Associated Students of Mendocino College

1000 Hensley Creek Road, Ukiah CA,95482
Office: (707) 468-3000 www.mendocino.edu
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ASMC Board | Regular Meeting September 19, 2025 at 12:00 AM to 1:30 PM

Minutes by: Chesney Pinola

NOTICE IS HEREBY GIVEN that the ASMC Board will hold a **Regular Meeting at Ukiah Campus** on Friday, **09/19/2025, at 12:00 AM at 1000 Hensley Creek Road Ukiah, CA 95482 in room LLRC 4141, and via Zoom Teleconference.** The ASMC Board reserves the right to suspend the orders of the day if necessary to conduct business. All **ASMC Board** meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify **President Juan Lopez** at **juan.lopez3@student.mendocino.edu** no less than three working days before the meeting. The President will make efforts to meet requests made after this date, if possible.

Pursuant to Government Code §54957.5: Supplemental materials are distributed 72 hours before this meeting to a majority of the ASMC Board and the public through the Mendocino home page ASMC/agenda link and will be made available for public inspection at this meeting.

Mendocino College, Ukiah, 1000 Hensley Creek Rd. Ukiah, CA 95482 Room LLRC 4112
Join Zoom Meeting https://mendocino-edu.zoom.us/j/4964021389?omn=83371358013 **Call-In Info:** +1 669 444 9171 (US Toll) +1 253 215 8782 (US Toll) **Meeting ID:** 496 402 1389 Agenda Materials
Board members will be attending via teleconference from the following locations *Note: While teleconference locations are listed below, if a member does not participate from a teleconference location, that location may not be open to the public.*
Lake Center | 2565 Parallel Drive, Lakeport, CA 95453| Room 7050 North County Center | 372 E. Commercial Street Willits, CA 95490 | Room 8002 Coast Center | 1211 Del Mar Drive, Fort Bragg, CA | Room 104

I. ORDER OF BUSINESS

A. Call to Order (12:15pm)

B. Roll Call | 5 min.

Executive Members	Members	
President	Juan Jose Lopez (JJ)	Present/Absent/Excused
Vice President	Diandra Renee Acosta	Present/Absent/Excused
Secretary	Chesney Fawn Pinola	Present/Absent/Excused
Student Trustee	Sara Munoz	Present/Absent/Excused
Treasurer	Colette Manning	Present/Absent/Excused
Student Ambassador	Cameo Smith-Harjo	Present/Absent/Excused
Activities Director	Chantal Knight	Present/Absent/Excused
Publicity Director	**VACANT**	Present/Absent/Excused
Ecology Director	Jeremy Hodys	Present/Absent/Excused
Student Rights Advocate	Gabriel Baca Meza	Present/Absent/Excused
Parliamentarian	**VACANT**	Present/Absent/Excused
Ukiah Representative	AnaChristina Manzo-Sanchez	Present/Absent/Excused
Lake Representative	**VACANT**	Present/Absent/Excused
North County Representative	Aida	Present/Absent/Excused
Coast Representative	Misael Triplett	Present/Absent/Excused
***Ex official* Member (Nonvoting)**		
Advisor	Janet Daugherty	Present/Absent/Excused

C. Consent Agenda

1) Adoption of the Agenda(12:16pm)

The ASMC board will consider any amendments to the agenda or adoption as is.

Motion to adjust agenda spelling errors from Gabriel

Gabriel motions to adopt

Colette seconds

Motion passed

2) Approval of the minutes(12:18pm)

The ASMC Board will consider approval for the minutes from the 9/05/2025, ASMC Board meeting.

Motion to approve minutes from previous meeting made by

Gabriel motions

Colette seconds

D. Public Comment (12:20pm)

This segment of the meeting is reserved for individuals wishing to address the ASMC Board on any matter of concern not listed on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any

items not on the agenda. The ASMC Board may briefly respond to statements made or questions posed, however, for further information, please contact the President, Juan Lopez, juan.lopez3@student.mendocino.edu to request items of discussion to be placed on a future agenda. (California Government Code §54954.3).
Public comment from student (Chance Smart)wishing to provide a different option to students needing medical attention instead of calling 911
Bringing back book store (physical one)
President looks through list of students concerns
Public comment from (Elliona Torres) requesting for women's healthcare products to put back in bathrooms

II. STANDING ITEM

A. Oath Of Office (12:25pm)
(Advisor | 10 min | Action)
Address community interest in joining the board.
President moves to fill vacant positions on the board with intro speeches
Isabel Barajas running for Lake County Rep.
5 vote yes 0 opposed
Ceasar running for Publicity Director
5 vote yes 0 opposed
Elliona(Jax) Torres running for Parliamentarian
5 vote yes 0 opposed
Janet swears in new officers
Sara Munoz is sworn in as Trustee

B. Community Agreements(12:37pm)
(President Lopez I 5 min I Discussion)
The importance of ASMC Activities (Tabling, Fundraising) Office Hours, and Attendance.
President Juan addresses the board members on the responsibilities/importance of our board while encouraging students who have not started the process of HR to get done ASAP, an important step for student workers. Misael stresses the importance of being involved with our college campuses

