

I. GENERAL MATTERS

A. Roll Call

Present: Aguirre, Dingman-Katz, Finnegan, Montes, Polak, Poturica, Simpson-Logg, Smith, Terrill, Thomas, Whetzel, Xu, Zuber

Absent: Osea, Varela

Guests: Dewey, Hewitt, Pai, Petti

Recorder: Nelson

B. Approval of Minutes: M/S/C (Whetzel/Finnegan) to approve the minutes of the November 14, 2025, meeting.

C. Agenda Revisions: Item III.C.2 to regular agenda

D. Approval of Agenda: M/S/C (Terrill/Thomas) to approve the agenda as amended.

II. PUBLIC COMMENT

None

III. CONSENT AGENDA

M/S/C (Whetzel/Zuber) to approve the consent agenda as amended.

A. ADJ (Dewey)

1. ADJ 104 – Legal Aspects of Evidence

a. Course modification (Textbook, SLO, outline)

2. ADJ 106 – Principles of Investigation, Crime Scene and Laboratory Techniques

a. Course modification (Textbook)

3. ADJ 108 – Patrol Procedures and Police Report Writing

a. Course modification (Textbook)

4. ADJ 109 – Victimology

a. Course modification (Textbook)

5. ADJ 150 – Public Safety Leadership

a. Course modification (Assignments, textbook)

6. ADJ 204 – Community Relations

a. Course modification (Textbook)

7. ADJ 206 – Juvenile Justice

a. Course modification (Textbook)

8. ADJ 207 – Corrections

a. Course modification (Textbook)

B. AUT (Pratt)

1. AUT 51 – Introduction to Automotive Technology

a. Course modification (Catalog description, textbook, outline)

2. AUT 140 – Automotive Engines

a. Course modification (Catalog description, add CPL, assignments, textbook)

3. AUT 142 – Brakes/Suspension/Alignment

a. Course modification (Catalog description, add CPL, assignments, objectives)

4. AUT 144 – Manual Transmission/Power Trains

- a. Course modification (Catalog description, add CPL, units, hours, MOE, textbook, objectives, SLO)
 - 5. AUT 145 – Automatic Transmission/Power Trains**
 - a. Course modification (Catalog description, add CPL, assignments, MOE, textbook)
 - 6. AUT 162 – Automotive Electrical Systems**
 - a. Course modification (Catalog description, add CPL, assignments, objectives, SLO, outline)
 - 7. AUT 170 – Advanced Automotive Engine**
 - a. Course modification (Catalog description, add CPL, revised prerequisite, assignments, textbook, objectives, SLO, outline)
 - 8. AUT 181 – Hybrid Vehicles and Advanced Electric Vehicle Technology**
 - a. Course modification (Add CPL, assignments, textbook, outline)
 - 9. AUT 542 – Brakes/Suspension/Alignment**
 - a. Course modification (Catalog description, assignments, MOE, objectives, SLO)
 - 10. AUT 544 – Manual Transmission/Power Trains**
 - a. Course modification (Catalog description, hours, MOE, textbook, objectives, SLO, outline)
 - 11. AUT 545 – Automatic Transmission/Power Trains**
 - a. Course modification (Catalog description, textbook)
 - 12. AUT 551 – Introduction to Automotive Technology**
 - a. Course modification (Catalog description, assignments, textbook, outline)
 - 13. AUT 562 – Automotive Electrical Systems**
 - a. Course modification (Catalog description, MOI, textbook, SLO)
 - 14. Advanced Automotive Chassis Specialist Certificate of Achievement**
 - a. Program modification (Title, units, career opportunities)
 - 15. Advanced Automotive Chassis Specialist Certificate of Completion**
 - a. Program modification (Add AUT 542 and AUT 562, hours, career opportunities, PSLO)
 - 16. Advanced Automotive Hybrid and Electric Vehicles Certificate of Achievement**
 - a. Program modification (Career opportunities)
 - 17. Automotive Chassis Specialist Certificate of Completion**
 - a. Program proposal (Career opportunities)
 - 18. Automotive Technician Certificate of Achievement**
 - a. Program modification (Career opportunities, PSLO)
 - 19. Automotive Technology Associate of Science**
 - a. Program modification (Units, career opportunities, PSLO)
 - 20. Automotive Tune-Up and Electronics Specialist Certificate of Achievement**
 - a. Program modification (Career opportunities, PSLO)
- C. CSC (Pai)**
- 1. CSC 117 – Computer Network Fundamentals**
 - a. Course modification (Assignments, textbook)
 - 2. CSC 130 – Web Design and Development**
 - a. Course modification (Assignments, textbook)

