

Associated Students of Mendocino College



1000 Hensley Creek Road, Ukiah CA, 95482

Office: (707) 468-3000 www.mendocino.edu

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ASMC Board | Regular Meeting November 07, 2025 at 12:00 PM to 2:00 PM

Minutes by: Chesney Pinola

NOTICE IS HEREBY GIVEN that the ASMC Board will hold a **Regular Meeting at Ukiah Campus** on Friday, **11/07/2025, at 12:00 PM at 1000 Hensley Creek Road Ukiah, CA 95482 in room MMH 1230, and via Zoom Teleconference.** The ASMC Board reserves the right to suspend the orders of the day if necessary to conduct business. All **ASMC Board** meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify **President Juan Lopez** at juan.lopez3@student.mendocino.edu no less than three working days before the meeting. The President will make efforts to meet requests made after this date, if possible.

Pursuant to Government Code §54957.5: Supplemental materials are distributed 72 hours before this meeting to a majority of the ASMC Board and the public through the Mendocino home page ASMC/agenda link and will be made available for public inspection at this meeting.

Mendocino College, Ukiah, 1000 Hensley Creek Rd. Ukiah, CA 95482 Room MMH 1230

[Join Zoom Meeting](#)

<https://mendocino-edu.zoom.us/j/4964021389?omn=83371358013>

Call-In Info:

+1 669 444 9171 (US Toll)

+1 253 215 8782 (US Toll)

Meeting ID: 496 402 1389

[Agenda Materials](#)

Board members will be attending via teleconference from the following locations

Note: While teleconference locations are listed below, if a member does not participate from a teleconference location, that location may not be open to the public.

Lake Center | 2565 Parallel Drive, Lakeport, CA 95453 | Room 7050

North County Center | 372 E. Commercial Street Willits, CA 95490 | Room 8002

Coast Center | 1211 Del Mar Drive, Fort Bragg, CA | Room 104

I. ORDER OF BUSINESS

ASMC Board | Regular Meeting | November 07, 2025 at 12:00 PM

A. Call to Order 12:07pm**B. Roll Call | 5 min**

Executive Members	Members	
President	Juan Jose Lopez (JJ)	Present /Absent/Excused
Vice President	Diandra Renee Acosta	Present /Absent/Excused
Secretary	Chesney Pinola	Present /Absent/Excused
Student Trustee	Sara Munoz	Present /Absent/Excused
Treasurer	Colette Manning	Present /Absent/Excused
Student Ambassador	Cameo Smith-Harjo	Present /Absent/Excused
Activities Director	Chantal Knight	Present/Absent/ Excused
Publicity Director	Cesar Perez-Magana	Present /Absent/Excused
Ecology Director	Jeremy Hodys	Present /Absent/Excused
Student Rights Advocate	Gabriel Baca Meza	Present /Absent/Excused
Parliamentarian	Elliona (Jax) Torres	Present /Absent/Excused
Ukiah Representative	VACANT	Present/Absent/Excused
Lake Representative	Isabel Barajas	Present/Absent/ Excused
North County Representative	Ada Muzoglu	Present /Absent/Excused
Coast Representative	Misael Triplett	Present/Absent/ Excused
Ex official Member (Nonvoting)		
Advisor	Bonnie Lockhart	Present /Absent/Excused

C. Consent Agenda**1) Adoption of the Agenda 12:08pm**

The ASMC board will consider any amendments to the agenda or adoption as is.

Motioned by N. County Rep.

Seconded by Vice President

Motions passes

2) Approval of the minutes 12:08pm

The ASMC Board will consider approval for the [minutes from the 10/24/2025](#), ASMC Board meeting.

Motioned by Vice President

Seconded by Parliamentarian

Motion passes

D. Public Comment 12:08pm

This segment of the meeting is reserved for individuals wishing to address the

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ASMC Board on any matter of concern not listed on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASMC Board may briefly respond to statements made or questions posed, however, for further information, please contact the President, **Juan Lopez**, juan.lopez3@student.mendocino.edu to request items of discussion to be placed on a future agenda. (California Government Code §54954.3).