C. ASMC Roundtable (12:44pm)
(Committee | 15 mins. | Discussion)
ASMC Board to discuss roles and responsibilities, such as office tasks, tabling, projects, committees, travel, and campus visits of the Student Government and leadership.
Misael addresses his efforts to add stem in hybrid form for the coast center
Diandra wants to address clubs meetings and invites members to join these meetings And gives direction to other board members on how to locate information on meeting dates and times
Gabriel lets the board know he has intentions of reaching out to valasco? and wishes to reach students so that they know who he is and that he here as support for students to advocate for their rights
Misael reports that the coast is up on student attendance

D. Committee Update (12:50pm)
(Officers | 15 mins. | (Information/Discussion/Action)

The officers leading or involved will give us an update and may take any action if necessary. Going over committee. Professional development committee, F&S committee, etc.
Item tabled for the next meeting

E. **Advisor Report (12:51pm)**
(Janet | 5 mins. | Discussion)
Janet addresses the board for members to finish HR documents and completing training in a timely manner because this process is required for student workers of the ASMC and lets the board know this is her last attending meeting as the ASMC advisor
Tuning in HR document by important deadlines

F. **Student Life Report (12:53pm)**
(Bonnie Lockhart | 5 mins. | Discussion)
Bonnie addresses concerns about hygiene products in bathroom being pulled Back to save some money. Also informs board of procedures if ice is to show up On campus
Colette asks bonnie about policy when or if ice shows up on our campus and Bonnie clarifies procedures.

G. **Fiscal Report (12:57pm)**
(Colette | 5 Mins. | (Information/Discussion)
The treasurer will give us an update on hours and other fiscal information.
Colette addresses no change in financials.
Gives board information on hours not being doubled that it will be accepted this month until a decision is made but this is not a approved by HR yet

III. BUSINESS

A. **Assigning a Delegate and Alternate(1:01pm)**
(President | 10 mins. | Discussion/Action)
The board will discuss the role of the delegate and take action on passing an alternate.
The president addresses that delegate and alternate was not decided at the last meeting and people who are here in the meeting who are doing their speech are Miseal and Ada. Miseal gives a speech on why he feels this position is good for him as well as the board. Ada has trouble with communication then disappears off screen from meeting. Multiple attempts made to get in contact with Ada but are unsuccessful
President moves to address responsibilities of delegate in representing the Mendocino College as the SSCCC meeting that happens once month and reporting back to the ASMC
Diandra motions to move forward with Misael as delegate
Sara seconds
Motion passed
Delegate has been decided and alternate will be decided at the next ASMC meeting when members who are interested are present

B. **Marketing Discussion (1:15pm)**

(Tony | 15 mins. | Discussion)
Tony from marketing will address the board.
Tabled for next ASMC meeting due to Tony not being present

C. **Motion to Approve Naoto Budget (1:16pm)**
(Naoto | 15 mins. | Action)
President Juan describes the budget and what these funds will be used for for the new ASMC members who were not at the previous meeting
Gabriel - informs new members about what these events consists of and how important these are for students
President informs members of important events and the support Naoto is needed and appreciated
Motion to approve
9 yes
motion passed

D. **Approval of Clubs (1:29pm)**
(Naoto | 10 mins. | Discussion/Action)
The board will discuss and vote on the approval of clubs.
Diandra gives brief description on clubs and our role in approving them
Chesney motions to approve all clubs with completed packets
Misael seconds
Vote 8 in favor
1 note none
Motion passes

E. **Ulysses - Continuation of Presentation (1:35pm)**
(Ulysses | 15 mins. | Discussion)
Continuation of the presentation from Agenda 09/05/2025.
Tabled

F. **Confirm Officer Involvement - College and University Day (1:35pm)**
(Officers | 15 mins. | Discussion)
Officers will discuss involvement for College and University Day. Table with popcorn.
Diandra explains at the last event with the importance of interaction with students during tabling at events

G. **Approval of Budget - Room items for ASMC Office (1:42pm)**
(Colette | 5 mins. | Discussion/Action)
Provided itemized list with total. Officers will vote for budget approval.
Motion to approve
8 in favor
1 no vote
Motion passes

H. **Approval of Budget - Merch / Tabling Items (1:47pm)**
(Colette | 5 mins. | Discussion/Action)
Provided itemized list with total. Officers will vote for budget approval.
Tabled

I. **Approval of Budget - Eagles Nest Items (1:48pm)**

(Colette | 5 mins. | Discussion/Action)
Provided itemized list with total. Officers will vote for budget approval.
Motion to approve
9 in favor
Motion passes

J. **Approval of Budget - Shirts (1:49pm)**
(Colette | 5 mins. | Discussion/Action)
Provided itemized list with total. Officers will vote for budget approval.
Tabled

K. **Approval of Budget - Monthly Food Budget for AERIE room (1:49pm)**
(Officers | 5 mins. | Discussion/Action)
Discuss providing a monthly budget to provide food for the AERIE (ASMC office space).
Chesney motions to table
Gabriel seconds
Motion passes

IV. COMMUNICATIONS FROM THE FLOOR (1:57pm)

This time is reserved for any member of the committee to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.
Misael addresses the board with information on contacting him to provide support to new members if they are having any trouble understanding their roles and responsibilities

Next ASMC meeting for Friday October 10th 2025 at 12:00pm

V. ADJOURNMENT (2:00pm)