- 3. CSC 141 – AI Literacy**
 - a. Course modification (Add discipline – Artificial Intelligence)
- 4. CSC 152 – Network OS and Administration**
 - a. Course modification (Assignments, outline)
- 5. CSC 156 – Digital Forensics Fundamentals**
 - a. Course modification (Assignments, textbook, outline)
- 6. CSC 159 – Fundamentals of Penetration Testing**
 - a. Course modification (Assignments, textbook, objectives, outline)
- 7. CSC 162 – Microsoft Word Advanced**
 - a. Course inactivation
- 8. CSC 199 – Independent Study**
 - a. Course modification (No change)
- 9. CSC 210L – Computer Organization and Architecture Lab**
 - a. Course modification (Assignments)
- 10. CSC 520 – Beginning Computer Skills I**
 - a. Course modification (Add discipline – Office Technologies)
- 11. CSC 526 – Beginning Computer Skills II**
 - a. Course modification (Add discipline – Office Technologies)

D. FSC (Dewey)

- 1. FSC 111 – Fire Protection Organization**
 - a. Course modification (Textbook)
- 2. FSC 112 – Fire Behavior & Combustion**
 - a. Course modification (Assignments, textbook)
- 3. FSC 113 – Fire Protection Equipment & Systems**
 - a. Course modification (Textbook)
- 4. FSC 114 – Building Construction for Fire Safety**
 - a. Course modification (Textbook)
- 5. FSC 115 – Hazardous Materials Response for Public Safety**
 - a. Course modification (Assignments, textbook)

E. NUR (Hewitt)

- 1. LVN-to-RN Certificate of Achievement**
 - a. Program modification (PSLO)
- 2. LVN-to-RN Career Ladder Associate of Science**
 - a. Program modification (PSLO)
- 3. Registered Nurse Associate of Science**
 - a. Program modification (PSLO)

IV. COURSE/PROGRAM PROPOSALS

A. FSC (Dewey)

- 1. Company Officer Certificate of Achievement**
 - a. M/S/C (Terrill/Whetzel) to approve the program inactivation.

B. WOD (Mays)

- 1. WOD 88.2 – Special Topics in Woodworking: Introduction to Relief Carving**

- a. M/S/C (Zuber/Dingman-Katz) to approve WOD 88.2 after minor edits to the catalog description and objective #1 and #2.
- b. M/S/C (Thomas/Zuber) to approve the assignment of discipline of Cabinet Making.

C. AUT (Pratt)

1. AUT 146 – Automotive Air Conditioning/Heating Systems

- a. M/S/C (Thomas/Zuber) to approve AUT 146.
- b. M/S/C (Whetzel/Finnegan) to approve the advisory for AUT 146.

2. AUT 166 – Automotive Engine Performance

- a. M/S/C (Zuber/Terrill) to approve AUT 166.
- b. M/S/C (Terrill/Dingman-Katz) to approve the prerequisite for AUT 166.

3. AUT 180 – Introduction to Hybrid and Alternative Fuel Vehicles

- a. M/S/C (Zuber/Thomas) to approve AUT 180.
- b. M/S/C (Zuber/Whetzel) to approve the advisory for AUT 180.

4. AUT 540 – Automotive Engines

- a. First reading for all new, noncredit AUT courses. Pratt was unable to attend the meeting, so Aguirre informed that committee that this series of noncredit courses mirror the corresponding credit course. Pratt was asked to review format of the assignment section to include reading, writing, and outside assignments, remove the “other” method of instruction, review the curriculum map for AUT 566 and AUT 570, add noncredit information in the catalog description for AUT 570, and to include information on personal protective equipment in the outline for AUT 581 to connect with the SLO.