Ulysses comments about students being involved in the hiring committee and thankful for there participation and help, also gives thanks Advisor Bonnie for stepping up and Being a constant supporter of the ASMC and their growth by stepping in when the previous advisor was no longer available to the ASMC.

Student speaks on situation with members of the board not being respectful to students and explains that if people don't quit talking about her or make things right with her that action will be taken

II. STANDING ITEM **12:11pm**

A. Special Election

(Advisor/President | 5 min | Action)

Addressing student interest in vacant positions. The swearing in of new officers.

Spencer Cauckwell explains his interest in joining the board and his wanting to be a part of student government.

Student Ambassador motions

Publicity Director seconds

10 yes

1 abstained

Motion passes

Spencer Cauckwell is sworn in by Advisor Bonnie and is now Ukiah Rep.

B. Community Agreements **12:14pm**

(President Lopez | 5 min | Discussion)

The ASMC Board reviews Community Agreements previously adopted from SSCCC.

President speaks on members following community agreements

Students Rights Adv. brings up a slide show about community agreements possible being shown again for the board and the newly elected member

President goes over community agreements

C. ASMC Roundtable **12:18pm**

(Committee | 15 mins. | Discussion)

ASMC Board to discuss roles and responsibilities, such as office tasks, tabling, projects, committees, travel, and campus visits of the Student Government and leadership. Officers provide reports on any recent action, as well as any challenges they might have with their position or accomplishing tasks.

President goes over how he feels we came together as a team and wants to support communication but does not participate in group chat as that is for the Vice President , Vice President mentions working on clubs day; possible donation of sweaters,can food drive, showing up before 1130 as the event is from 11:30-2:00 on the 12th for set up, secretary forgot food, students trustee board of trustees mentions the meeting and if board members would like to attend they are welcome, Treasurer mentions ordering swag tabling supplies and new popcorn machine, Student Ambassador ask for guidance to help her in her position from board members, Publicity Director lets the board know he

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has been working with Lisa in the wellness and Active Minds Club and would like us to set a schedule in the beginning of the semester so we are more structured for the board and students and he also had been working closely in marketing, Ecology Dir. no report, Student Rights Adv. will be around the office more due to open schedule/ student success on Day of the Dead, Parliamentarian comments on how she is getting more comfortable in her position learning more and taking notes , N. County Rep. having trouble getting communication with north county campus going

D. Committee Update 12:34pm

(Officers | 5 mins. | (Information/Discussion/Action)

The officers leading or involved will give us an update and may motion to take any action if necessary.

Treasurer is going to budget committee

Motion to table from Secretary

Seconded by Student Ambassador

E. Student Life and Support Report 12:36pm

(Bonnie Lockhart | 10 mins. | (information/Discussion)

The ASMC Advisor will give the Student Life and Support Report.

Advisor Bonnie goes over student life with the board members that includes Information on recent news so that students know where to find support with Things like food

F. Fiscal Report 12:45pm

(Colette | 5 Mins. | (Information/Discussion)

The treasurer will give us an update on [Fund 72](#) and [Fund 73](#). As well as any additional information regarding ASMC funding.

Funds were made virtually available for the members of the board to see during the tressure report

III. BUSINESS

A. Merchandise and Tabling Items/Swag Approval 12:50pm

(Treasurer | 10 mins. | Discussion/Action)

Treasurer will present and update us on Merchandise and Tabling Items / Swag.

Treasure goes over itemized list of items needed for ASMC tabling and for Centers question from officers Secretary, Parliamentarian and Students Rights Adv. about pricing of items on the list

Vice President motions to approve purchase

Secretary seconds

11 in favor

1 abstained

Motion passes

B. DJ for Halloween Event Payment 12:59pm

(Officers | 5 mins. | Discussion/Action)

The ASMC Board will discuss and take action on payment for Halloween DJ.

Board is provided an invoice by Vice President in the amount of \$200.00 to pay For the DJ at this last halloween event hosted by the ASMC.

