

I. GENERAL MATTERS

A. Roll Call

Present: Aguirre, Dingman-Katz, Finnegan, Montes, Polak, Simpson-Logg, Smith, Terrill, Thomas, Whetzel, Zuber

Absent: Poturica, Osea, Varela, Xu

Guests: Dewey, Furlong, Gordon, Heston, Petti, Pratt

Recorder: Nelson

B. Approval of Minutes: M/S/C (Zuber/Thomas) to approve the minutes of the February 6, 2026, meeting.

C. Agenda Revisions: Remove Item IV.A.1

D. Approval of Agenda: M/S/C (Terrill/Zuber) to approve the agenda as amended.

II. PUBLIC COMMENT

None

III. CONSENT AGENDA

M/S/C (Whetzel/Thomas) to approve the consent agenda.

A. ADJ (Dewey)

1. ADJ 200 – Introduction to Administration of Justice

a. Course modification (Textbook)

2. ADJ 202 – Concepts of Criminal Law

a. Course modification (Textbook)

B. BUS (Furlong)

1. BUS 50 – Mathematical Applications in Business

a. Course modification (Catalog description, assignments, textbook, objectives, SLO)

C. HLH (Hicks)

1. Allied Health Associate of Science

a. Program modification (Add PSYC 225)

D. PES (Gordon)

1. PES 264A – Tennis – Beginning

a. Assignment of discipline – add Coaching

2. PES 264B – Tennis – Intermediate

a. Assignment of discipline – add Coaching

E. WEE (Thomas)

1. WEE 196 – Work Experience Education

a. Course modification (Catalog description, objectives, SLO, outline)

IV. COURSE/PROGRAM PROPOSALS

A. AUT (Pratt)

1. AUT 540 – Automotive Engines

a. M/S/C (Whetzel/Zuber) to approve AUT 540.

2. AUT 546 – Automotive Air Conditioning/Heating Systems

a. M/S/C (Zuber/Thomas) to approve AUT 546.

- 3. AUT 566 – Automotive Engine Performance**
 - a. M/S/C (Whetzel/Zuber) to approve AUT 566.
 - 4. AUT 570 – Advanced Automotive Engine Performance**
 - a. M/S/C (Terrill/Thomas) to approve AUT 570 after adding ‘noncredit’ to the catalog description.
 - 5. AUT 580 – Introduction to Hybrid and Alternative Fuel Vehicles**
 - a. M/S/C (Dingman-Katz/Zuber) to approve AUT 580. Pratt was asked to review the COR for consistency regarding alternative fuel versus alternative fueled vehicles.
 - 6. AUT 581 – Hybrid Vehicles and Advanced Electric Vehicle Technology**
 - a. M/S/C (Zuber/Thomas) to approve AUT 581.
 - 7. Advanced Automotive Hybrid and Electric Vehicles Certificate of Completion**
 - a. First reading for all three new certificates. Pratt informed the committee that these certificates are mirrored to his credit certificates. Pratt added that those that are already in the field or looking for advancement in training would be target audience for the advanced certificate. Pratt was asked to review and edit the catalog description.
 - 8. Automotive Technician Certificate of Completion**
 - a. Zuber suggested breaking PSLO #1 into two separate assessments or adding an “and” between the two sentences.
 - 9. Automotive Tune-Up and Electronics Specialist Certificate of Completion**
 - a. Same comment for PSLO #2.
- B. CAM (Petti)**
- 1. CAM 530A – Baking I**
 - a. M/S/C (Polak/Thomas) to approve CAM 530A with the addition of Vocational: Noncredit assignment of discipline. Petti was also asked to complete the curriculum map.
 - 2. CAM 530B – Baking II**
 - a. (Polak/Whetzel) to approve CAM 530B with the addition of Vocational: Noncredit assignment of discipline. Petti was also asked to complete the curriculum map.
 - 3. CAM 530C – Pastry and Desserts**
 - a. (Polak/Zuber) to approve CAM 530C with the addition of Vocational: Noncredit assignment of discipline.
- C. HSP (Heston, Petti)**
- 1. Associate in Science in Hospitality Management for Transfer**
 - a. M/S/C (Thomas/Zuber) to approve the Hospitality Management ADT. Polak suggested looking at the recently approved Hospitality Management certificate to look at alignment between the two programs and how students could continue from the certificate to the degree.
- D. BUS (Finnegan, Furlong)**
- 1. Business Foundations Certificate of Achievement**
 - a. M/S/C (Zuber/Finnegan) to approve the Business Foundations Certificate of Achievement after adding ‘students’ to the career opportunities.

E. BIO (Zuber)

1. BIO 242 – Introduction to Oceanography

a. First reading for course reactivation of BIO 242. Zuber explained to the committee that this course is being reactivated as part of a Marine Conservation certificate she is working on and possibly an associate's degree. Zuber added that this work is part of a grant the college was awarded from NOAA, and a component is workforce development. Polak added that College of the Redwoods had a long-standing conversation curriculum. Zuber has started outreach on the coast, and the feedback has been positive. Thomas suggested diversifying the individuals mentioned on the outline. Terrill and Aguirre offered some edits for objective #4 and #5, and consolidating the assignments under the headings of reading, writing, and outside assignments.

F. MRSC (Zuber)

1. MRSC 222 – Marine Research and Monitoring Techniques

a. First reading for MRSC 222. This course is being developed for the Marine Conversation certificate. Whetzel suggested expanding on the outline. Terrill suggested edits to the catalog description, and objective #2. Terrill also added that objective #4 and SLO #4 are very similar. Montes questioned if SLO #4 is needed as SLO #3 is similar.

2. MRSC 223 – Marine Policy and Conservation

a. First reading for MRSC 223. Another course being developed for the Marine Conversation certificate. Aguirre questioned if SLO #1 is relevant for a policy course.

V. DISCUSSION

A. Subject code ANT, BIO, CDV, MTH and SOC to become ANTH, BIOL, CDEV, MATH, and SOCI to meet Common Course Numbering objectives. All courses and programs that use these subject codes will be updated to reflect the new code effective Fall 2027. – M/S/C

(Whetzel/Finnegan) to approve the change in subject code for ANT, BIO, CDV, MTH, and SOC.

B. Common Course Numbering

Aguirre informed the committee that efforts are ongoing to develop articulation agreements with the CSU and UC systems. Phase III courses are expected to be student facing no earlier than Fall 2028.

FUTURE MEETINGS: April 10, April 24, May 8

Meeting adjourned at: 12:42 p.m.