

# Associated Students of Mendocino College



1000 Hensley Creek Road, Ukiah CA, 95482

Office: (707) 468-3000

[www.mendocino.edu](http://www.mendocino.edu)

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## ASMC Board | Regular Meeting October 10, 2025 at 12:00 PM to 2:00 PM

**Minutes By: Chesney Pinola**

**NOTICE IS HEREBY GIVEN** that the ASMC Board will hold a **Regular Meeting at Ukiah Campus** on Friday, **10/10/2025, at 12:00 AM at 1000 Hensley Creek Road Ukiah, CA 95482 in room LLRC 4210, and via Zoom Teleconference.** The ASMC Board reserves the right to suspend the orders of the day if necessary to conduct business. All **ASMC Board** meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify **President Juan Lopez** at [juan.lopez3@student.mendocino.edu](mailto:juan.lopez3@student.mendocino.edu) no less than three working days before the meeting. The President will make efforts to meet requests made after this date, if possible.

Pursuant to Government Code §54957.5: Supplemental materials are distributed 72 hours before this meeting to a majority of the ASMC Board and the public through the Mendocino home page ASMC/agenda link and will be made available for public inspection at this meeting.

**Mendocino College, Ukiah, 1000 Hensley Creek Rd. Ukiah, CA 95482 Room LLRC 4112**

[Join Zoom Meeting](#)

<https://mendocino-edu.zoom.us/j/4964021389?omn=83371358013>

### Call-In Info:

+1 669 444 9171 (US Toll)

+1 253 215 8782 (US Toll)

**Meeting ID:** 496 402 1389

[Agenda Materials](#)

**Board members will be attending via teleconference from the following locations**

*Note: While teleconference locations are listed below, if a member does not participate from a teleconference location, that location may not be open to the public.*

Lake Center | 2565 Parallel Drive, Lakeport, CA 95453 | Room 7050

North County Center | 372 E. Commercial Street Willits, CA 95490 | Room 8002

Coast Center | 1211 Del Mar Drive, Fort Bragg, CA | Room 104

9655 Spyrock Rd. Laytonville, CA 95484

4550 Mill Valley Rd. Moorpark, CA 93021

**1. ORDER OF BUSINESS****A. Call to Order (12:00pm)****B. Roll Call | 5 min. (12:02pm)**

Executive Members	Members	
President	Juan Jose Lopez (JJ)	<b>Present</b> /Absent/Excused
Vice President	Diandra Renee Acosta	<b>Present</b> /Absent/Excused
Secretary	Chesney Pinola	<b>Present</b> /Absent/Excused
Student Trustee	Sara Munoz	<b>Present</b> /Absent/Excused
Treasurer	Colette Manning	<b>Present</b> /Absent/Excused
Student Ambassador	Cameo Smith-Harjo	<b>Present</b> /Absent/Excused
Activities Director	Chantal Knight	<b>Present</b> /Absent/Excused
Publicity Director	Cesar Magana	<b>Present</b> /Absent/Excused
Ecology Director	Jeremy Hodys	<b>Present</b> /Absent/Excused
Student Rights Advocate	Gabriel Baca Meza	<b>Present</b> /Absent/Excused
Parliamentarian	Elliona(Jax) Torres	<b>Present</b> /Absent/Excused
Ukiah Representative	AnaChristina Manzo-Sanchez	Present/ <b>Absent</b> /Excused
Lake Representative	Isabel Barajas	Present/ <b>Absent</b> /Excused
North County Representative	Ada Muzoglu	<b>Present</b> /Absent/Excused
Coast Representative	Misael Triplett	<b>Present</b> /Absent/Excused
<b>Ex official Member (Nonvoting)</b>		
Advisor	Bonnie Lockhart	<b>Present</b> /Absent/Excused

