sanitation**
 - a. Course modification (Textbook)
 18. **CAM 154 – Food and Beverage Cost Control: How to Make (and Keep) Your Money in the Restaurant Business**
 - a. Course modification (No changes)
 19. **CAM 161 – Food Start-ups: Business Planning for Restaurants, Caterers, and Food Trucks**
 - a. Course modification (Textbook)
 20. **CAM 197A – Culinary Arts Practicum**
 - a. Course modification (No changes)
 21. **CAM 260 – The Meaning of Food: The Force That Shape Our Food Culture**
 - a. Course modification (No changes)
- F. FSC (Dewey)**
1. **FSC 90 – Fire Fighter II Academy**
 - a. Course modification (Catalog description, add limitation on enrollment, textbook)
 2. **Fire Science Associate of Science**

- a. Program modification (Add BUS 114, DRN 160, and DRN 165 to elective list)
- 3. Fire Science Certificate of Achievement**
 - a. Program modification (Add BUS 114, DRN 160, and DRN 165 to elective list)

IV. COURSE/PROGRAM PROPOSALS

A. AUT (Pratt)

- 1. Advanced Automotive Hybrid and Electric Vehicles Certificate of Completion**
 - a. M/S/C (Zuber/Terrill) to approve the new program.
- 2. Automotive Technician Certificate of Completion**
 - a. M/S/C (Terrill/Thomas) to approve the new program.
- 3. Automotive Tune-Up and Electronics Specialist Certificate of Completion**
 - a. M/S/C (Zuber/Finnegan) to approve the new program.

B. ADJ (Dewey, Heston)

- 1. ADJ 114 – Organized Crime: Local and International**
 - a. First reading for ADJ 114. Under other instructional materials, Zuber suggested specifying what OER materials will be used or changing to instructor provided handouts.

C. AGR (Voigt)

- 1. AGR 53 – Landscaping with Native Plants**
 - a. M/S (Terrill/Zuber) to approve AGR 53. Terrill asked some clarifying questions regarding objective #2 and #3 and suggested adding ethnobotany to the outline. M/S/C (Zuber/Thomas) to table AGR 53.
- 2. AGR 112 – Viticulture Practices**
 - a. M/S (Terrill/Zuber) to approve AGR 112. Terrill pointed out some objectives and outcomes were identical. M/S/C (Terrill/Thomas) to table AGR 112.
- 3. AGR 142 – Landscape Maintenance**
 - a. M/S (Terrill/Zuber) to approve AGR 142. Like AGR 112, some objectives and outcomes are identical. M/S/C (Zuber/Dingman-Katz) to table AGR 142.

D. MUS (Lenberg)

- 1. MUS 221 – Guitar Ensemble**
 - a. First reading for MUS 221. Lenberg explained that this course is being created to give students another opportunity to get involved in an ensemble. Ensembles are required in both the associate degree and transfer degree. This course is intended to cast a wider net to attract more students. Thomas pointed out that objective #1 and SLO #1 are very similar as well as objective #3 and SLO #3. Thomas suggested building out the objectives and leaving the SLOs as the outcomes are well written.

E. THE (Gehrman, Verbrugghe)

- 1. THE 503 – Playwriting for Older Adults**
 - a. First reading for THE 503. Verbrugghe explained that this course is designed to mirror THE 224, Introduction to Playwriting, and to address repeatability. Repeating the course allows students to deepen their craft. Montes suggested changing the course number to 524 to match the playwriting course and to deter any confusion

with ENGL 503. Aguirre suggested adding additional method of evaluations and infuse the outline with more content for older adults.

2. THE 505 – Narrative Theatre for Older Adults

a. First reading for THE 505. This course is a mirror for THE 105A, Narrative Theatre. There were questions about whether students would be expected to create more than one play, as the objectives referenced “plays,” while the catalog description specified a single play. Thomas suggested generalizing the trust building section in the outline to allow instructors more flexibility. Aguirre suggested adding additional methods of evaluations.

F. BIOL (Zuber)

1. BIOL 242 – Introduction to Oceanography

- a. M/S/C (Thomas/Terrill) to approve BIOL 242.
- b. M/S/C (Dingman-Katz/Thomas) to approve BIOL 242 for MC General Education Area 5.
- c. M/S/C (Dingman-Katz/Thomas) to approve BIOL 242 for distance education.

2. BIOL 242L – Introduction to Oceanography Lab

a. First reading for BIOL 242L. This course is being created to complement the oceanography lecture course and will be added to the Marine Science certificate. Aguirre suggested expanding the outline.

G. MRSC (Zuber)

1. MRSC – Marine Science

a. M/S/C (Thomas/Zuber) to approve the new department of Marine Science.

2. MRSC 222 – Marine Research and Monitoring Techniques

- a. M/S/C (Thomas/Finnegan) to approve MRSC 222.
- b. M/S/C (Terrill/Zuber) to approve the recommended preparation.
- c. M/S/C (Thomas/Dingman-Katz) to approve MRSC 222 for MC General Education Area 5.
- d. M/S/C (Zuber/Terrill) to approve MRSC 222 for distance education.

3. MRSC 223 – Marine Policy and Conservation

- a. M/S/C (Zuber/Thomas) to approve MRSC 223.
- b. M/S/C (Zuber/Terrill) to approve the recommended preparation.
- c. M/S/C (Dingman-Katz/Finnegan) to approve MRSC 223 for MC General Education Area 5.
- d. M/S/C (Zuber/Terrill) to approve MRSC 223 for distance education.

4. MRSC 225 – Marine Intertidal Ecology

a. First reading for MRSC 225. Zuber informed the committee that this is the final course needed to complete the marine science certificate. Thomas suggested adding a local perspective to the outline.

5. Marine Science Certificate of Achievement

a. First reading for the Marine Science certificate. Thomas asked about the possibility of adding work experience to the certificate.

H. CAM (Petti)

1. CAM 68 – Food Preservation

- a. M/S/C (Thomas/Zuber) to table CAM 68.

V. DISCUSSION

A. UDL Procedure for Title V

Aguirre informed the committee that work must begin by April 21 to infuse universal design into all course outlines by 2030. Aguirre shared a list of potential questions with the committee that could be used to create a documented process for the faculty and the Curriculum Committee to use when reviewing CORs for UDL. The committee continued to discuss the best path forward and how to infuse this with the five-year review process. There was also discussion on the need for a different process for new courses versus course modifications. Montes expressed the need for professional development. Aguirre shared that there will be more guidance and examples forthcoming from the Chancellor's Office.

B. Cultural Audit

Discussion of how this is supportive of UDL. Determined it was already part of our documented curricular process but could be more clearly called out in the handbook rewrite.

FUTURE MEETINGS: April 24, May 8

Meeting adjourned at: 1:23 p.m.