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Respondent

7 Debra Polak

**17:00**

Time to complete

We'd love your feedback.  
We have two questions for you.



1. Committee Name: \*

- Education Action Plan (EAP)
- Planning and Budgeting (PBC)
- President's Policy Advisory Council (PPAC)
- Facilities and Safety
- Outreach and Marketing
- Professional Development
- Staffing
- Student Learning Outcomes Team (SLOT)
- Technology
- Academic Senate
- Associated Students of Mendocino College
- Classified Senate
- Management Team
- Academic Review
- Curriculum
- FLEX
- Accreditation Steering
- Enrollment Management
- Equal Employment Opportunity (EEO)
- Guided Pathways Leadership Team
- Distance Education
- Professional Development Leave
- Health Benefits
- Tech Review
- Mendocino Coastal Field Station

2. Committee Chair: \*

Debra Polak, Vice President of Academic Affairs	
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3. Background and Purpose: \*

Reference text: [https://www.mendocino.edu/sites/default/files/committee\\_handbook\\_2012\\_archived\\_0.pdf](https://www.mendocino.edu/sites/default/files/committee_handbook_2012_archived_0.pdf)

To develop, monitor, and evaluate educational programs (instructional, student services, and programs created through outside funding) in accordance with the college mission, vision, values and strategic plan goals. The committee may make recommendations to other committees.

Purpose: To ensure all programs are grounded in equity and the principles of Guided Pathways, the Education Action Plan Committee will:

4. Typical Actions/Decisions: \*

Reference text: [https://www.mendocino.edu/sites/default/files/committee\\_handbook\\_2012\\_archived\\_0.pdf](https://www.mendocino.edu/sites/default/files/committee_handbook_2012_archived_0.pdf)

Prepare a written summary of Part II Program Review and engage with departments to plan forward and support them with suggestions about campus resources for further development of their programs/co

Develop and regularly review Guidelines for Program Management.

Form Program Advisory Teams (PATs) as needed to evaluate program health, make recommendations about new programs and the discontinuance of programs. Make recommendations regarding program support to other committees as appropriate.

Determine process for development and approval of new programs (and make recommendations to curriculum committee as well as identify needed resources for program success).

Assist faculty in developing action plans to strengthen programs.

Develop the Educational Master Plan and perform ongoing reviews and revisions to that document on a regular basis.

### Meeting Schedule

*Indicate meeting day(s), time and frequency*

5. Frequency of Meetings \*

- Weekly
- Bi-Weekly
- Monthly
- As Needed
- Other

6. Day of the Week: \*

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

7. Time of day: \*

afternoon

### Committee Composition

8. Please indicate which groups are represented in your committee and the numbers of members for each group (select 0 if you do not have representation of a specific group in your committee)

	0	1	2	3	4	5	6
Faculty	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Administrator	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Classified	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Part-Time Faculty	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Students	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Manager	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Average Term lengths of Committee Members: \*

Select all that apply

- 1 year
- 2 years
- 3 years
- 4 years
- Nature of Position
- Other

10. Members Chosen by: \*

Select all that apply

- Constituent Appointment
- Position in Constituent Group
- Employment Position
- Resource Member
- Other

11. Experience Required for Membership: \*

None

FT Faculty: at least two semester; tenure recommended. Part-time Faculty: at least 4 semesters

### Academic Year Membership

Please go to this site: <https://www.mendocino.edu/about/mlccd/institutional-research/committee-goals-and-descriptions>, click on the yellow link "Committee Membership", download the file and input member names. Then upload the file to this section.

12. Committee Membership 2025-2026 \*

**Upload Membership Template - After this, you will be prompted to submit your form. Please check the box "Send me an email of my responses" for your records.**

 [EAP committee membership\\_2022\\_1\\_Debra Polak.xlsx](#)