**C. Consent Agenda****1) Adoption of the Agenda (12:02pm)**

*The ASMC board will consider any amendments to the agenda or adoption as is.*

*North County Rep.motions*

*Student Trustee seconds*

*Motion passed*

**2) Approval of the minutes (12:03pm)**

*The ASMC Board will consider approval for the [minutes from the 9/19/2025](#), ASMC Board meeting.*

*North County Rep. motions*

*Student Trustee Seconds*

*Motion passed*

**D. Public Comment (12:03pm)**

*This segment of the meeting is reserved for individuals wishing to address the ASMC Board on any matter of concern not listed on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed.*

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The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASMC Board may briefly respond to statements made or questions posed, however, for further information, please contact the President, **Juan Lopez**, [juan.lopez3@student.mendocino.edu](mailto:juan.lopez3@student.mendocino.edu) to request items of discussion to be placed on a future agenda. (California Government Code §54954.3).

*Nick Luhan, a Mendocino College student introduces himself and his interest to run for delegate as well as experience in the ASMC. President addresses we will fill delegate position today*

*Tony Novelli (tnovelli@mendocino.edu) from marketing brought a list showing what his department can help with, offering different kinds of assistance both with ASMC swag and other things the board might need, he is here to assist*

## 2. STANDING ITEM

### A. Community Agreements (12:10pm)

(President Lopez | 5 min | Discussion)

*The importance of ASMC Activities (Tabling, Fundraising) Office Hours, and Attendance. President expresses to the board the importance of participating in events as well as getting HR paperwork completed*

*Vice President Diandra addresses board members letting us know she is happy to be apart of the board and has faith in all board members*

### B. Special Election (12:12pm)

(ASMC/Students | 5 min | Action)

*Address community interest in joining the board.*

*Tabled*

### C. ASMC Roundtable (12:12pm)

(Committee | 20 mins. | Discussion)

*ASMC Board to discuss roles and responsibilities, such as office tasks, tabling, projects, committees, travel, and campus visits of the Student Government and leadership.*

*Advisor, President, Vice .....*

*Members of the ASMC board update the board with what they are doing within the ASMC...*

### D. Committee Update (12:28pm)

(Officers | 10 mins. | (Information/Discussion/Action)

- *Going over committee. Professional development committee, F&S committee, etc.*
- *Assign Committees.*
- *The officers leading or involved will give us an update and may take any action if necessary.*

*Ullis addresses the board on how we link members to their committee with a description of committees so the board can fully understand their role in the committee they choose to join.*

*Motion to add more minutes to by President*

*Seconded by North County Rep.*

*Secretary interested staffing committee*

*Activities Dir. interested in EOO committee*

*North County Rep. interested in tech committee*

*Treasurer interested in planning and budgeting committee*

*Vice President interested in president policy committee*

**E. Student Life Report (12:43pm)**

**(Bonnie | 5 mins. | Discussion)**

*Director of student life and Support will engage with ASMC.*

*Advisor explains to the board the importance of turning in time sheets on time each month on the 19th. Board members are required to provide schedules to Advisor or Naoto as well as post hours on the door so students know when we as board members are available, encouraging board members to work with Naoto, Advisor addresses the importance of board members carrying themselves in a respectful way on campus at all times especially while in the ASMC office*

**F. Fiscal Report (12:49pm)**

**(Colette | 5 Mins. | (Information/Discussion)**

*The treasurer will give us an update on financials. This will include a report of financials through the fund 72 and 73. \*

*Fund 72 has a total of \$25,408.80 Fund 73 a total of \$44,068.05*

**3. BUSINESS**

**A. Approval of Meeting Calendar 2025-26 (Time sensitive)(12:51pm)**

**(ASMC Board Members | 5 min | Action)**

*ASMC Board will vote to approve future meeting dates and times.*

*Motion to approve moving meeting in december to the 12th by secretary*

*Seconded by North County Rep.*

*Food to be provided by Ullis*

*Motion to approve schedule secretary*

*Seconded by North County Rep.*

**B. Assigning a Delegate and Alternate(12:56pm)**

**(President | 5 mins. | Discussion/Action)**

*The President will move forward with assigning both these positions due to change within the board.*

