

**I. GENERAL MATTERS**

**A. Roll Call**

*Present:* Aguirre, Dingman-Katz, Finnegan, Montes, Osea, Polak, Poturica, Simpson-Logg, Smith, Terrill, Thomas, Whetzel, Zuber

*Absent:* Varela, Xu

*Guests:* Bogner, Buccelli, Dewey, Gehrman, Pai, Petti, Rosenstreich, Velazquez-Zvierkova

*Recorder:* Nelson

**B. Approval of Minutes:** M/S/C (Whetzel/Terrill) to approve the minutes of May 9, 2025.

**C. Agenda Revisions:** Move items III.G.1-3 to the regular agenda.

**D. Approval of Agenda:** M/S/C (Polak/Dingman-Katz/) to approve the agenda as amended.

**II. PUBLIC COMMENT**

None

**III. CONSENT AGENDA**

M/S/C (Whetzel/Terrill) to approve the consent agenda as amended.

**A. ARC (Vidal)**

**1. ARC 158 – ARC Practicum Preparation**

a. Course modification (Add CPL)

**2. ARC 164 – Field Placement and Practicum Seminar I**

a. Course modification (Add CPL)

**3. ARC 165 – Field Placement and Practicum Seminar II**

a. Course modification (Add CPL)

**4. ARC 197A – Addiction and Recovery Counseling Practicum**

a. Course modification (Add CPL)

**B. ART (Rosenstreich, Wright)**

**1. ART 220C – Ceramic Sculpture III**

a. Course modification (Number, transfer status)

**2. ART 220D – Ceramic Sculpture IV**

a. Course modification (Number, transfer status)

**3. ART 224 – Mural Painting**

a. Course modification (Number, transfer status)

**4. ART 225 – Monotype Printmaking & Mixed Media**

a. Course modification (Number, transfer status)

**5. ART 235A – Wheel-Formed Pottery I**

a. Course modification (Number, transfer status)

**6. ART 235B – Wheel-Formed Pottery II**

a. Course modification (Number, transfer status)

**7. ART 235C – Wheel-Formed Pottery III**

a. Course modification (Number, transfer status)

**8. ART 235D – Wheel-Formed Pottery IV**

a. Course modification (Number, transfer status)

**9. ART 242 – Art in Context: Ceramics**

- a. Course modification (Number, transfer status)
- 10. ART 255A – Hand-Built Ceramics I**
  - a. Course modification (Number, transfer status)
- 11. ART 255B – Hand-Built Ceramics II**
  - a. Course modification (Number, transfer status)
- 12. ART 225C – Hand-Built Ceramics III**
  - a. Course modification (Number, transfer status)
- 13. ART 225D – Hand-Built Ceramics IV**
  - a. Course modification (Number, transfer status)
- 14. ART 276A – Fabric Painting and Dyeing I**
  - a. Course modification (Number, transfer status)
- 15. ART 276B – Fabric Painting and Dyeing II**
  - a. Course modification (Number, transfer status)
- 16. Associate in Arts in Studio Arts for Transfer**
  - a. Program modification (Update course number)
- 17. Ceramics Associate of Arts**
  - a. Program modification (Update course number)
- 18. Art Associates of Art – Printmaking**
  - a. Program modification (Remove ART 210B)
- 19. Textiles/Clothing Construction Certificate of Achievement**
  - a. Program modification (Update course number)
- 20. Ceramics – Master Technician Certificate of Achievement**
  - a. Program modification (Update course number)
- C. ECON (Finnegan)**
  - 1. ECON C2001 – Principles of Microeconomics**
    - a. Course modification (Subject, number, catalog description, prerequisite, assignments, MOE, textbook, objectives, outline)
  - 2. ECON C2002 – Principles of Macroeconomics**
    - a. Course modification (Subject, number, catalog description, prerequisite, MOE, textbook, objectives, outline)
- D. ENGL (Buccelli)**
  - 1. ENGL C1003 – Critical Thinking and Writing through Literature**
    - a. Course modification (Subject, number, title, catalog description, remove co-requisite, assignments, MOE, textbook, objectives, outline)
- E. HIST (Aguirre)**
  - 1. HIST C1001 – Unites States History to 1877**
    - a. Course modification (Subject, number, title, catalog description, MOE, textbook, objectives, outline)
  - 2. HIST C1002 – Unites States History since 1865**
    - a. Course modification (Subject, number, title, catalog description, MOE, textbook, objectives, outline)
- F. HUS (Vidal)**
  - 1. HUS 103 – Field Placement and Practicum Seminar**