5. AUT 546 – Automotive Air Conditioning/Heating Systems

- a. New course – *First reading*

6. AUT 566 – Automotive Engine Performance

- a. New course – *First reading*

7. AUT 570 – Advanced Automotive Engine Performance

- a. New course – *First reading*

8. AUT 580 – Introduction to Hybrid and Alternative Fuel Vehicles

- a. New course – *First reading*

9. AUT 581 – Hybrid Vehicles and Advanced Electric Vehicle Technology

- a. New course – *First reading*

D. CSC (Pai)

1. CSC 118 – Introduction to Information Systems Security

- a. M/S (Dingman-Katz/Whetzel) to approve CSC 118. Dingman-Katz suggested reviewing the SLOs and combining some. Pai commented that the SLOs are there because of C-ID. It was determined that the SLOs could be consolidated and the objectives need to be reviewed for C-ID. M/S/C (Dingman-Katz/Thomas) to table CSC 118.

2. CSC 144 – Data Wrangling and Visualization

- a. First reading for CSC 144. Pai informed the committee that this course was created at the request of math faculty to support a Data Science certificate the math

department is working on. The goal is to create a 2+2 pathway with Cal Poly Humboldt. There was discussion on the process of creating courses for a certificate that has not been presented to EAP and the need to clarify that process. Thomas suggested breaking out and clarifying objectives #1, #2, and #4.

3. CSC 154 – Network Security

- a. M/S/C (Zuber/Whetzel) to approve CSC 154.
- b. M/S/C (Thomas/Zuber) to CSC 154 for distance education.

4. CSC 158 – Introduction to Cybersecurity: Ethical Hacking

- a. M/S/C (Terrill/Zuber) to approve CSC 158.
- b. M/S/C (Zuber/Thomas) to CSC 158 for distance education.

5. CSC 161 – Cloud Infrastructure and Security

- a. M/S/C (Whetzel/Terrill) to CSC 161 for distance education.

E. CAM (Petti)

1. CAM 530A – Baking I

- a. First reading for CAM 530A-C. Petti informed that committee that these noncredit courses mirror his credit courses, and he intends to create a noncredit certificate. Whetzel suggested adding wording to the catalog description calling out that these are noncredit courses.

2. CAM 530B – Baking II

- a. New course – *First reading*

3. CAM 530C – Pastry and Desserts

- a. New course – *First reading*

F. HSP (Heston, Petti)

1. Associate in Science in Hospitality Management for Transfer

- a. First reading for the Hospitality Management program. Petti added that this program is entry level into the hospitality field and would like to add more courses to our Hospitality Management offerings. Zuber added that the catalog description was well written.

G. BUS (Finnegan, Furlong)

1. Business Foundations Certificate of Achievement

- a. First reading for the Business Foundations certificate. Furlong explained that data within the business department showed that students, particularly students aged 18-25, were not completing certificates. This certificate combines foundational courses, including work experience, to provide an entry point for students interested in business. Zuber suggested modifying the career opportunities to mirror listings in other programs.

V. DISCUSSION

A. Common Course Numbering

The Chancellor's Office has announced a pause on releasing the Phase III templates until there is more cooperation with the CSU and UC system regarding articulation.

B. Scheduling additional time for April 24 and May 8 meetings

Aguirre asked the committee about scheduling an extra hour to the meetings schedule for April 24 and May 8. Aguirre explained that the extra time may be needed to clear all curriculum to prepare for the transfer of curriculum to Courseedog. After discussion, it was determined that the April 24 meeting would be scheduled for 10:30-1:30 and the May 8 meeting would be scheduled for 11:30-2:30.

C. Spring Curriculum Regionals – March 14, 2026

Aguirre informed that committee that the ASCCC is holding the Spring Curriculum Regional meeting on March 14 at Evergreen Valley College in San Jose if anyone is interested in attending.

D. Report out from January 30 UDL training

Aguirre provided an overview of the UDL training. Draft recommendations are coming from the Chancellor's Office as well as webinars and additional training. Aguirre sent the PowerPoint and recorded training to the committee. Whetzel asked if it will be the committee's role to train the campus. Aguirre explained that the role of the committee is to develop a process. Montes added that it is the role of the Academic Senate to ensure everyone is trained. Aguirre will share the webinars once available and will report to the Academic Senate.

FUTURE MEETINGS: March 6, April 10, April 24, May 8

Meeting adjourned at: 1:19 p.m.