

I. GENERAL MATTERS

A. Roll Call

Present: Aguirre, Dingman-Katz, Finnegan, Montes, Osea, Polak, Poturica, Smith, Terrill, Thomas, Whetzel, Xu, Zuber

Absent: Simpson-Logg, Varela

Guests: Dewey, Heston, Velazquez-Zvierkova

Recorder: Nelson

B. Approval of Minutes: M/S/C (Whetzel/Zuber) to approve the minutes of September 5, 2025.

C. Agenda Revisions: Move items III.A.1 to the regular agenda.

D. Approval of Agenda: M/S/C (Thomas/Zuber) to approve the agenda as amended.

II. PUBLIC COMMENT

None

III. CONSENT AGENDA

M/S/C (Thomas/Zuber) to approve the consent agenda as amended.

A. DAM (Fuller, Pai)

1. DAM 125 – Introduction to Desktop Publishing with Adobe InDesign

a. Course modification (Catalog description, textbook, objectives, SLO, outline)

2. DAM 205 – Introduction to Digital Art and Design

a. Course modification (Catalog description, textbook, objectives, SLO, outline)

3. DAM 250 – Introduction to Video Production

a. Course modification (Catalog description, textbook, objectives, SLO)

4. DAM 281 – Digital Design Using Adobe Illustrator

a. Course modification (Catalog description, objectives, SLO, outline)

B. FSC (Dewey)

1. FSC 90 – Fire Fighter II Academy

a. Course modification (Units, hours)

2. Fire Science Associate of Science

a. Program modification (Update units for FSC 90)

3. Fire Science Certificate of Achievement

a. Program modification (Update units for FSC 90)

IV. COURSE/PROGRAM PROPOSALS

A. ADJ (Dewey)

1. ADJ 160 – Ethical Reasoning in the Justice System

a. M/S/C (Whetzel/Finnegan) to approve ADJ 160.

b. M/S/C (Terrill/Zuber) to approve the assignment of discipline of Administration of Justice.

c. M/S/C (Thomas/Dingman-Katz) to approve ADJ 160 for distance education.

B. HSP (Heston)

1. HSP 102 – Event Planning and Hosting

- a. M/S/C (Zuber/Finnegan) to approve HSP 102.
- b. M/S (Zuber/Whetzel) to approve the assignment of discipline of Culinary Arts. Polak asked if there were other disciplines that could be added to the course. After discussion, the motion was amended M/S/C (Zuber/Terrill) to approve the assignment of discipline of Culinary Art, Hotel and Motel Services, Recreation Administration, or Restaurant Management. Additional disciplines in business were discussed to possibly add after some review.

C. SPN (Velazquez-Zvierkova)

1. SPN 551 – Elementary Spanish for Older Adults: Level II

- a. First reading for SPN 551. Velazquez-Zvierkova informed the committee that this is a second course for older adults learning elementary Spanish. Velazquez-Zvierkova added that the first course was well received, and students are requesting an additional level. Osea asked about the way the methods of evaluation were listed on the COR and suggested listing them like the credit course. Whetzel questioned five SLOs and suggested reducing them to three. Velazquez-Zvierkova explained that there are four SLOs for language acquisition and one for cultural components.

D. DAM (Fuller, Pai)

1. DAM 110 – Digital Image Manipulation in Adobe Photoshop

- a. M/S (Terrill/Zuber) to approve DAM 110. Terrill questioned the use of “fostering effective collaboration in team-based environments” in SLO #5 and how that would be measurable and felt there was a disconnect with the rest of the SLO. Zuber questioned if objective #1 and SLO #1 were too similar. The committee also discussed the wordiness of the objectives and SLOs overall and suggested removing the extra words in parentheses or revising the objectives and SLOs if the information is needed. M/S/C (Terrill/Zuber) to table DAM 110.

V. DISCUSSION

A. Common Course Numbering

Aguirre informed the committee that bands of course numbers for courses that will not be part of CCN have been released and asked the committee their opinion on when to switch to using these numbers. Polak suggested not making any changes until we get more guidance since we do not know if there will be more courses after Phase III. Terrill agreed and referred to the back and forth with AB 705 and AB 1705. Whetzel added that there needs to be thoughtful discussions on how to proceed as it will be a big process that will include several different departments on campus. Aguirre added that there are some Title 5 changes coming soon for CORs.

FUTURE MEETINGS: October 24, November 14, December 5, February 6, 2026, March 6, April 10, April 24, May 8

Meeting adjourned at: 12:24 p.m.