- a. Course modification (Add CPL)
- 2. HUS 171 – Working with Adolescents and Young Adults**
  - a. Course modification (Title, units, hours)
- 3. Human Service Worker Certificate of Achievement**
  - a. Program modification (Update HUS 171 title and units)
- 4. Human Services Paraprofessional Certificate of Achievement**
  - a. Program modification (Update HUS 171 title and units)
- G. PTA (Bogner)**
  - 1. Physical Therapist Assistance Associate of Science**
    - a. Program modification (Units, catalog description)

#### **IV. COURSE/PROGRAM PROPOSALS**

- A. PTA (Bogner)**
  - 1. PTA 105L – Therapeutic Exercise Lab**
    - a. M/S/C (Thomas/Zuber) to approve PTA 105L. Osea requested that the content of the course be moved to the lab outline from the course outline. After a lengthy discussion, it was agreed that the course content will stay where it is and a discussion item will be placed on a future agenda to determine best practices for entering lab content on the COR.
  - 2. PTA 106L – Therapeutic Agents Lab**
    - a. M/S/C (Zuber/Thomas) to approve PTA 106L.
  - 3. PTA 118 – Clinical Development**
    - a. M/S/C (Terrill/Thomas) to approve PTA 118.
- B. SPN (Velazquez-Zvierkova)**
  - 1. Spanish for Native Speakers Associate of Arts**
    - a. M/S/C (Whetzel/Finnegan) to approve the program inactivation.
  - 2. Spanish for Non-Native Speakers Associate of Arts**
    - a. M/S/C (Finnegan/Thomas) to approve the program inactivation.
- C. HSP (Petti)**
  - 1. Hospitality Management Certificate of Achievement**
    - a. M/S/C (Zuber/Terrill) to approve the new program. There was discussion about aligning the certificate more closely with the ADT. Petti stated the intention was to have a stand-alone certificate and will be creating additional certificates for the different service areas of lodging, food service, and wine tasting room.
- D. THE (Gehrman)**
  - 1. THE 503 – Theatre for Older Adults**
    - a. First reading for THE 503. Gehrman explained that she created a large umbrella course to encompass any area of theatre and envisioned this course being stackable with other credit courses. Gehrman added that this course was focused on playwriting but wanted to include aspects of production and acting. Montes suggested the need to create courses for each individual topic as one course cannot function as a catch-all for all the different topics. Gehrman intends to revise this course to focus on playwriting.

**E. ADJ (Dewey)**

**1. ADJ 53 – Firearms: 832 PC**

a. First reading for ADJ 53. This proposal was brought forward as a course reactivation. Dewey explained the need in our community and surrounding communities for firearm training as it is a requirement for correctional staff. Dewey added that the curriculum is dictated by law. Montes asked where this course would be taught. Dewey responded that there is a small range in Willits that can be used. Polak added that the site at the Ukiah Gun Club has been used in the past. Dewey was asked to modify the catalog description to explicitly state the intentions of the course and to clarify the prerequisite.

**2. ADJ 160 – Police Ethics**

a. First reading for ADJ 160. Dewey explained to the committee that this course is being created so we can offer a Modern Policing degree which is now a requirement for employment as a sworn law enforcement officer in California. This course is the one course we need to create the Modern Policing degree. Zuber commented that law enforcement, police force, and criminal justice was used interchangeably in the course and asked if all had the same meaning or needed to be clarified. Zuber also suggested some revisions to objective #3 and SLO #2. Aguirre asked about the heavy focus on philosophy in the beginning of the outline and suggested revising to better tie into how it is relevant to policing. Aguirre also suggested removing the outside curriculum mentioned in the outline and replacing it with the topics and themes that will be covered.

**F. CSC (Pai)**

**1. CSC 141 – AI Literacy**

a. First reading for CSC 141. Pai informed the committee that this course came about as a suggestion by his Advisory Committee and general need. Montes asked if the course was geared towards computer science students or the general population. Pai replied that the target audience is the general population. Aguirre asked Pai to clearly list the assignments under the title of reading, writing, and outside assignments and suggested removing the last objective.

**V. DISCUSSION**

**A. Curriculum Committee Training**

Aguirre presented training for the committee on a variety of topics including the curriculum process, elements of the course outline of record, and the committee's role.

**B. Common Course Numbering**

Not discussed due to time limitation.

**C. Subject code ECO and HST to become ECON and HIST to meet Common Course Numbering objectives. All courses and programs that use these subject codes and ARTH will be updated to reflect the new code effective Fall 2026.**

M/S/C (Finnegan/Dingman-Katz) to approve the subject code change for ECO and HST to ECON and HIST.

FUTURE MEETINGS: September 5, September 26, October 24, November 14, December 5,  
February 6, 2026, March 6, April 10, April 24, May 8

Meeting adjourned at: 1:30 p.m.