Secretary Motions

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Parliamentarian Seconds

Motion passes

C. Popcorn Machine 1:02pm

(Treasurer/Officers | 10 min. | Discussion/Action)

Will discuss the possibility of purchasing a new popcorn machine for future ASMC involvement on campus. What action could be taken with the old popcorn machine.

ASMC having sign in and out for popcorn machine for the future use

Popcorn machine cost 400 give or take

Questions from board members regarding

Motion to add more time parliamentarian

seconded by Secretary

Motion to table by Publicity Dir.

seconded by treasurer

D. Naotos Holiday Event Involvement 1:15pm

(Officers/Naoto | 10 minutes | Discussion)

ASMC officers discuss involvement and inquire about the Holiday event.

Holiday Feast on the 18th, Tuesday, holiday event

Mentions of ASMC should be Advertised On the event flyers

Vice president brings up having ASMC logo on event flyers

Vice president mentions having sign in sheets

Treasurer mentions Naoto has had previous event and went well with his

organizing secretary and student rights adv. support the sign in sheet

Volunteers include most ASMC members. Vice President

, parliamentarian, publicity director, students

Rights Adv., Secretary, Student Ambassador, President

E. Upcoming Events 1:26pm

(Activities/Publicity Director | 5 mins. | Discussion)

Provide a list of upcoming events in November and December that ASMC will be participating in. Includes tabling, hosting, and volunteering.

Clubs Day and Can Food Drive on Nov. 12th 12-2pm set up at 1130 with 8-10 participating clubs

F. Master Facilities Plan 1:30pm

(Mac Lowkowsy | 20 mins | Discussion)

Mac will discuss the Mendocino College Master Facilities plan with the ASMC board for input.

Tabled

G. Upcoming Club Day Event 1:30pm

(Vice President | 10 mins. | Discussion)

The Vice President will discuss Clubs Day Event that is on November 12th.

Setup time is 11:30 while the event takes place between 12 PM to 2 PM.

Vice President talks about clubs day and how many clubs will be attending and

Would like ASMC members to bring items from home or whatever they would

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*Like to put on ASMC table for students
Motion to vote by Vice President
Seconded by treasurer
All in favor
Motion passes*

H. Advocacy Academy 1:40pm

(President/Advisor | 5 mins. | Discussion/Action)

The ASMC Board gets updated on Advocacy Academy.

Advisor briefly updates the club about the Advocacy Academy and will be sending out emails to the officers selected to attend. Not sure which advisor will be attending this trip, mentions getting real ID for flying, trip is dec 4th-7th

I. Tabling refill schedule / Other campus ASMC inventory 1:45pm

(Officers | 15 mins. | Discussion)

ASMC Officers will discuss the possibility of scheduling a time to refill and order tabling items and merchandise so inventory doesn't run out. Officers will also discuss providing tabling items to other MC campuses with active Officers.

Officers talk about keeping track of items for tabling with a sign in sheet, ASMC board

Members discuss the importance of tabling items being available for our Other campuses, possibly setting a schedule to approve a refill on items.

*Vice president offers to share inventory sheet with members of the board
Secretary mentions halloween supplies are being moved to cabinets in the Eagles nest.*

IV. COMMUNICATIONS FROM THE FLOOR 1:50pm

This time is reserved for any member of the committee to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.

Brian Williams introduces himself to the board as ASMC new advisor, letting members know that he sees members of the board as future leaders and wishes to support the board to become the leaders he knows we are.

Student Rights Adv. talks about elections and the impact on students, also gives a small description of what this election was about including the maps of Texas and that California passed on prop 50

Student trustee speaks on the importance of making sure we as ASMC member are being responsible with items in the office and not just taking or over taking home things that other officers or students might need, we Need to be responsible about the items we have on hand.

Motion to adjourn by Parliamentarian

Seconded by Publicity Dir.

Motion passes

Next meeting set for November 21st at 12pm in room 4210

V. ADJOURNMENT 1:58pm