*Vote on delegate (Nick)*

*11 vote in favor*

*1 Abstained*

*Motion passed*

*Motion to table Alternate Delegate till a later time*

*Secretary motions to table*

*Treasurer seconds*

**C. Ulises Velasco- Student Equity Plan Continued(12:59pm)**

**(Ulises Velasco | 15 mins. | Discussion)**

*Continuation of the presentation from Agenda 09/05/2025.*

*Ulises continues his presentation for the ASMC board regarding the equity plan for students*

**D. Safety Concerns (1:16pm)**

**(Diandra | 5min | Discussion/Action )**

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*Diandra Wishes to share concerns about students under age on campus.  
Vice President addresses the board encouraging high school students wear something representing that they are under aged as well as making sure cameras are working and possible adding lights  
President address student ambassador, Students Right Adv., and county reps being involved in these concerns  
Vice President addresses members of the board to keep an eye out for underage students and engaging with them so they are safe on campus  
Motion to extend time by 5 min  
Made my Student Rights Adv.  
Seconded by North County Rep.*

**E. Upcoming Events(1:27pm)**

**(President | 10 mins. | Discussion)**

*Discussion on future events such as College and University Day. Costume Contest. Take volunteers for these events. Future fundraising opportunities (Cotton candy and Popcorn)*

*College on tuesday 11:30 to 1:30 ASMC tabling*

*Encouraging students to wear costumes for halloween event*

**F. Approval of Purchase Order Walmart (Time Sensitive) (1:32pm)**

**(Colette/Chantal | 10 min | Action Item)**

*Purchase order for Halloween Supplies, candy, POPCORN and COTTON CANDY SUPPLIES (Fundraising/Events)*

*Student Trustee left at (1:34pm)*

*Activities Dir. addresses board on her plans for halloween event*

*Motion to extend by 10 by gabe seconded*

*10 in favor*

*1 no*

*Motion passed*

**G. Approval of Purchase Order Costco (Time Sensitive)(1:44pm)**

**(Colette/Chantal | 5 min | Action Item)**

*Treasurer /Activities Director will talk about purchase orders and party supplies for upcoming events.*

*10 in favor*

*1 no*

*Motion passed*

**H. Approval of Purchase Order Dollar Store (Time Sensitive)(1:50pm)**

**(Colette/Chantal | 5 min | Action Item)**

*Treasurer /Activities Director will talk about purchase orders and party supplies for upcoming events.*

*11 in favor*

*Motion passed*

**I. Travel For Professional Development( Time Sensitive)(1:53pm)**

**(Colette | 5 min | Discussion/Action)**

*Colette will give an update on the conference info held through SSSCC.*

*Dec 5th to 7th in riverside leave day before*

*Reg fees \$500 a student \$525 advisor*

*Flight*

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*Lodging Marriott plus others \$79.00 a night 3 nights total*

*Motion to extend time by 5 min made by secretary*

*Student Rights Adv. seconded*

*Interest shown by 8 people*

*Motion to extend time by 10 min*

*Interest shown by most board members*

*Motion to table by Parliamentarian*

*Seconded by Student Rights Adv.*

**J. Approval of Costume Contest Funds (Time Sensitive)(1:59pm)  
(President | 5 mins. | Discussion/Action)**

*Approval of costume contest funds for winners.*

*Motion to table*

*Motion seconded*

*Motion to table passed*

**4. COMMUNICATIONS FROM THE FLOOR (2:00pm)**

*This time is reserved for any member of the committee to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.*

*Naoto explains next week meeting for clubs encouraging students to show up to room 1170*

**5. ADJOURNMENT (2:03pm)**

*Motion to adjourn Secretary*

*Seconded by Parliamentarian*